

**HUCCLECOTE PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12<sup>TH</sup> DECEMBER 2022  
IN THE MEETING ROOM AT  
PINEHOLT VILLAGE HALL AT 7 PM**

**Present** Councillor Mrs Bentley (In the Chair)  
Councillor Stevens  
Councillor Ms Clutterbuck  
Councillor Pugh  
Councillor Bentley

**In attendance** 1 resident

**22/128 ACCEPTED APOLOGIES**

- i. Councillor Edge
- ii. Councillor P Smith (Borough)
- iii. Councillor Miss Clifford
- iv. Councillor Mrs Blackwell

**22/129 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

Thanks were expressed to members and staff for all their hard work during the year and the Chairman wished them a very Happy Christmas and New Year.

**22/130 QUESTIONS FROM PARISHIONERS**

There were no questions.

**22/131 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 21<sup>st</sup> November 2022 were approved and signed by the Chairman.

**22/132 MATTERS ARISING FROM MINUTES**

A further response was submitted to the Boundary Commission review regarding their proposal to move the parish into the North Cotswold division.  
The caretaker vacancy had been advertised, candidates will be shortlisted and interviewed in the New Year.

**22/133 BOROUGH / COUNTY COUNCILLORS REPORT**

There were no reports received.

**22/134 DECLARATIONS OF INTEREST**

No declarations were made.

## **22/135 COOPERS EDGE TRUST REPORT**

Councillor Bentley attended a full trust meeting on 5<sup>th</sup> December, an agreement with the new café proprietors is being finalised. The legal transfer of the allotments has been processed and a committee will be formed to manage the facilities and a new co-ordinator has been appointed to manage the community centre.

## **22/136 PLANNING**

### **a) New Applications**

- i. 22/01247/TPO – 1 West End Lane. TPO 275 – T9, T10 and T11. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object to work on T9 and T11 but to object to the full removal of T10.
- ii. 22/01204/FUL – Pineholt Village Hall. Installation of outdoor fitness equipment. Noted
- iii. 22/01075/FUL – 11 Yew Tree Road. Erection of a single storey side extension to the dwelling. Erection of a side and rear extension to the garage. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object.
- iv. 22/00297/FUL – 198 Hucclecote Road (revised plans), erection of 52 apartments with associated parking. Plans were circulated to members before the meeting. Following discussion it was proposed, seconded and resolved to uphold the council's original objection.

### **b) Gloucester Business Park consultation**

Members attended a consultation event on Wednesday 7<sup>th</sup> December to view proposals for the vacant plots on the business park. Concerns were raised about potential noise from the industrial units and the increased traffic congestion on local roads.

### **c) Decisions**

There were no decisions to report.

### **d) Enforcement report**

No new cases to report, the Clerk will follow up on outstanding cases.

## **22/137 PINEHOLT VILLAGE HALL**

### **a) Clerks report**

The village hall will continue to be used as an emergency rest centre, updated information was given to the Civil Protection Officer at the County Council.

### **b) Renewal of Pineholt Bowls Club lease**

The Bowls Club lease is due for renewal in January 2024. The Clerk will circulate the lease to members together with a copy of the 2019 valuation report. An initial meeting will be held with club members in the New Year and the Clerk will make contact with the Councils solicitor for an estimate of the costs. **Action: Clerk to arrange meeting date.**

## 22/138 HIGHWAYS AND TRANSPORT

### a) Outstanding issues

Councillor Pugh had contacted Councillor David Brown (Gloucester City) regarding his appeal for a safe cycleway to be installed between Hucclecote and Churchdown. Cllr Brown had approached Gloucestershire Highways but their response was disappointing. It was agreed to contact other local parishes for their support. **Action: A/P**

Councillor Pugh attended the National Highways public information event at Brockworth to view the A417 missing link proposals. Concerns were raised about the potential increase in traffic and noise pollution; an officer from National Highways agreed to convene a meeting to discuss this further. **Action: A/P**

National Highways will be reminded about their plan to replant the embankment in Belmont Ave in the Spring. **Action: D/B to follow up**

## 22/139 PLAY AREA

### a) Inspection report

The monthly inspection was undertaken by members and minor matters were noted and will be monitored.

## 22/140 FINANCE

### a) Accounts for Payment

			Net	VAT	Gross
i.	Filmbank media - Film show 02/12/22		83.00	16.60	99.60
ii.	GAPTC – Training		30.00	0.00	30.00
iii.	Azets – Payroll fees		105.00	21.00	126.00
iv.	GAPTC – Training		25.00	0.00	25.00
v.	Tewkesbury Borough Council – Planning fee		257.83	5.37	263.20
vi.	Intocleaning – Cleaning services		202.94	40.59	243.53
vii.	Fine Turf Services – Grounds maintenance		150.00	0.00	150.00
viii.	Kompan – Play area repairs		568.60	113.72	682.32
ix.	Tesco - Refreshments		10.10	0.00	10.10
x.	Supanet - Broadband		20.26	4.05	24.31
xi.	British Gas – Service contract		25.37	5.07	30.44
xii.	Opus energy – Gas		1303.65	260.73	1564.38
xiii.	Opus energy - Electric		457.67	22.88	480.55

It was proposed, seconded and resolved to approve the payments.

The bank reconciliation was approved and signed by the Chairman.

### b) Future projects and grant applications

#### i. Community Grant Project

An update was given on the Autumn project events; future events were discussed but it would need volunteers to come forward to help run sessions.

Some funds are still available in the budget so it was suggested an events co-ordinator be employed to run and plan future parish community events.

**c) Draft budget 2023/24**

The Clerk presented a draft budget for 2023/24; the budget will be finalised and agreed at the January 2023 meeting together with the Precept request.

**d) Appointment of independent Internal Auditor**

It was agreed that Mr Iain Selkirk F.C.A. be appointed Internal Auditor for the ensuing year. The Clerk reviewed the system of internal audit and was satisfied that Mr Selkirk is acting totally independently and is competent; he will conduct his audit remotely as in previous years.

**Action: Clerk**

**e) Appointment of External Auditors**

Details were received and noted.

**22/141 MISC**

**a) TBC Public Open Space Protection Order consultation**

The proposed wording of the order was received from Tewkesbury Borough Council and noted.

**Meeting closed at: 20:35**

**Next meeting: Monday 16<sup>th</sup> January 2023**