

**HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19TH FEBRUARY 2024
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7.00 PM**

Present Councillor Mrs Bentley (In the Chair)
 Councillor Miss Clifford
 Councillor Mrs Blackwell
 Councillor Stevens
 Councillor Bentley
 Councillor Ellis
 Councillor Townley

In attendance Councillor Vines (County)

24/015 ACCEPTED APOLOGIES

- i. Councillor Pugh
- ii. Councillor Smith
- iii. Councillor Yates (Borough)

24/016 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman gave an update on the provision of public art for Coopers Edge. The Jet Age Museum are designing the content for each of the seven boards and quotes have been obtained for supply and installation. The Coopers Edge School pupils have been invited to design their own board to be sited outside the school.

The working group will meet again to agree locations and to seek final approval from the three parishes councils involved.

24/017 PUBLIC PARTICIPATION

There were no members of the public in attendance.

24/018 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 15th January 2024 were approved and signed by the Chairman.

24/019 MATTERS ARISING FROM MINUTES

The Coopers Edge land transfer for Public Open Spaces 1 has been completed, this includes the skate park, play area and sports facilities/pitches etc. Tewkesbury Borough Council (TBC) will now proceed to transfer the sports facilities to Barnwood FC, the lease is still in negotiation but should be completed by 1st April. There were some anomalies noted on the transfer plans, the Clerk will seek clarification from the legal department at TBC.

A 2nd phase of land transfer will now take place and this includes the Wotton Brook corridor and adjacent open spaces. This will enable the parish council to install the planned outdoor fitness equipment. In preparation, the Clerk will proceed with completing the TBC Land Licence application and ask the Consortium to sign it confirming they have no objection.

24/020 BOROUGH/COUNTY COUNCILLORS REPORT

County- Councillor Vines reported that the County Council will set its budget this week, the proposed increase in council tax is 4.99%.

The A417 improvement works is progressing quite quickly, this will involve some future road closures.

Borough – Written reports were received from Councillors Yates and Smith.

24/021 DECLARATIONS OF INTEREST

There were no declarations made.

24/022 COOPERS EDGE TRUST REPORT

Councillor Bentley gave an update on the anti-social behaviour at the community centre and the actions taken by the Police and the Trust to engage with youths.

Barnwood FC will hold a Q&A session at the Coopers Edge Community Centre to allow interested residents to meet them and to raise any ideas or concerns. There will also be a session held at the Pineholt Village Hall on Monday 8th April, further details will be circulated and advertised.

24/023 PLANNING

a) New Applications

There were no new applications to discuss.

b) Decisions

There were no decisions to report.

c) Strategic and Local Plan consultation

Councillor Townley presented a briefing note and explained how the three councils are developing the plan jointly; the consultation ends on 12th March.

As part of the plan sites were assessed for potential development, this includes Greenbelt land around Chosen Hill in Hucclecote and Churchdown. Due to the timescales, it was agreed that Councillors Townley and Stevens draft a response to the consultation and circulate.

Members will attend a drop-in event in Churchdown on Tuesday 20th February.

24/024 PINEHOLT VILLAGE HALL

a) Clerks report

A copy of the village risk assessment was circulated to members, this highlighted remarking of the car parking spaces and directional signs; the Clerk will obtain quotes and bring to the next meeting. The instantaneous water boiler in the kitchen will be repaired shortly; this was cheaper than replacing the unit.

A membership pack from the Open Spaces Society was received and will be kept in the office.

b) Renewal of Pineholt Bowls Club lease

A meeting was held with the Bowls Club committee to clarify the amendments and the incentive scheme. The Club has agreed to provide social events throughout the year and these will be open to residents. A reduction in rent will be applied to their final quarterly invoice if the council is satisfied the qualifying number of events have taken place; this incentive will continue throughout the 10-year term. It was agreed the rent on the extension to the Bowls Club building (due to be added in May 2032) would be waived provided that the Club was still welcoming local residents/running events they could attend. Members and the Clerk were thanked for their work in negotiating the new lease.

The solicitor will be asked to amend one clause in the new lease and a supplementary letter will be produced and signed by both parties.

c) Spring events

It was agreed to hold a Spring coffee morning on Friday 5th April 10 – 11:30; members agreed to help.

