

**HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15TH APRIL 2024
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7.00 PM**

Present Councillor Mrs Bentley (In the Chair)
Councillor Stevens
Councillor Mrs Blackwell
Councillor Townley
Councillor Pugh
Councillor Smith
Councillor Bentley
Councillor Miss Clifford

In attendance Councillor Vines (County)
2 members of the public

24/042 ACCEPTED APOLOGIES

- i. Councillor Yates (Borough)
- ii. Councillor Ellis

24/043 ANNOUNCEMENTS BY AND THROUGH THE CHAIR

The coffee morning held on 5th April was very successful and enjoyed by the residents that attended; thanks were expressed to Tesco for donating raffle and quiz prizes.

Members attended the Barnwood United Q&A sessions at the village hall and Coopers Edge Community Centre. There was some disappointment that the provision of a rugby pitch appears to have been forgotten and questions should therefore be asked of Tewkesbury Borough Council and Barnwood United FC.

The footbridge over the Wotton Brook had been vandalised, this was reported to the consortium manager and quickly repaired.

24/044 PUBLIC PARTICIPATION

Members of the public raised concerns again about parking on Bird Road and they requested support from the parish council, Tewkesbury Borough Council and the County Council to prohibit and restrict parking of good vehicles by introducing an Experimental Traffic Regulation Order (ETRO).

Following discussion, it was resolved to seek to facilitate a meeting between the residents and a relevant technical person at Gloucestershire County Council highways department. **Action:**
Clerk

24/045 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 18th March 2024 were approved and signed by the Chair.

24/046 MATTERS ARISING FROM MINUTES

Further clarification was received regarding the Bowls Club lease and the request to contribute towards the car park remarking costs. There had been a misunderstanding and therefore it was agreed not to charge them for this work, however in the future the club will be required to contribute to all maintenance costs that pertain to the shared car park areas. **Action: Clerk and B/B to meet with the club secretary**

A poster advertising the Annual Parish Meeting on 20th May will be designed and printed; members approved the expenditure. The Hucclecote and Brockworth GP surgeries have agreed to attend and give a presentation on their new facilities.

24/047 BOROUGH/COUNTY COUNCILLORS REPORT

Police – Crime figures were received for Dec – Feb 2024

The continued use of electric scooters on footpaths will be raised with the local PCSO. **Action: Clerk**

County Councillor Vines gave details of the new build back better youth fund, available to community groups to support young people within Gloucestershire; each councillor has been allocated an additional £3k to spend within their division. **Action: Clerk to inform B-Epic youth club.**

Borough – A written report was received from Councillors Yates.

24/048 DECLARATIONS OF INTEREST

- i. Councillor Smith declared that as a member of Tewkesbury Borough Council planning committee he would not participate in any discussions relating to planning matters.

24/049 COOPERS EDGE TRUST REPORT (CLLR BENTLEY)

Councillor Bentley reported that the Trust and Community Centre are testing water in the building for legionnaires. The Trust are looking again at youth services and are working with a local organisation to provide a service to the community.

24/050 PLANNING

a) New Applications

There were no new applications to discuss.

b) Decisions

There were no decisions to report.

24/051 PINEHOLT VILLAGE HALL

a) Clerks report

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Various maintenance work will be undertaken at the village hall during May, dates were circulated and hirers notified of possible disturbance.

The Clerk is preparing for the internal audit, a copy of all documents will be sent to Mr Iain Selkirk for him to conduct his audit remotely.

b) **Renewal of Pineholt Bowls Club lease**

A response was awaited from the club's solicitor following the final amendments.

24/052 HIGHWAYS AND TRANSPORT

a) **Outstanding issues**

There was nothing to report.

b) **Parking on Bird Road**

The item had already been discussed in the public participation section.

24/053 PLAY AREA

a) **Inspection report**

The annual inspection report was received from RoSPA; minor matters were recommended for repair.

24/054 FINANCE

a) **Accounts for Payment**

		Net	VAT	Gross
i.	BPE Solicitors – Fees	2000.00	400.00	2400.00
ii.	Fine Turf Services – Grounds maintenance	314.00	0.00	314.00
iii.	Robert Hall Business – Stationery	19.98	4.00	23.98
iv.	Glos. County Security – Alarm call out	27.00	5.40	32.40
v.	ASG Security – Annual maintenance	182.00	36.40	218.40
vi.	Friends of Churchdown Hill – Donation 2024/25	250.00	0.00	250.00
vii.	Supanet – Broadband	16.66	3.33	19.99
viii.	British Gas – Service contract	25.51	5.10	30.61
ix.	Water plus – Water supply	32.17	0.00	32.17
x.	Opus Energy – Electric	322.47	16.12	338.59
xi.	Opus Energy – Gas	402.30	20.12	422.42
xii.	Water plus – Water	32.17	0.00	32.17
xiii.	PHS – Hygiene services	76.34	15.27	91.61

It was proposed, seconded and resolved to approve the payments.

The bank reconciliation was approved and signed by the Chairman.

b) **End of year finance report 2023/24**

Members received a report showing the comparison between the budget and end of year figures for 2023/24. Overall, the year ended with a surplus of £14k, this was due to an increase in hall bookings, increased bank interest rates, receipt of donations and less expenditure than

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anticipated. It was agreed to earmark some of the money for future replacement costs of play area equipment and increased installation costs of outdoor fitness equipment.

It was proposed, seconded and resolved to accept the end of year finance report.

24/055 MISC

a) GAPTC membership renewal 2024/25

Members approved the membership renewal for 2024/25. **Action: Clerk to pay subscription**

b) GAPTC AGM 20th July 2024 – Call for resolutions

A resolution was agreed for GAPTC to call on our County Council and six District Councils to move to a Unitary Authority structure for the county to provide a more efficient and effective range of services for the people of Gloucestershire. **Action: Clerk to submit to GAPTC, A/P to attend AGM**

c) Volunteering day – 25th June 2024

Details were noted, EDF will send a group of volunteers to help with work in the community including some vegetation management.

d) Sustainability Action Plan

The grant application to the Greener Gloucestershire Community Climate Change fund was successful and the council was awarded £4k towards energy improvements at the village hall.

e) HPC Grievance Policy

The draft grievance policy was received and adopted with no amendments.

Chair advised that due to the confidential and sensitive nature of the business to be transacted pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 Council resolves to exclude the public and press from the remainder of the meeting.

24/056 Staffing matters

Following the resignation of the administration assistant it was felt appropriate to conduct a review of resources before commencing recruitment.

A working group will meet to review what additional resources are required to undertake items on the action plan and social media work. **Action: Clerk. B/B, H/C, A/P**

Meeting closed at: 8:35pm

Next meeting: Monday 20th May 2024