

**HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19TH JUNE 2023
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7.00 PM**

Present Councillor Mrs Bentley (In the Chair)
Councillor Bentley
Councillor Miss Clifford
Councillor Mrs Blackwell
Councillor Smith

In attendance Councillor Vines (County)
Councillor Yates (Borough)
1 resident

23/078 ACCEPTED APOLOGIES

- i. Councillor Stevens
- ii. Councillor Pugh

23/079 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

Councillor Bentley attended a meeting to discuss the installation of Public Art on Coopers Edge, locations for the information boards were agreed. The design and information for each board will be discussed and agreed at the next meeting on 4th July.

A volunteer day will be held on 28th July, employees from the Benefact Group will help with vegetation clearance around the village hall and maintenance of the wild flower beds.

23/080 QUESTIONS FROM PARISHIONERS

There were no questions.

23/081 PARISH COUNCIL VACANCIES

Members received an application for co-option. Following a short discussion, it was proposed by Councillor Mrs Bentley, seconded by Councillor Mrs Blackwell to co-opt Mr Jon Ellis onto the Council, all members voted in favour; he signed a declaration and joined the meeting.

23/082 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 15th May 2023 and the extraordinary meeting held on 30th May 2023 were approved and signed by the Chairman.

23/083 MATTERS ARISING FROM MINUTES

There were no matters arising.

23/084 BOROUGH/COUNTY COUNCILLORS REPORT

County – Councillor Vines has allocated further funding towards fencing repairs along the A417, the Clerk will liaise with the Highways Manager for further details.

Details of the Gloucestershire Electoral Review were given, it is proposed to increase the number of County Councillors from 53 to 55; one will be allocated to Stroud and one to Tewkesbury. A further public consultation will take place in August, the Clerk will circulate details. **Action: Clerk.**

Borough – Councillor Yates introduced himself to members, he reported that at the last council meeting it was agreed to widen the scope of the climate emergency to include the whole borough. As Mayor of Tewkesbury, he has chosen local foodbanks as his charity and he will work hard to support them.

Councillor Smith gave a brief update on the adoption of open spaces on Coopers Edge.

23/085 DECLARATIONS OF INTEREST

Councillor Smith declared that as a member of the Tewkesbury Borough Council planning committee he would not participate in any discussions relating to planning matters.

23/086 COOPERS EDGE TRUST REPORT

The Trust is aware of the Tendering procedure for the new sports facilities and they may decide to submit a bid; Councillor Bentley will not be involved.

23/087 PLANNING

a) New Applications

- i. 23/00575/TPO – 1 Bird Road. TPO 275 T8, to remove 3 lower limbs. Plans were circulated to members before the meeting. Councillor Bentley will visit the site and report back.

b) Decisions

- i. 23/00350/FUL – Variation of condition 2 of 21/00495/FUL to allow for minor external changes to the building. Permitted
- ii. 23/00255/FUL – 83 Sussex Gardens. Installation of side roof dormer. Permitted

c) Enforcement report

Nothing to report.

d) Coopers Edge Public Open Spaces

Tewkesbury Borough Council is inviting local clubs and organisations to Tender for the operation of the new facilities. The full set of documents are on the borough procurement portal, the Clerk has also requested a copy and she will publish details on the website and social media pages. **Action: Clerk**

23/088 PINEHOLT VILLAGE HALL

a) Clerks report

The Clerk gave an update on current bookings and explained that the new caretaker/cleaner was working very well.

MINUTES TO BE CONFIRMED AT THE NEXT COUNCIL MEETING 24TH JULY 2023

The next meeting will be on 24th July and there will be no meeting in August.

b) Severn Wye Energy audit report

A decision was deferred until the next meeting.

c) Fire survey report – APM Fire & Security

An inspection report was received and noted, it was agreed to proceed with the recommendations made to upgrade and improve the system. **Action: Clerk to obtain quotes.** The APM quote for a new panic alarm was accepted.

d) Pineholt Bowls Club lease

Members met with the Bowls Club and presented ideas to them on how they could be more involved with the local community and open to residents. The Club will discuss this with their members at a meeting on 21st June and report back; negotiations for the new lease will continue.

23/089 HIGHWAYS AND TRANSPORT

a) Outstanding issues

There were no updates received.

23/090 PLAY AREA

a) Inspection report

The Clerk had undertaken the monthly inspection of the play area, minor matters were noted and would be monitored.

b) Quotes to repair the Pod Swing

Quotes were received to install a new beam hanger to the Pod swing. Following discussion, it was proposed, seconded and resolved to accept the quotation from Proludic Ltd. **Action: Clerk**

23/091 FINANCE

a) Accounts for Payment

		Net	VAT	Gross
i.	KB Handyman – Plumbing repairs	90.00	0.00	90.00
ii.	Mrs M Brown – Expenses	18.00	0.00	18.00
iii.	APM Fire and Security – Fire alarm contract	120.00	24.00	144.00
iv.	APM Fire and Security – Intruder alarm contract	440.00	88.00	528.00
v.	APM Fire and Security – CCTV contract	60.00	12.00	72.00
vi.	John Ryde Commercial – Valuation report	600.00	120.00	720.00
vii.	Fine Turf Services – Grounds maintenance	300.00	0.00	300.00
viii.	Post Office – Postage	3.75	0.00	3.75
ix.	Boots – Batteries	3.96	0.79	4.75
x.	Tesco – Batteries	2.50	0.50	3.00

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xi.	The Range – Seeds		23.30	4.66	27.96
xii.	Hucclecote Horticultural Society – Donation		50.00	0.00	50.00
xiii.	HMRC – VAT		0.00	908.22	908.22
xiv.	Water Plus – Water		26.23	0.00	26.23
xv.	Supanet – Broadband		18.11	3.62	21.73
xvi.	British Gas – Service contract		23.75	4.75	28.50
xvii.	Opus Energy - Gas		233.47	11.67	245.14
xviii.	Opus Energy - Electric		246.76	12.34	259.10

It was proposed, seconded and resolved to approve the payments.

The bank reconciliation was approved and signed by the Chairman.

b) Review of banking arrangements

Details of the current banking arrangements were received and it was agreed to investigate opening another account that would give higher interest. **Action: H/C**

The banking mandate will be updated to add new members as signatories. **Action: Clerk**

c) Grant application

An application was received from Brockworth Link who run the B-Epic youth club at the village hall. Following discussion, it was agreed to award a grant of £500, this will enable them to purchase some sports equipment, fund a trip and BBQ during the summer months. All members voted in favour. **Action: Clerk**

23/092 MISC

a) Sustainability Group

There were no updates to report.

b) GAPTC AGM – Call for resolutions

Details of the AGM were noted, there were no resolutions made.

Meeting closed at: 20:25

Next meeting: Monday 24th July 2023