

**HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17TH JUNE 2024
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7.00 PM**

Present Councillor Mrs Blackwell (In the Chair)
Councillor Miss Clifford
Councillor Townley
Councillor Ellis

In attendance Councillor Vines (County)
Councillor Yates (Borough)

24/073 ELECTION OF CHAIR

It was resolved that Councillor Mrs Blackwell take the Chair for this meeting only.

24/074 ACCEPTED APOLOGIES

- i. Councillor Mrs Bentley
- ii. Councillor Bentley
- iii. Councillor Stevens
- iv. Councillor Smith

24/075 ANNOUNCEMENTS BY AND THROUGH THE CHAIR

The resignation of Mr Andrew Pugh was announced. Members acknowledged his hard work over the past 10 years and thanked him for his service. The Clerk will notify the monitoring officer at Tewkesbury Borough Council and the vacancy will be advertised in due course.

Action: Clerk

24/076 PUBLIC PARTICIPATION

There were no members of the public in attendance.

24/077 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 20th May 2024 were approved and signed by the Chair.

24/078 MATTERS ARISING FROM MINUTES

There were no matters arising.

24/079 BOROUGH/COUNTY COUNCILLORS REPORT

County – There had been no council meetings due to the period of purdah; Councillor Vines expressed his best wishes to Mr Andrew Pugh.

Borough – All borough council meetings have been cancelled except for planning and licensing.

24/080 DECLARATIONS OF INTEREST

There were no declarations made.

24/081 PLANNING

a) New Applications

- i. 24/00371/FUL – 9 Berkeley Close. Single storey porch extension. Plans were circulated to members before the meeting and comments submitted to the Clerk. There were no objections raised.
- ii. 24/00270/FUL – Plot 6, Gloucester Business Park. Erection of a drive through café, access arrangements, servicing, parking and landscaping. Plans were circulated to members before the meeting. Concerns were raised regarding removal of existing mature trees and potential noise and light pollution to the neighbouring residential area. Following discussion, it was resolved to object. Members supported the comments and concerns raised by residents.
- iii. 24/00271/ADV – Plot 6, Gloucester Business Park. Signage at entrance to the proposed drive through café. Plans were circulated to members before the meeting. Following discussion, it was resolved to object due to its impact on the neighbouring residential properties. Any illuminated signage on the building or site should be restricted to the trading hours of 06:00 – 20:00.

b) Decisions

There were no decisions to report.

c) Consultation to change the name of Tewkesbury Borough Council

Details were noted.

24/082 PINEHOLT VILLAGE HALL

a) Clerks report

The new BT phone line was installed and the new wi-fi details shared. The Clerk has a new email address and members were asked to use this in future – admin@hucclecotepc.gov.uk
The next meeting will be held on Monday 22nd July and there will be no meeting in August.

The Clerk will contact the new owner of land on Coopers Edge, to seek clarification on their plans for the proposed shops; the site was sold to them in April. **Action: Clerk**

b) Renewal of Pineholt Bowls Club lease

Negotiations are still on-going with the bowls club.

24/083 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Members raised concerns regarding the standard of grass cutting on Cranham Gate and Lobleys Drive. The Clerk will contact the borough council to confirm the schedule for cutting these areas. **Action: Clerk**

24/084 PLAY AREA

a) Inspection report

The monthly inspection report was noted, there were no issues that required attention.

24/085 FINANCE

a) Accounts for Payment

		Net	VAT	Gross
i.	Mr I Selkirk – Internal audit fee 23/24	250.00	0.00	250.00
ii.	APM Security – Call out and repair	71.00	14.20	85.20
iii.	Spot on Supplies – Cleaning equipment	119.50	23.90	143.40
iv.	KM reprographics – Signage	75.00	15.00	90.00
v.	Brockworth Link – Grant to youth club	250.00	0.00	250.00
vi.	GPFA – Training	50.00	0.00	50.00
vii.	Churchdown computers – IT support	90.00	0.00	90.00
viii.	Fine Turf Services – Grass cutting	314.00	0.00	314.00
ix.	Greenfields Ltd – Play area surfacing	3942.90	788.58	4731.48
x.	Tesco – Water	3.25	0.65	3.90
xi.	Dinglewell stores – Meeting supplies (cups)	4.07	0.82	4.89
xii.	Supanet Ltd – Final charges/cancellation fee/email charge	351.23	70.25	421.48
xiii.	Supanet – Broadband	16.66	3.33	19.99
xiv.	British Gas – Service contract	25.51	5.10	30.61
xv.	Opus Energy – Electric	325.41	15.74	341.15
xvi.	Opus Energy – Gas	263.13	13.16	276.29
xvii.	Water plus – Water	33.80	0.00	33.44

It was proposed, seconded and resolved to approve the payments.

The bank reconciliation was approved and signed by the Chair.

b) Regular direct debit payments

A schedule of regular direct debit payments was received and approved.

Meeting closed at:7.50p.m.

Next meeting: Monday 22nd July 2024