

HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17TH APRIL 2023
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7 PM

Present Councillor Mrs Bentley (In the Chair)
 Councillor Stevens
 Councillor Pugh
 Councillor Bentley

In attendance Councillor Paul Smith (Borough)

23/045 ACCEPTED APOLOGIES

- i. Councillor Robert Vines (County)
- ii. Councillor Edge
- iii. Councillor Miss Clifford
- iv. Councillor Mrs Blackwell

23/046 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman attended a meeting, with neighbouring parishes, to discuss the provision of Public Art on Coopers Edge. A further meeting will be held on 24th April to discuss various ideas, including interpretation boards detailing the heritage and history of the Gloster Aircraft Company.

23/047 QUESTIONS FROM PARISHIONERS

There were no questions.

23/048 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 20th March 2023 were approved and signed by the Chairman.

23/049 MATTERS ARISING FROM MINUTES

A local surveyor has been instructed to proceed with the valuation of the Pineholt Bowls Club and his report is expected in May/June; members will then meet with the Bowls Club to discuss the lease renewal. Prior to this a letter will be drafted and sent to the Club Chairman expressing the councils wish for them to be more involved within the community and open to residents.

Action: T/S, B/B

Planning permission was granted for the installation of outdoor fitness equipment and members are keen to move forward with this. **Action: Chairman to contact land owner and Tewkesbury Borough Council**

23/050 BOROUGH/COUNTY COUNCILLORS REPORT

There were no reports.

23/051 DECLARATIONS OF INTEREST

No declarations were made.

23/052 COOPERS EDGE TRUST REPORT

The trust continues to work on preparing the allotments, their next meeting will be in May.

23/053 PLANNING

a) New Applications

- i. 23/00273/APP – Plot 1, Gloucester Business Park. Erection of employment development of 4,473sqm, access arrangements, servicing, parking and landscaping etc. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object but to raise concerns regarding the additional traffic, noise and Environmental standards.
- ii. 23/00274/APP – Plot 2, Gloucester Business Park. Erection of employment development of 3,259 sqm, access arrangements, servicing, parking and landscaping etc. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object but to raise concerns regarding the additional traffic, noise and Environmental standards.
- iii. 23/00276/APP – Plot 5, Gloucester Business Park. Erection of employment development of 6,773 sqm, access arrangements, servicing, parking and landscaping etc. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object but to raise concerns regarding the additional traffic, noise and light pollution, overall size of the building and Environmental standards.
- iv. 23/00275/APP – Plots 3 & 4, Gloucester Business Park. Erection of employment development of 16,481sqm, access arrangements, servicing, parking and landscaping etc. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object but to raise concerns regarding the additional traffic, visual impact on neighbouring properties, noise and Environmental standards.
- v. 23/00201/PDSOL – TBS Engineering, Gloucester Business Park. Installation of Solar PV system. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object.
- vi. 23/00255/FUL – 83 Sussex Gardens. Installation of two side roof dormers. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object.

b) Decisions

- i 23/00059/FUL – 42 Bowthorpe Drive. Single storey extension to rear of property. Permitted
- ii. 23/00034/TPO – Gransmoor Lodge. TPO 275- work to protected trees. Permitted

c) Enforcement report

Nothing to report.

d) Coopers Edge Public Open Spaces

No further update on the adoption of the sports facilities was received from the borough council; the local media will now be contacted. **Action: T/S, A/P**

23/054 PINEHOLT VILLAGE HALL

a) Clerks report

The new caretaker, Mr Keith Rowe, started on 12th April and he has received his induction and health and safety training. Mr Rowe will work three mornings a week cleaning the village hall and he will manage the opening and closing of future bookings.

The Clerk is preparing for the internal audit, a copy of all documents will be sent to Mr Iain Selkirk for him to conduct his audit remotely.

Members were reminded that the Annual Assembly and Annual Parish Council meetings will be held on Monday 15th May starting at 7pm.

23/055 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Councillor Pugh updated members on the A417 improvement work and he informed them of a meeting with neighbouring parishes to discuss improving cycleways.

Gloucestershire Highways has completed some fence repairs along the A417, however a further section along a popular footpath has not been done and remains a danger to members of the public. Following discussion, it was agreed to write to the County Councillor. **Action T/S**

23/056 PLAY AREA

a) Inspection report

The annual inspection report was awaited from Rospa; the damaged and rotten fence posts have been replaced.

23/057 FINANCE

a) Accounts for Payment

		Net	VAT	Gross
i.	Severn print – Green Guide printing	1427.00	0.00	1427.00
ii.	KM Reprographics – Signs	75.00	15.00	90.00
iii.	Grant Bailey – Bus shelter cleaning	50.00	0.00	50.00
iv.	APM Fire and Security – Inspections	69.44	13.89	83.33
v.	GAPTC – Annual membership	726.90	0.00	726.90
vi.	Securitas – Intruder alarm contract (2mths)	90.30	18.06	108.36
vii.	Securitas – Emergency lighting (2mths)	18.74	3.75	22.49
viii.	Friends of Churchdown Hill – Grant	275.00	0.00	275.00
ix.	J Toumazou – Artwork for Green Guide	1500.00	0.00	1500.00
x.	Intocleaning – Hall cleaning (March)	179.58	35.92	215.50
xi.	KB Handyman – Plumbing repairs	120.00	0.00	120.00
xii.	ASG UK – Automatic door maintenance	174.00	34.80	208.80
xiii.	Tesco – Refreshments	5.35	0.00	5.35
xiv.	S Moore – Travel expenses	28.80	0.00	28.80
xv.	Waterplus – Water supply	22.46	0.00	22.46
xvi.	Supanet – Broadband	19.18	3.84	23.02
xvii.	British Gas – Service contract	23.75	4.75	28.50
xviii.	Opus Energy - Electric	148.11	0.00	148.11
xix.	PHS Hygiene – Hygiene services	109.17	21.83	131.00

It was proposed, seconded and resolved to approve the payments.
The bank reconciliation was approved and signed by the Chairman.

b) End of Year Finance Report 2022/23

Members received a report showing the comparison between the budget and end of year figures for 2022/23. Overall, the year ended with a surplus of £25k, this was due to an increase in hall bookings and less expenditure than anticipated. It was agreed to earmark the money for future replacement costs of play area equipment, green initiatives and upgrade of hall electrics and office IT equipment.

It was proposed, seconded and resolved to accept the end of year finance report.

23/058 MISC

a) Sustainability Group

Councillor Stevens gave an update on the sustainability festival planned for early May 23.

The electric scooter training event will take place on Saturday 24th June 10 – 12:30.

Meeting closed at: 20:10

Next meeting: Monday 15th May 2023