

**HUCCLECOTE PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17<sup>TH</sup> OCTOBER 2022  
IN THE MEETING ROOM AT  
PINEHOLT VILLAGE HALL AT 7 PM**

**Present** Councillor Mrs Bentley (In the Chair)  
Councillor Ms Clutterbuck  
Councillor Bentley  
Councillor Pugh  
Councillor Miss Clifford

**22/099 ACCEPTED APOLOGIES**

- i. Councillor Stevens
- ii. Councillor Mrs Blackwell
- iii. Councillor Edge
- iv. Councillor P Smith (Borough)
- v. Councillor Robert Vines (County)

**22/100 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

Thanks were expressed to council members and staff from the Benefact Group who attended a volunteering day to tidy up areas around the village hall and sow wildflower seeds.

A meeting was held with the CEO and officers of Tewkesbury Borough Council to discuss several outstanding issues including the delayed opening of the new sports facilities on Coopers Edge. Members were informed that an application had been submitted by the consortium to vary the S106 to allow the adoption of the facilities and other Public Open Spaces, in Tewkesbury BC and Stroud DC, to a management company and this had stopped them progressing the adoption. The Head of Development Services will meet with the consortium manager shortly to discuss the variation further and to get a better understanding of how the management company will operate. A copy of the Deed of Variation and an explanation were received and noted.

Following discussion, it was agreed that the Chairman should urge both Tewkesbury BC and the consortium to meet again to agree a timely way forward that will see the facilities open and in use by Spring 2023. The parish council has not been formally consulted on the Deed of Variation and would therefore remain neutral. **Action: Chairman**

**22/101 QUESTIONS FROM PARISHIONERS**

There were no parishioners in attendance.

**22/102 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 25<sup>th</sup> July 2022 were approved and signed by the Chairman.

**22/103 MATTERS ARISING FROM MINUTES**

There were no matters arising.

## **22/104 BOROUGH / COUNTY COUNCILLORS REPORT**

No reports were received.

## **22/105 DECLARATIONS OF INTEREST**

There were no declarations made.

## **22/106 COOPERS EDGE TRUST REPORT**

A report from Councillor Bentley was received, the Trust are recruiting a new manager for the Community Centre and interviews will take place shortly.

## **22/107 PLANNING**

### **a) New Applications**

- i. 22/00737/FUL – 8 Hathorn Road. Single storey rear extension (part retrospective). Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object.
- ii. 22/00751/APP – Phase 7, Perrybrook. Approval of reserved matters (appearance, landscape, layout and scale). Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved to raise concerns about noise pollution from the A417, M5 and surrounding roads.
- iii. 22/01022/PDSOL – Unit 5, The IO Centre. Installation of 25kWp of solar panels. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object.

### **b) Decisions**

- i. 22/00601/FUL – 36 Hazel Way. Erection of single storey rear extension. Permitted
- ii. 22/00596/FUL – 11 Yew Tree Way. Erection of a two-storey side extension. Withdrawn

### **c) Enforcement report**

- i. 22/00186/ENFC – Lakeside Barn, Churchdown Lane.

### **d) The Mound development**

Members met with representatives from Bovis Homes to discuss redevelopment of the mound area at the rear of the Bowls Club; a draft design was presented which included allotments, tree planting and landscaping.

Bovis Homes agreed to do further investigations and soil samples before meeting again in December. **Action: T/S, B/B**

## **22/108 PINEHOLT VILLAGE HALL**

### **a) Clerks report**

An update was given on hall bookings, unfortunately due to a lack of volunteers to help with opening and closing some bookings had been turned away.

Community buildings are being used as ‘warm spaces’ during the winter months to provide a place for those struggling with the cost of energy; members will consider this for the new year. Details of GAPTC training courses were noted. An invitation to meet with the Strategic Support Officer was also received to discuss the council’s future membership. **Action: A/P, Clerk**

**b) Village Hall energy audit**

An energy audit report was received and highlighted areas for improvement. Following discussion, it was agreed to proceed with the recommendations, quotations for the electrical work will be obtained and presented at the next meeting. **Action: Clerk**

**22/109 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

Members met with representatives of Highways England to discuss replanting of the M5 embankment in Belmont Ave, a satisfactory scheme was agreed and would be undertaken in stages during 2023.

**22/110 PLAY AREA**

**a) Inspection report**

The quarterly and monthly inspections were undertaken by members, minor matters were noted and would be monitored.

