

HUCCLECOTE PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 17TH MAY 2022
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7.30 PM

Present	Councillor Mrs Bentley (In the Chair) Councillor Stevens Councillor Pugh Councillor Ms Clutterbuck Councillor Bentley Councillor Edge Councillor Miss Clifford
In attendance	1 Resident (joined at 20:20)

21/059 ELECTIONS

- a) **Chairman** - Councillor Mrs Bentley called for nominations and the following were received: -
Councillor Mrs Bentley proposed by Councillor Pugh, seconded by Councillor Bentley.

There being no further nominations a vote was taken and Councillor Mrs Bentley was unanimously re-elected.

- b) **Vice Chairman** – The Chairman called for nominations which were as follows: -
Councillor Stevens proposed by Councillor Pugh, seconded by Councillor Ms Clutterbuck.

There being no further nominations a vote was taken and Councillor Stevens was unanimously re-elected.

The Chairman and Vice Chairman signed the Declaration of Acceptance of Office.

- c) **Snow Warden** - Councillor Mrs Bentley proposed Councillor Pugh be appointed Snow Warden, this was seconded by Councillor Ms Clutterbuck and unanimously agreed.
- d) **Flood Warden** – Councillor Mrs Bentley proposed Councillor Bentley, this was seconded by Councillor Ms Clutterbuck and unanimously agreed.
- e) **Internal Controller** – Councillor Mrs Bentley proposed Councillor Miss Clifford, this was seconded by Councillor Pugh and unanimously agreed.

22/060 ACCEPTED APOLOGIES

- i. Councillor Mrs Blackwell
- ii. Councillor P Smith (Borough)
- iii. Councillor R Smith (Borough)
- iv. Councillor Robert Vines (County)

22/061 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman was delighted to announce that Mr Ray Pugh had accepted the council's invitation to attend the Jubilee ceremony and to help plant a commemorative tree.

The Community Governance Review 2021/22 final recommendations report was received and it was noted that the parish councils request to create a new parish council for Coopers Edge, comprising of areas within Brockworth and Hucclecote, had been rejected by the working group and their recommendation was for no change to the boundaries. An urgent email had been sent to members of Tewkesbury Borough Council urging them to instruct the working group to reconsider their recommendation.

Members were extremely unhappy with the final recommendation and felt ignored and forgotten by the borough council. It was agreed to await the final decision and response from TBC and to arrange a meeting with the CEO and Leader of the Council to discuss this and other urgent matters. **ACTION: T/S & B/B**

22/062 QUESTIONS FROM PARISHIONERS

An email was received regarding an area of land on Hucclecote Road which is in need of maintenance to prevent anti-social behaviour. **ACTION: Clerk to report to Gloucestershire highways and the Police.**

22/063 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 19th April 2022 were approved and signed by the Chairman.

22/064 MATTERS ARISING FROM MINUTES

There were no matters.

22/065 BOROUGH / COUNTY COUNCILLORS REPORT

A written report was received from Borough Councillor Paul Smith.

22/066 DECLARATIONS OF INTEREST

There were no declarations made.

22/067 COOPERS EDGE TRUST REPORT

Councillor Bentley reported that the trust had been approached by Stroud DC to take over the lease of the Coopers Edge Community Centre; they were considering the offer.

22/068 PLANNING

a) New Applications

- i. Details of a proposed 5G Telecommunications installation in Beamont Walk were received and noted; there were no comments or concerns raised. **ACTION: Clerk to respond.**

b) Decisions

There were no decisions to report.

c) Enforcement report

There were no new cases to report.

d) Public Space Protection Order Consultation

Details were received and noted, members welcomed the re-introduction of the order that will cover areas within the parish. **ACTION: Clerk to respond.**

Councillor Stevens joined the meeting.

22/069 PINEHOLT VILLAGE HALL

a) Clerks report

An update was given on the pizza van licensing application and hall bookings.

