

**HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24TH JULY 2023
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7.00 PM**

Present	Councillor Mrs Bentley (In the Chair) Councillor Pugh Councillor Bentley Councillor Miss Clifford Councillor Mrs Blackwell Councillor Ellis
In attendance	Councillor Vines (County) Councillor Yates (Borough)

23/093 ACCEPTED APOLOGIES

- i. Councillor Stevens

23/094 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

Thanks were expressed to Councillor Bentley and the Clerk for completing the Star Council Award nomination form.

23/095 QUESTIONS FROM PARISHIONERS

There were no questions.

23/096 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 19th June 2023 were approved and signed by the Chairman.

23/097 MATTERS ARISING FROM MINUTES

The volunteering day on 24th June was unfortunately cancelled at short notice.

Members await the next consultation stage of the Gloucestershire Electoral Review, 29th August to 6th November. They are keen to view and comment on proposals that may affect the parish.

23/098 BOROUGH/COUNTY COUNCILLORS REPORT

Police – The Clerk reported crime figures for April and May 2023.

County – Councillor Vines has allocated further funding towards fencing repairs along the A417 to improve safety; the parish council has also been asked to contribute to the repairs.

Borough – Councillor Yates reported that future council and committee meetings will be live streamed. A fund-raising coffee morning will be held on Monday 21st August at the village hall, members were thanked for their help and support.

23/099 DECLARATIONS OF INTEREST

No declarations were made.

23/100 COOPERS EDGE TRUST REPORT

A family day and barbeque will be held at the Coopers Edge Community Centre on 2nd September 2023.

23/101 PLANNING

a) New Applications

No new applications were received.

b) Decisions

- i. 22/01379/FUL – Zoons Court Farmhouse. Demolition of existing workshop and the erection of a new outbuilding containing ancillary living accommodation. Refused

c) Enforcement report

Nothing to report.

d) Boundary Commission Review 2023 -Final report

Members were extremely frustrated and disappointed that the Commission has failed to take any account of the representations made by the council. The parish will be moved into a new North Cotswold constituency at the next general election.

Following discussion, it was agreed to write to the CEO of Gloucestershire County Council, the Boundary Commission and the Government expressing further concerns about the proposed changes. **ACTION: A/P**

23/102 PINEHOLT VILLAGE HALL

a) Clerks report

The Clerk is in the process of setting up council email addresses for members, instructions will follow on how to configure emails.

A gas smart meter is being installed at the village hall on 1st August 2023, this will ensure accurate billing in the future.

As part of the sustainability work, four new litter bins have been ordered and will be installed shortly; these will have a recycling facility.

b) Village Hall Fire Risk Assessment

It was proposed, seconded and resolved to accept the quotation from APM Fire and Security to conduct a full fire risk assessment of the village hall. **ACTION: Clerk to accept and arrange date for inspection.**

c) Installation of defibrillator

Further quotes are to be obtained, due to timescales it was agreed for the Clerk and Chairman to proceed with the most competitive quote. **ACTION: Clerk**

d) Pineholt Bowls Club lease

Following a lengthy discussion, the terms of a new lease were agreed. The Clerk will instruct the councils solicitor to produce a draft lease for the club to consider. **ACTION: Clerk**

23/103 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Members continue to attend regular meetings with National Highways and raise questions regarding the A417 improvement work and the potential increase in traffic.

The parish council has been asked to contribute to further fencing repair work along the A417 to improve public safety; the County Councillor has agreed to allocate £3k. Members requested further details and specification of the fencing as there could be a cheaper alternative; the Clerk will contact Gloucestershire Highways. **ACTION: Clerk**

23/104 PLAY AREA

a) Inspection report

Members undertook the quarterly inspection of the play area; minor matters were noted and would be monitored. The Clerk will obtain quotes for resurfacing around the Supanova unit. **ACTION: Clerk**

23/105 FINANCE

a) Accounts for Payment

		Net	VAT	Gross
i.	Meta – Advertising	173.74	0.00	173.74
ii.	Spot on Supplies – Cleaning equipment	84.29	16.86	101.15
iii.	Brockworth Youth Club – Grant	500.00	0.00	500.00
iv.	Robert Hall Ltd – Stationery	97.67	19.53	117.20
v.	Scribe – Finance software	561.60	112.32	673.92
vi.	Severn Wye Agency – Energy report	750.00	150.00	900.00
vii.	Passion First Aid – Defib and cabinet	1700.00	340.00	2040.00
viii.	Fine Turf Services – Grounds maintenance	346.00	0.00	346.00
ix.	Grant Bailey – Bus shelter cleaning	50.00	0.00	50.00
x.	Gloucestershire County Security – Key holding/alarm response service	150.00	30.00	180.00
xi.	GPFA – Annual subscription	50.00	0.00	50.00
xii.	Poundland – Cleaning equipment	6.67	1.33	8.00
xiii.	Supanet – Broadband	11.66	2.33	13.99
xiv.	British Gas – Service contract	23.75	4.75	28.50
xv.	Water plus – Water supply	26.46	0.00	26.46
xvi.	Opus Energy - Gas	274.71	13.74	288.45
xvii.	Opus Energy – Electric	52.42	10.49	62.91
xviii.	PHS Group – Hygiene services	109.17	21.83	131.00

It was proposed, seconded and resolved to approve the payments.
The bank reconciliation was approved and signed by the Chairman.

b) Finance Report April – June 2023

Members had before them a finance report detailing the income and expenditure for the first quarter; the variances with the budget were explained.

c) Review of banking arrangements

Following discussion, it was proposed, seconded and resolved to open a new savings account with Unity Trust and to move £85k of earmarked reserves to the account. **ACTION: Clerk & H/C**

d) Grant application

A grant application was received from a local community choir. Following discussion, it was proposed, seconded and resolved to refuse the application as it did not meet the required criteria. **ACTION: Clerk to inform group**

e) Draft Action Plan

Members received a draft action plan; they were asked to submit further inclusions and comments to the Clerk by the end of August.

23/106 MISC

a) Draft Taxi and Private Hire Licensing Policy consultation

Details were received and noted.

b) Draft Street Trading Licencing Policy consultation

Details were received and noted.

Meeting closed at: 20:45

Next meeting: Monday 11th September 2023