

HUCCLECOTE PARISH COUNCIL

Notice of Annual Meeting of the Council

Dear Councillor,

I hereby give you notice that the annual meeting of Hucclecote Parish Council will be held in the PINEHOLT VILLAGE HALL on **MONDAY 15TH MAY 2023** starting **at 7.30p.m.**

All Members of the Council are hereby summoned to attend; the business to be transacted at the meeting is set out hereunder.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights and Freedom of Information.

Dated this 9th Day of May 2023

Sarah Moore

Clerk to the Council,

B u s i n e s s t o b e T r a n s a c t e d

- 1) ELECTION OF
 - a) Chairman.
 - b) Vice-Chairman.
 - c) Appointment of Snow Warden.
 - d) Appointment of Flood Warden.
 - e) Appointment of Internal Controller.
- 2) To receive apologies
- 3) ANNOUNCEMENTS BY THE CHAIRMAN
- 4) To receive questions from parishioners (20 mins maximum)
- 5) Parish Council Vacancies – To receive and discuss applications for co-option and vote
- 6) To approve the minutes of the last Council meeting held on 17th April 2023
- 7) To consider any matters arising from those minutes
- 8) To receive County/Borough Councillors reports
- 9) Declarations of Interest – Members are invited to declare any interests they may have in the business set out on the agenda to which the approved Code of Practice applies
- 10) To receive report from member of the Coopers Edge Trust (Cllr Bentley)

11) PLANNING

- a) To receive and discuss new planning applications
- b) To note decisions received from Tewkesbury Borough Council
- c) To receive enforcement report
- d) To receive an update on the adoption of Public Open Spaces on Coopers Edge

12) PINEHOLT VILLAGE HALL

- a) To receive Clerks report

13) HIGHWAYS AND TRANSPORT

- a) To receive update on outstanding issues

14) PLAY AREA

- a) To receive annual inspection report and agree any actions (copy sent)

15) FINANCE

- a) To receive accounts for payment and bank reconciliation (report sent)
- b) To review the effectiveness of the system of internal controls (Cllr Miss Clifford)
- c) To receive Independent Internal Auditors report (copy sent)
- d) To approve the Annual Governance Statement 2022/23 (copy sent)
- e) To approve the Statement of Accounts 2022/23 (copy sent)

16) MISC

- a) To receive update from sustainability group (Cllr Stevens)