The volunteer who assists with opening and closing for party bookings has unfortunately given in his notice; a replacement will be sought.

A resident joined the meeting

b) B-Epic youth services use of hall

Following discussion, it was agreed the hall could be used by B-Epic on a Friday evening from October 2022 and it will be offered to them free of charge until March 2023; the Community Grant Fund money will be used to cover the costs. **ACTION: Clerk to respond and liaise with B-Epic.**

22/070 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Members will meet remotely with National Highways on 23rd May 2022 to discuss replanting on the embankment in Belmont Avenue. **ACTION: A/P, M/C & D/B to attend.**

22/071 PLAY AREA

a) Inspection report

The annual inspection report was received and noted, there were no actions required. The surfacing around the Supernova unit will continue to be monitored, but at the moment it does not pose any safety risk.

22/072 FINANCE

a) Accounts for Payment

		Net	VAT	Gross
i.	Robert Hall – Stationery	41.00	8.21	49.26
ii.	RBL Industries – Plaque	129.16	25.83	154.99
iii.	Spot on Supplies – Cleaning materials	17.94	3.59	21.53
iv.	Spot on Supplies – Cleaning materials	16.56	3.31	19.87
v.	Brockworth Link – Grant	300.00	0.00	300.00
vi.	DB Landscaping – Grounds maintenance	190.00	0.00	190.00
vii.	Iain Selkirk – Internal audit fee	240.00	0.00	240.00
viii.	ROSPA – Annual play area inspection	91.00	18.20	109.20
ix.	Fine Turf Services – Grass cutting	492.00	0.00	492.00
x.	Intocleaning – Cleaning service	162.19	32.44	194.63
xi.	Tesco – Refreshments	4.40	0.00	4.40
xii.	The Range – Misc	25.99	0.00	25.99
xiii.	Tesco – Refreshments	13.59	0.00	13.59
xiv.	Post Office – Postage costs	3.45	0.00	3.45
xv.	Water Plus - Water	49.22	0.00	49.22
xvi.	Supanet - Broadband	18.10	3.63	21.73
xvii.	British Gas – Service contract	25.37	5.07	30.44
xviii.	BT – Telephones	255.02	51.00	306.02
xix.	SWALEC – Gas supply	68.00	0.00	68.00
xx.	SWALEC – Electricity supply	79.27	19.73	99.00

It was proposed, seconded and resolved to approve the payments.
The bank reconciliation was approved and signed by the Chairman.

b) Internal Auditors report

Members received a report from Mr Iain Selkirk the Council's Internal Auditor, there were no matters arising; the inspection was undertaken remotely.

c) Annual Governance Statement 2021/2022

Members received a copy of the Annual Governance Statement for year ending 31st March 2022. The Annual Governance Statement was approved by members and signed by the Chairman and the Clerk.

d) Statement of Accounts 2021/2022

Members received a copy of the Statement of Accounts for year ending 31st March 2022. The Statement of Accounts was approved by members and signed by the Chairman.
All financial reports will be published on the parish council website and are available for viewing on request.

e) Future projects and grant applications

i. Tree planting for Platinum Jubilee

The event will now take place on Monday 30th May, 10-12. A commemorative tree and plaque have been purchased.

ii. **Trim Trail**

An update was given by Councillor Stevens, unfortunately the project is delayed due to legal reasons relating to land transfer; a solution is being sought. **ACTION: T/S**

iii. **Sustainability Action Plan**

The launch event was very successful and lots of good ideas were discussed. A meeting of the action group will take place on Wednesday 18th May 2022 to discuss various initiatives that can be progressed. **ACTION: T/S**

iv. **Community Grant Project**

A grant of £7k was received for community engagement work. It was agreed to push ahead with the project and to provide a session of events in the Autumn – to include guided walks, coffee mornings, film shows and taster sessions of yoga, Pilates and keep fit. **ACTION: Clerk**

Meeting closed at: 20:35

Next meeting: Monday 20th June 2022