Members will undertake seed sowing in the Spring, Councillor Bentley will circulate some dates; the expenditure was agreed. **Action: D/B, T/S, J/E, H/C**

24/025 HIGHWAYS AND TRANSPORT

a) Outstanding issues

It was noted, that despite the double yellow lines, vehicles are still parking on the pavement adjacent to the skate park and also speeding on Lobleys Drive. The Clerk will report both matters to the local policing team.

Councillor Townley raised questions with the County Council Integrated Transport Unit regarding bus services in Brockworth and Hucclecote. It was agreed for him to organise a meeting with the unit to understand their future development plans and spending of S106 funding; the parishes covering Coopers Edge will be asked for their input before the meeting.

Action: C/T

Councillor Vines left the meeting.

24/026 PLAY AREA

a) Inspection report

Members undertook the quarterly inspection of the play area and minor fence repairs were noted. The caretaker will be asked to tighten all nuts and bolts and to regularly check they are secure.

24/027 FINANCE

a) Accounts for Payment

| | | Net | VAT | Gross |
|--------|------------------------------------------|------------|------------|--------------|
| i. | SWALEC – Electricity | 208.33 | 10.42 | 218.75 |
| ii. | Azets – Payroll fees | 141.00 | 28.20 | 169.20 |
| iii. | APM Fire & Security – Alarm maintenance | 2290.63 | 458.13 | 2748.76 |
| iv. | Tutorcare – First Aid training | 313.50 | 62.70 | 376.20 |
| v. | Netwise – Domain name | 80.00 | 16.00 | 96.00 |
| vi. | Spot on Supplies – Cleaning supplies | 107.88 | 21.58 | 129.46 |
| vii. | Spot on Supplies – Cleaning supplies | 27.22 | 5.44 | 32.66 |
| viii. | Open Spaces Society – Subscription | 45.00 | 0.00 | 45.00 |
| ix. | Robert Hall – Stationery | 114.59 | 22.92 | 137.51 |
| x. | Robert Hall – Printer and supplies | 256.84 | 51.37 | 308.21 |
| xi. | Cotswold Drain Services – Annual service | 300.00 | 60.00 | 360.00 |
| xii. | Currys – Kettle | 7.49 | 1.50 | 8.99 |
| xiii. | Proper Job – Light fittings | 3.32 | 0.67 | 3.99 |
| xiv. | Proper Job - Batteries | 2.89 | 0.58 | 3.47 |
| xv. | Supanet – Broadband | 16.66 | 3.33 | 19.99 |
| xvi. | British Gas – Service contract | 25.51 | 5.10 | 30.61 |
| xvii. | Water plus – Water supply | 69.59 | 0.00 | 69.59 |
| xviii. | BT - Telephones | 220.51 | 44.10 | 264.61 |
| xix. | Opus Energy – Electric | 335.78 | 16.79 | 352.57 |
| xx. | Opus Energy – Gas | 431.64 | 21.58 | 453.22 |

It was proposed, seconded and resolved to approve the payments.

The bank reconciliation was approved and signed by the Chairman.

b) HPC Financial Risk Assessment

The Clerk reviewed and updated the Financial Risk Assessment report and this was presented to Council; the report was approved.

c) BT Contract (phone and broadband services)

Further information was received from BT, at the present time Virgin Media is unable to supply a line to the village hall as the distance from the nearest duct is out of range. Members reviewed the costs and it was resolved to accept a new 2-year BT contract for a digital line.

d) Grass cutting costs

The increase in costs were received and agreed from Fine Turf Services of Gloucester.

e) Greener Gloucestershire Community Climate Change grant application

Following discussion, it was agreed to submit a grant application to help fund the energy efficiency work at the village hall. **Action: T/S**

24/028 MISC

a) HPC website

It was agreed to review and update the content of the website and to seek support from a proficient social media person to make it more appealing and interesting.

b) Sustainability Action Plan

Councillor Stevens gave an update on the action plan.

Quotations were received to increase insulation in the hall loft and to install a loft ladder. It was agreed to accept the quotation from County Insulation. **Action: Clerk**

Meeting closed at: 8:30 pm

Next meeting: Monday 18th March 2024