

**HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21ST MARCH 2022
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7 PM**

Present Councillor Stevens (In the Chair)
Councillor Bentley
Councillor Pugh
Councillor Mrs Blackwell
Councillor Ms Clutterbuck
Councillor Edge

22/028 ACCEPTED APOLOGIES

- i. Councillor P Smith (Borough)
- ii. Councillor Mrs Bentley
- iii. Councillor Robert Vines (County)

22/029 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman continued to lobby the consortium and individual house builders to complete unfinished roads on Coopers Edge.

22/030 QUESTIONS FROM PARISHIONERS

No parishioners in attendance

22/031 PARISH COUNCIL VACANCIES

No applications were received in time for the meeting.

22/032 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 21st February 2022 were approved and signed by the Chairman.

22/033 MATTERS ARISING FROM MINUTES

Councillor Pugh will attend the Boundary Commissions public hearing event on 24th March 2022.

22/034 BOROUGH / COUNTY COUNCILLORS REPORT

Borough – Residents can request replacement waste bins, at any time, if they are damaged and additional recycling can also be left out in a blue bag if needed.

Letters will be sent out shortly to residents explaining how properties in Bands A-D can claim the £150 rebate.

A new Chief Executive has been appointed and will start on 13th June 2022.

A written report was received and noted from Borough Councillor Paul Smith.

22/035 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared that as a member of the Tewkesbury Borough Council planning committee she would not participate in any discussions relating to planning matters.

22/036 COOPERS EDGE TRUST REPORT

Councillor Bentley did not attend the last meeting of the trust, but he reported that discussions were still underway regarding the sports facilities on Coopers Edge.

22/037 PLANNING

a) New Applications

- i. 22/0258/FUL – 11 James Way. Erection of first floor rear extension. Plans were circulated before the meeting. Following discussion, it was proposed, seconded and resolved not to object.
- ii. 22/00261/FUL – Unit 1411, Charlton Court. Proposed alterations to include the provision of external air conditioning units alongside external sounders, additional louvres and CCTV cameras to external elevation of the building. Plans were circulated before the meeting. Following discussion, it was proposed, seconded and resolved not to object subject to reassurances that noise from the external units is kept to a minimum.

b) Decisions

- i. 22/0052/FUL - 48 Sussex Gardens, Erection of a single storey rear and side extension. Permitted
- ii. 22/00074/FUL - Sunbury House, 170 Hucclecote Road. Erection of a two-storey side extension and single storey rear extension. Permitted.
- iii. 21/00495/FUL – Land at Lobleys Drive and Typhoon Way. Provision of neighbourhood centre in accordance with approved masterplan, to include convenience store and separate takeaway units. Permitted.

c) Enforcement report

Gloucestershire County Council and Tewkesbury Borough Council are investigating waste and planning issues on Stump Lane and Larkhay Road.

Councillor Ms Clutterbuck joined the meeting at 19:20

d) Community Governance Review – Draft recommendations

Members reviewed the draft recommendations report from Tewkesbury Borough Council.

An online survey of Coopers Edge residents was conducted and the majority of those who responded were in favour of creating a new parish council for Coopers Edge. Following discussion, it was agreed to formally respond asking again for the creation of a new parish; the Coopers Edge Trust will be asked to support the request.

The review proposals suggest that land along the A417 and M5 be transferred from Brockworth to Hucclecote. The land forms part of the Perrybrook development, and therefore members felt it should be kept within Brockworth parish with the rest of the development.

Concerns were raised about future housing on this site and noise pollution from the M5 motorway and the A417. It was agreed to monitor future planning applications for noise prevention measures and to write to the Head of Planning at the borough council. **ACTION: A/P & T/S**

22/038 PINEHOLT VILLAGE HALL

a) Clerks report

The Clerk will obtain quotes for a key holder and alarm response service and present them at the next meeting.

Notification was received from the Gloucestershire Fire Service that they will be visiting the village hall to conduct a short assessment on fire safety management and structural fire safety.

Members discussed the request from a mobile catering facility to trade from the village hall car park. The Clerk had offered a month's trial but due to the licensing costs involved the company wanted a longer agreement before proceeding with an application. Members agreed to a 12-month agreement with 1 month's termination notice included in the conditions; hire conditions and charges to be drafted and agreed. **ACTION: CLERK**

22/039 HIGHWAYS AND TRANSPORT

a) Outstanding issues

It was noted that residents of Belmont Avenue had met with representatives from National Highways to discuss the recent removal of trees and planting along the M5 embankment near to their properties. They were concerned about the increase in noise pollution and the visual impact. They were assured the work was necessary and that some replanting will take place in the winter. A subsequent meeting is to be arranged with parish council members.

Following discussion, it was agreed to write to the local MP, Mr Laurence Robertson, to ask for his support. **ACTION: M/C**

22/040 PLAY AREA

a) Inspection report

A member undertook the monthly inspection, minor matters were noted. A quotation for resurfacing work was awaited from Greenfields Ltd.

22/041 FINANCE

a) Accounts for Payment

		Net	VAT	Gross
i.	J L Toumazou – Poster artwork	35.00	0.00	35.00
ii.	Intocleaning – Monthly cleaning	185.55	37.11	222.66
iii.	Securitas – Fire Alarm system contract	236.96	47.39	284.35
iv.	Alex Bolt – Open/close service	10.00	0.00	10.00
v.	Churchdown Computers – IT support	40.00	0.00	40.00
vi.	Tesco – Refreshments	17.10	0.00	17.10
vii.	Tesco – Postage stamps	14.72	0.00	14.72
viii.	Supanet – Broadband	11.66	2.33	13.99
ix.	British Gas – Service contract	26.58	5.31	31.89

x.	SWALEC – Gas supply		68.00	0.00	68.00
xi.	SWALEC – Electricity supply		99.00	0.00	99.00

It was proposed, seconded and resolved to approve the payments.

b) HPC Financial Regulations

Members reviewed the Financial Regulations and there were no amendments to be made.

c) HPC Standing Orders

Members reviewed the Model Standing Orders (2020) and there were no amendments to be made.

d) Future projects and grant applications

i. Wildflower project

Quotations were still awaited. **ACTION:D/B**

ii. Tree planting for Platinum Jubilee

The Jubilee tree planting event will take place late May, further arrangements to follow. **ACTION:D/B**

iii. Trim Trail

Quotations for the supply of equipment and installation were received. It was proposed, seconded and resolved to accept the quotations from PlayEquip Ltd and Greenfields. A consultation letter will be sent to local residents. **ACTION: T/S**

iv. Growing our communities project

Members will meet to discuss the project. **ACTION: CLERK, T/S, B/B**

v. Sustainability Action Plan

A Community Conversation event will take place on Saturday 23rd April, residents will be invited to attend. A draft programme of the day was received and noted. **ACTION T/S**

20/042 MISC

a) Review of Council Policies

Members reviewed the following policies and there were no amendments:

- i. Safeguarding policy
- ii. Social Media policy
- iii. Complaint's policy
- iv. Volunteer policy
- v. CCTV policy

MINUTES TO BE CONFIRMED AT THE NEXT COUNCIL MEETING 19TH APRIL 2022

- vi. Health and Safety policy
- vii. Training and Development policy
- viii. Disciplinary policy

b) GAPTC membership renewal 2022/23

Members approved the renewal but raised concerns about value for money; a letter will be sent to GAPTC outlining the concerns.

Meeting closed at: 20:20

Next meeting: Tuesday 19th April 2022