

**HUCCLECOTE PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15<sup>TH</sup> JANUARY 2024  
IN THE MEETING ROOM AT  
PINEHOLT VILLAGE HALL AT 7.00 PM**

**Present**                      Councillor Mrs Bentley (In the Chair)  
                                    Councillor Miss Clifford  
                                    Councillor Mrs Blackwell  
                                    Councillor Pugh  
                                    Councillor Ellis  
                                    Councillor Townley

**In attendance**            Councillor Yates (Borough)  
                                    Councillor Vines (County)  
                                    Three members of the public

**24/001    ACCEPTED APOLOGIES**

- i.      Councillor Stevens
- ii.     Councillor Bentley
- iii.    Councillor Smith

**24/002    ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

There were no announcements made by the Chairman.

**24/003    PUBLIC PARTICIPATION**

Residents expressed their concerns about goods vehicles parking on Bird Road, a short video was presented showing vans unloading early in the morning. On some weekends two or three vehicles can be parked on the road causing a nuisance to residents; the issue was flagged in a previous Traffic Regulation Order (TRO) consultation. Residents asked if an Experimental Traffic Regulation Order (ETRO) could be implemented to prevent goods vehicles parking on the residential road.

Following discussion, County Councillor Vines suggested the residents submit a petition to him and he will present it to the cabinet member at full council.

All residents left the meeting.

**24/004    APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 11<sup>th</sup> December 2023 were approved and signed by the Chairman.

**24/005    MATTERS ARISING FROM MINUTES**

Following the flooding on Lobleys Drive in December the water course has been cleared out and vegetation cut back; damage to the wooden knee rails will be reported to the consortium. **Action: Clerk**

The Coopers edge land transfer is near completion with an agreed commuted sum for the sports facilities. Councillor Smith is also enquiring about adoption of the roads and completion of remaining areas.

The Christmas coffee morning was well attended and a Spring event will be organised.

#### **24/006 BOROUGH/COUNTY COUNCILLORS REPORT**

Police – Crime figures were received for Sept – Nov 2023.

Councillor Townley had done some further work and raised concern that there were no parish priorities listed for the Glevum policing team on their website.

Borough – Councillor Yates reported that the borough council had been very busy dealing with the recent floods and everybody had worked very hard to get the town back open quickly.

A written report was received from Councillor Smith.

County- Councillor Vines reported that the council tax increase will probably be 4.99%, this is to be discussed and agreed at the next council meeting.

The Chairman thanked Councillor Vines for his advice and support to residents earlier in the meeting.

Councillor Townley raised a couple of outstanding highways issues with Councillor Vines, the Clerk was asked to follow these up with the highways manager. **Action: Clerk**

#### **24/007 DECLARATIONS OF INTEREST**

- i. Councillor Townley – Finance item 13 (e).

#### **24/008 COOPERS EDGE TRUST REPORT**

There was no report from Councillor Bentley.

The Chairman reported that maintenance of the wildflower beds had been completed by Charlton Abbots.

#### **24/009 PLANNING**

##### **a) New Applications**

There were no new applications to discuss.

##### **b) Decisions**

There were no decisions to report.

#### **24/010 PINEHOLT VILLAGE HALL**

##### **a) Clerks report**

APM Fire and Security has completed the maintenance work to the fire alarm system and all matters raised in their risk assessment have been addressed.

Members were reminded of the training courses available from GAPTC. Details of a first aid training course were given and three members expressed an interest in attending on 4<sup>th</sup> March; the expenditure was agreed. **Action: Clerk**

**b) Pineholt Bowls Club lease**

The renewal lease was presented to the bowls club in December and their written response was received and noted.

Following discussion, a reply to their questions and concerns was drafted; the Clerk will also seek further guidance from the solicitor. **Action: Clerk**

**24/011 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

Details were noted of upcoming road works on Barnwood Road/Hucclecote Road, the planned dates will be published on the website and social media pages.

**b) Parking on Bird Road**

Following the earlier discussion, members sympathised with the residents however they felt the parish council should not pay for any further traffic orders. The Clerk will contact the local highways manager for his view on the matter. **Action: Clerk**

Councillor Vines left the meeting.

**24/012 PLAY AREA**

**a) Inspection report**

Members will undertake the quarterly inspection of the play area later in the month.

**24/013 FINANCE**

**a) Accounts for Payment**

		<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i.	JRB Enterprise Ltd – Dog waste bags	71.09	14.22	85.31
ii.	Ted Stevens – Expenses	18.50	0.00	18.50
iii.	Aldi – Refreshments	5.82	1.16	6.98
iv.	Tesco – Refreshments	18.90	0.00	18.90
v.	Supanet – Broadband	16.66	3.33	19.99
vi.	British Gas – Service contract	25.51	5.10	30.61
vii.	Water plus – Water supply	30.01	0.00	30.01
viii.	Opus Energy – Electric	355.69	17.78	373.47
ix.	Opus Energy – Gas	405.44	20.27	425.71
x.	PHS – Hygiene Services	76.34	15.27	91.61

It was proposed, seconded and resolved to approve the payments.

The bank reconciliation was approved and signed by the Chairman.

**b) Draft budget 2024/25**

Members had before them a budget report for 2024/25, prepared by the Clerk. The budget included money towards new litter and dog waste bins, new defibrillator and bleed kit, maintenance of the village hall and play area and youth services.

It was proposed, seconded and resolved to accept the proposed budget for 2024/25; all members voted in favour. The budget will be published on the website and monitored throughout the year.

**c) Precept request 2024/25**

Following discussion, it was proposed, seconded and resolved to request a precept of £56910 (Band D £57.40), no increase on 2023/24; all members voted in favour of the proposal. **Action: Clerk to inform Tewkesbury Borough Council.**

**d) Draft HPC Reserves Policy**

The draft policy was received and adopted with no amendments.

Following a check of the Joint Panel on Accountability and Governance Practitioners' Guide the Clerk advised members that in order to comply with GDPR they should have an official email address for council business; the Clerk will provide one to each member.

**e) Membership to the Open Spaces Society**

Following discussion, membership to the Open Spaces Society was agreed.

**f) BT Contracts (residential and business)**

A report was received from the Clerk and following discussion members agreed to cancel the residential phone line with BT as it is no longer required.

The Clerk will seek further information from BT and costs from Virgin Media before agreeing a new contract for business broadband and telephone. **Action: Clerk**

**24/014 MISC**

**a) HPC action plan**

The action plan was reviewed and updated; the next review will be at the annual meeting in May.

**Meeting closed at: 9 p.m.**

**Next meeting: Monday 19<sup>th</sup> February 2024**