

**HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21ST NOVEMBER 2022
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7 PM**

Present Councillor Stevens (In the Chair)
 Councillor Ms Clutterbuck
 Councillor Pugh
 Councillor Miss Clifford
 Councillor Mrs Blackwell
 Councillor Edge

22/113 ACCEPTED APOLOGIES

- i. Councillor Mrs Bentley
- ii. Councillor Bentley
- iii. Councillor Robert Vines (County)
- iv. Councillor P Smith (Borough)

22/114 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

There were no announcements made.

22/115 QUESTIONS FROM PARISHIONERS

There were no parishioners in attendance.

22/116 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 17th October 2022 were approved and signed by the Chairman.

22/117 MATTERS ARISING FROM MINUTES

Tewkesbury Borough Council officers will meet again with the consortium to discuss the adoption of areas on Coopers Edge, including Public Open Spaces and the new sports facilities; members were encouraged by the progress made following their meeting with the CEO, but felt they needed to keep the pressure on.

No decision has been made on planning application 22/00751/APP Parcel 7, Perrybrook. Councillor Mrs Blackwell will get an update.

A draft design of the mound redevelopment was presented to members. Bovis Homes is committed to redeveloping the area into an area of open space that will include allotments, benches, planting areas and a tiny forest.

Councillor Pugh met with Kerrin Cocks the Strategic Support Officer at GAPTC to discuss the council's future membership, he felt that through their restructuring the association are trying to be more responsive and proactive.

22/118 BOROUGH / COUNTY COUNCILLORS REPORT

Borough – Councillor Mrs Blackwell reported that borough staff are being offered support to purchase an electric charging vehicle through a salary sacrifice plan, information was also given about the installation of charging points and planning requirements. Advance Housing had contacted Councillor Mrs Blackwell regarding their property on Hucclecote Road and the problems experienced by some local residents; they suggested a meeting to discuss matters further. The parish will offer the use of a room for the meeting, but cannot get involved in seeking to resolve the problems. **Action: G/B**

A written report was received from Councillor Paul Smith.

County - A written report was received from Councillor Vines.

22/119 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared that as a member of the Tewkesbury Borough Council planning committee she would not participate in any discussions relating to planning matters. Councillor Stevens declared an interest in item 9 a) i.

22/120 COOPERS EDGE TRUST REPORT

There was no report received.

22/121 PLANNING

a) New Applications

Councillor Pugh took the Chair

- i. 22/00828/FUL – Parcel 7517, Churchdown Lane. Change of use to mixed agricultural/equestrian use including hardstanding area, improved access and 2 field shelters (retrospective). Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved to object and raise concerns about the access and development on the Green Belt and Special Landscape Area. All members voted in favour.

Councillor Stevens retook the Chair

- ii. 22/00884/ADV – 164 Hucclecote Road. 2 x internally illuminated Fascia signs. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object but suggest the lights are turned off during the hours of 23:00 – 7:00. All members voted in favour.

b) Decisions

- i. 22/00840/ADV – Unit 1420, Javelin House. Installation of free-standing, non-illuminated totem sign. Permitted

c) Enforcement report

Nothing to report.

d) Boundary Commission Review 2023 – Revised proposals

Members received revised proposals to rebalance the number of electors represented by each MP. The council's initial comments had been ignored and under the new constituencies the parish will be within North Cotswolds, together with Churchdown; it was agreed to object again to the proposal. **Action: A/P**

22/122 PINEHOLT VILLAGE HALL

a) Clerks report

The intruder alarm was activated on 13th November, the security company responded and found no issues.

Details of a new potential Saturday morning booking were received.

Members were reminded that the next meeting is December 12th at 7pm.

b) Electrical repairs

Following discussion members agreed to seek independent advice before proceeding with the electrical work. The Clerk will contact Severn Wye Energy and the carbon officer at the borough council for advice on energy saving measures. **Action: Clerk**

22/123 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Complaints were received about the road works on Hucclecote Rd, the scheduled date for completion is 19th December; the Clerk will feedback to Streetworks at GCC.

Details of the A417 missing link were received and Councillor Pugh attended a recent virtual meeting with Highways England. Concerns were raised about the potential increase in traffic and noise pollution.

22/124 PLAY AREA

a) Inspection report

The monthly inspection was undertaken by the Clerk, there were no matters to report. A new inspection rota for 2023 will be issued shortly. **Action: Clerk**

22/125 FINANCE

Councillor Ms Clutterbuck left the meeting 19:58

a) Accounts for Payment

		Net	VAT	Gross
i.	ASK UK – Automatic door repair	539.00	107.80	646.80
ii.	Communicorp – Subscription	80.00	0.00	80.00
iii.	Spot-on-supplies – Cleaning supplies	174.85	34.97	209.82
iv.	KB Handyman Services - Sign repairs	17.50	0.00	17.50
v.	GeoXphere – Parish online subscription	45.00	9.00	54.00
vi.	Robert Hall – Stationery	29.95	5.99	35.94
vii.	IntoCleaning – Cleaning contract	202.94	40.59	243.53
viii.	E Stevens – Expenses	11.70	0.00	11.70
ix.	Fine Turf Services – Grounds maintenance	342.40	0.00	342.40
x.	Emma Jones – Yoga classes fee	75.00	0.00	75.00
xi.	Film Bank – Film licence fee	83.00	16.60	99.60
xii.	C R Smith – Guided walks fee	50.00	0.00	50.00
xiii.	Tesco/Timpson – Refreshments, key cutting	46.27	2.00	48.27
xiv.	Buildbase – Spray paint	5.35	1.07	6.42
xv.	The Works – Stationery	5.00	1.00	6.00
xvi.	Sainsbury – Community events	10.90	0.00	10.90
xvii.	Morrisons – Community events	9.25	0.00	9.25
xviii.	Supanet - Broadband	11.66	2.33	13.99
xix.	British Gas – Service contract	25.37	5.07	30.44
xx.	SWALEC – Gas supply	68.00	0.00	68.00
xxi.	BT – Telephones -	233.35	46.66	280.01
xxii.	SWALEC – Electricity supply	103.00	0.00	103.00
xxiii.	Water – Supply charges	61.36	0.00	61.36

It was proposed, seconded and resolved to approve the payments.

The bank reconciliation was approved and signed by the Chairman.

Direct debits were taken in error by SWALC and refunds will be issued shortly.

b) Internal control report Jul - Sept

Councillor Miss Clifford had undertaken the audit for July – September 2022, there were no matters to report.

c) Future projects and grant applications

i. Fitness equipment

A planning application for the installation of four pieces of equipment was submitted to Tewkesbury Borough Council. Details will be posted on the website and social media pages. **Action: Clerk**

ii. **Community Grant Project**

The activities and taster sessions had been well received by residents, attendees will be encouraged to now come forward or volunteer to run events in the future. Members discussed further events in 2023 including opening the hall as a warm space. Councillor Stevens will look into grants available from the borough council. **Action: T/S**

iii. **Sustainability action plan – update from working group**

A fully costed draft action plan was presented to members. Following discussion, it was proposed, seconded and resolved to proceed with the action plan. The plan includes promoting car sharing and no car days, improved cycle routes, wildflower planting, a practical Eco guide, new litter bins and a sustainability event in 2023; some initiatives will be funded by local businesses. **Action: T/S**

d) **End of year forecast report and draft budget**

Members received a forecast report for 2022/23 and a draft budget report for 2023/24; the budget will be revised and presented at the next meeting. **Action: Clerk**

22/126 MISC

a) **Meeting dates**

The meeting dates for 2023 were agreed.