

HUCCLECOTE PARISH COUNCIL

Notice of Meeting of the Council

Dear Councillor,

I hereby give you notice that a meeting of Hucclecote Parish Council will be held in the PINEHOLT VILLAGE HALL on **MONDAY 11TH DECEMBER 2023** starting **at 7p.m.**

All Members of the Council are hereby summoned to attend; the business to be transacted at the meeting is set out hereunder.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights and Freedom of Information.

Dated this 5th Day of December 2023

Sarah Moore

Clerk to the Council,

B u s i n e s s t o b e T r a n s a c t e d

- 1) To receive and accept apologies
- 2) Announcements by the Chairman
- 3) Public Participation (20 mins) - *Members of the public are welcome to speak regarding any matter on the agenda or any items they wish to bring to the attention of the Parish Council; the Parish Council is not permitted to make any decisions during the public session. Members of the public are not permitted to address the meeting once the public session is concluded.*
- 4) Parish Council Vacancies – To receive and discuss application for co-option and vote
- 5) To approve the minutes of the last Council meeting held on 20th November 2023
- 6) To consider any matters arising from those minutes
- 7) To receive County/Borough Councillors reports
- 8) Declarations of Interest – Members are invited to declare any interests they may have in the business set out on the agenda to which the approved Code of Practice applies
- 9) To receive report from member of the Coopers Edge Trust (Cllr Bentley)
- 10) PLANNING
 - a) To receive and discuss new planning applications
 - b) To note decisions received from Tewkesbury Borough Council
 - c) To receive update/timescales for adoption of Coopers Edge
- 11) PINEHOLT VILLAGE HALL
 - a) To receive Clerks report

- b) To discuss Festive coffee morning event on 18th December and agree costs
- c) To discuss renewal of Bowls Club lease and receive draft copy
- d) To receive quotation from APM Fire & Security for maintenance work

12) HIGHWAYS AND TRANSPORT

- a) To receive update on outstanding issues

13) PLAY AREA

- a) To receive monthly inspection report (Clerk)

14) FINANCE

- a) To receive accounts for payment and bank reconciliation (report attached)
- b) To consider draft budget 2024/25 (report attached)
- c) To agree appointment of independent Internal Auditor
- d) To receive and accept quotation from Charlton Abbots for work to maintain wildflower beds (Cllr Bentley)

15) MISC

- a) To receive and adopt HPC Biodiversity Policy (report attached)
- b) To receive update on Sustainability Action Plan and agree priorities for 2024 (Cllr Stevens)