**b) Repairs to Supanova**

It was proposed, seconded and resolved to accept the quotation from Kompan. **Action: Clerk**

**22/111 FINANCE**

**a) Accounts for Payment**

		<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i.	Film Bank Media – Film licences	150.00	0.00	150.00
ii.	Fine Turf Services – Grounds maintenance	300.00	0.00	300.00
iii.	Intocleaning – Cleaning contract	202.94	40.59	243.53
iv.	DFLegal – Deeds storage	25.00	5.00	30.00
v.	KB Handyman – Bench repairs	30.00	0.00	30.00
vi.	J Toumazou – Artwork/design flyer	201.25	0.00	201.25
vii.	Cheapestprintonline – Printing	180.00	0.00	180.00
viii.	Grants Gutters – Bus shelter cleaning	50.00	0.00	50.00
ix.	Barbara’s Blinds – New blinds	688.33	137.67	826.00
x.	Intocleaning – Floor scrub and seal	355.00	71.00	426.00
xi.	Intocleaning – Cleaning contract	179.58	35.92	215.00
xii.	E Stevens – Expenses	23.50	0.00	23.50
xiii.	Netwise – Website fee	330.00	66.00	396.00
xiv.	Fine Turf Services – Grounds maintenance	347.00	0.00	347.00
xv.	Arthur Gallagher Insurance – Annual prem	2709.85	0.00	2709.85
xvi.	Greenfields – Play area maintenance	130.00	26.00	156.00
xvii.	PKF – External Audit fee	300.00	60.00	360.00
xviii.	GCC – Replacement sign	63.36	12.67	76.03

xix.	Poultney – Booking refund		50.00	10.00	60.00
xx.	Amazon – DVD player		54.16	10.83	64.99
xxi.	Precta – Flyer distribution		55.00	0.00	55.00
xxii.	Intocleaning – Cleaning contract		179.58	35.92	215.50
xxiii.	Fine Turf Services – Grounds maintenance		300.00	0.00	300.00
xxiv.	Amazon – DVD’s		23.39	4.57	27.96
xxv.	Robert Hall Bus Equip – Tables		975.00	195.00	1170.00
xxvi.	Sainsbury – Supplies		9.58	1.92	11.50
xxvii.	Dobbies – Garden bulbs		14.98	3.00	17.98
xviii.	Tesco – Refreshments etc		32.54	0.00	32.54
xxix.	Dobbies – Gardening equipment		15.32	3.07	18.39
xxx.	Boston seeds – wild flower mix		29.97	5.53	35.50
xxxi.	TV Licensing - Licence		159.00	0.00	159.00
xxxii.	Supanet (Aug/Sept)- Broadband		23.32	4.66	27.98
xxiii.	British Gas (Aug/Sept) – Service contract		50.74	10.14	60.88
xxiv.	SWALEC (Aug/Sept)– Gas supply		136.00	0.00	136.00
xxxv.	SWALEC(Aug/Sept) – Electricity supply		206.00	0.00	206.00
xxvi.	PHS – Service contract		98.25	19.65	117.90

It was proposed, seconded and resolved to approve the payments.

The bank reconciliation was approved and signed by the Chairman.

**b) External Auditor Report 2021/22**

The AGAR 2021/22 was signed off by the External Auditor, PKF Littlejohn LLP; there were no matters to report. All financial reports are published on the parish council website for public inspection.

**c) Insurance policy renewal - 1<sup>st</sup> October 2022**

Renewal documents were received and reviewed; members approved the annual premium payment of £2709.85.

**d) Future projects and grant applications**

**i. Community Grant Project**

The Autumn activities had been well attended by residents, future events include three film shows and a Christmas coffee morning.

**ii. Sustainability action plan – update from working group**

Councillor Bentley gave an update. A fully costed draft action plan will be prepared and presented for approval at a future meeting.

**e) Finance report April – September 2022**

Members had before them a finance report detailing income and expenditure, the variances with the budget were explained. An end of year forecast report will be presented at the next meeting.

**f) Grant Applications 2023**

It was proposed, seconded and resolved to approve a £275 grant application to the Friends of Churchdown Hill. This will help towards the annual costs of maintaining the footpaths, steps and other areas on the hill.

**g) Budget requests 2023/24**

A draft budget will be prepared and presented at the next meeting.

**Meeting closed at: 20:45**

**Next meeting: Monday 21<sup>st</sup> November 2022**