

HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25TH JULY 2022
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7 PM

Present Councillor Stevens (In the Chair)
 Councillor Ms Clutterbuck
 Councillor Mrs Blackwell
 Councillor Miss Clifford

22/086 ACCEPTED APOLOGIES

- i. Councillor Pugh
- ii. Councillor Edge
- iii. Councillor Mrs Bentley
- iv. Councillor Bentley
- v. Councillor Robert Vines (County)
- vi. Councillor P Smith (Borough)

22/087 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

There were no announcements made.

22/088 QUESTIONS FROM PARISHIONERS

There were no parishioners in attendance.

22/089 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 20th June 2022 were approved and signed by the Chairman.

22/090 MATTERS ARISING FROM MINUTES

There were no matters arising.

22/091 BOROUGH / COUNTY COUNCILLORS REPORT

Borough – An update was given on the current Gloucestershire Homes for Ukraine scheme. Solar panels are now installed and up and running at the borough council offices, these help power the hub and leisure centre; staff are encouraged to use the electric hire cars that are available.

22/092 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared that as a member of the Tewkesbury Borough Council planning committee she would not participate in any discussions relating to planning matters.

22/093 COOPERS EDGE TRUST REPORT

A report from Councillor Bentley was received - the lease for the community centre that was due up in August has been extended by Stroud DC by about 18 months and the legal transfer of the allotment land is progressing.

22/094 PLANNING

a) New Applications

- i. 22/00596/FUL – 11 Yew Tree Way. Erection of a two-storey side extension. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved to share the concerns of the neighbouring properties with regards to the overbearing development and loss of privacy.
- ii. 22/00601/FUL – 36 Hazel Way. Erection of single storey rear extension. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object.
- iii. 22/00719/FUL – 6 Willow Close. Proposed erection of gabled porch. Plans were circulated members before the meeting. Following discussion, it was proposed, seconded and resolved not to object.
- iv. 22/00720/ADV – Unit 1420, Javelin House. Installation of a free-standing rock sign. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object.
- v. 22/00775/PDSOL – G Tekt, Plant 4 Hurricane Road. Installation of two solar panels. Plans were circulated before the meeting. Following discussion, it was proposed, seconded and resolved not to object.
- vi. 22/00776/PDSOL – G Tekt, Plant 1 Golf Club Lane. Installation two solar panels. Plans were circulated before the meeting. Following discussion, it was proposed, seconded and resolved not to object.

b) Decisions

- i. 22/00550/FUL – 4 Willow Close. Single storey extension and partial conversion of existing garage. Permitted.

c) Enforcement report

Members asked for an update on enforcement action at Stump Lane and the area around Zoons Farm and Horsbere Brook Nature Reserve . **ACTION: Councillor Blackwell to raise with the borough enforcement officer**

d) Community Governance Review 2021/22

A meeting date, to discuss the outcome of the review and other issues, was awaited from the P.A to the Chief Executive. **ACTION: Clerk to follow up**

22/095 PINEHOLT VILLAGE HALL

a) Clerks report

Details were given about new groups using the upstairs meeting room from September.

It had previously been agreed to purchase a defibrillator from the SW Ambulance Service however they are no longer able to supply a package. A local supplier was recommended by them and members agreed to accept a package price to include an AED, battery, pads and an unlocked external cabinet for £1700; additional electrical and installation work will be required.

ACTION: Clerk to accept

The Clerk's sickness leave in August was noted.

b) New blinds and tables for upstairs meeting room

It was proposed, seconded and resolved to accept quotations from Barbara's Blinds and Robert Hall Business Equipment. **ACTION: Clerk to accept**

c) Gas and electric renewal contracts

Renewal and comparison quotes were received. It was resolved to accept a 3-year contract for gas and electric from Opus Energy. **ACTION: Clerk to accept**

22/096 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Details of a temporary road closure for the Witcombe Festival were noted.

22/097 PLAY AREA

a) Inspection report

The quarterly inspection was undertaken by members, there were no matters to report.

22/098 FINANCE

a) Accounts for Payment

		Net	VAT	Gross
i.	KB Handyman services – Repairs	20.00	0.00	20.00
ii.	Intocleaning – Cleaning contract	179.58	35.92	215.50
iii.	Alex Bolt – Open/close service	20.00	0.00	20.00
iv.	Fine Turf Services – Grounds maintenance	300.00	0.00	300.00
v.	GPFA – Subscription	50.00	0.00	50.00
vi.	GRCC – Subscription	25.00	0.00	25.00
vii.	Starboards System – Scribe licence	468.00	93.60	561.60
viii.	Azets – Payroll services	79.29	15.86	95.15
ix.	Gloucestershire County Security – key holding and alarm call out service	150.00	30.00	180.00
x.	Love shopping direct – Air cooler	271.63	54.32	325.95
xi.	Supanet (June/July)- Broadband	29.77	5.95	35.72
xii.	British Gas (June/July) – Service contract	50.74	10.14	60.88
xiii.	SWALEC (June/July)- Gas supply	133.04	2.96	136.00
xiv.	SWALEC(June/July) – Electricity supply	198.00	0.00	198.00
xv.	PHS Group – Hygiene services	98.25	19.65	117.90
xvi.	BT – Telephones	208.15	41.62	249.77
xvii.	Water Plus – Water	83.65	0.00	83.65
xviii.	ICO – Data protection renewal fee	35.00	0.00	35.00

It was proposed, seconded and resolved to approve the payments.
The bank reconciliation was approved and signed by the Chairman.

b) Finance report April – June 2022

Members had before them a finance report detailing the income and expenditure for the first quarter; the variances with the budget were explained.

c) Internal Control report April – June 2022

Councillor Miss Clifford had undertaken the audit for April – June 2022, there were no matters to report.

d) Future projects and grant applications

i. Community Grant Project

A flyer had been drafted and will be delivered to all households, early September, using a local delivery company. The cost to hire three films from Film Bank Media was agreed.

ii. Sustainability action plan – update from working group

Councillor Stevens gave an update. A fully costed draft action plan will be prepared and presented for approval at a future meeting.

Meeting closed at: 20:00

Next meeting: Monday 12th September 2022