

**HUCCLECOTE PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21<sup>ST</sup> FEBRUARY 2022  
IN THE MEETING ROOM AT  
PINEHOLT VILLAGE HALL AT 7 PM**

**Present**                    Councillor Mrs Bentley (In the Chair)  
                                 Councillor Stevens  
                                 Councillor Bentley  
                                 Councillor Pugh  
                                 Councillor Mrs Blackwell

**In attendance**        Councillor Robert Vines (County)

**22/015 ACCEPTED APOLOGIES**

- i. Councillor Ms Clutterbuck
- ii. Councillor P Smith (Borough)
- iii. Councillor B Edge

**22/016 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

The Chairman welcomed everyone to the meeting. Condolences on behalf of the Council were expressed to the Clerk, Sarah, at a very difficult time.

**22/017 QUESTIONS FROM PARISHIONERS**

No parishioners in attendance

**22/018 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 17<sup>th</sup> January 2022 were approved and signed by the Chairman.

**22/019 MATTERS ARISING FROM MINUTES**

No matters arising.

**22/020 BOROUGH / COUNTY COUNCILLORS REPORT**

County - a report was received from Robert Vines; the County Council has agreed its budget and full details will be released shortly. Information regarding the Highways Local Scheme were given, the Clerk will liaise with Dave Pritchett regarding work in the parish.

Borough - Tewkesbury Borough Council has agreed its budget, this will see a £5 increase for a Band D property. A new Chief Executive will be appointed shortly.

A written report was received from Borough Councillor Paul Smith.

## **22/021 REPORT FROM COOPERS EDGE TRUST**

Councillor Bentley updated on the sports facilities and ongoing discussions between the Trust and Tewkesbury Borough Council; unfortunately, at this point no further agreement has been made.

Members were frustrated with the delays and want a firm commitment from the borough council that legalities will be completed soon and the facilities opened; Councillor Mrs Blackwell will follow up. **ACTION: G/B**

## **22/022 DECLARATIONS OF INTEREST**

Councillor Mrs Blackwell declared that as a member of the Tewkesbury Borough Council planning committee she would not participate in any discussions relating to planning matters.

## **22/023 PLANNING**

### **a) New Applications**

- i. 22/00052/FUL - 48 Sussex Gardens, Erection of a single storey rear and side extension. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object.
- ii. 22/00074/FUL - Sunbury House, 170 Hucclecote Road. Erection of a two-storey side extension and single storey rear extension. Plans were circulated to members before the meeting. Following discussion, it was proposed, seconded and resolved not to object.

### **b) Decisions**

- i. 21/00531/FUL – 2 Colerne Drive. Erection of a garden room extension to dwelling and extension to annex. Permitted

### **c) Enforcement report**

A report was given, with evidence, of illegal dumping and damage to areas on Churchdown Hill. It was agreed to investigate with the planning department on legality and to request enforcement action if required. **ACTION: G/B**

### **d) Community Governance Review**

Councillors discussed the published proposals for parish boundary changes from Tewkesbury Borough Council, and expressed great concern that their preference for the establishment of a new Coopers Edge Parish Council had been ignored.

Councillor Mrs Blackwell explained that insufficient evidence had been submitted from local residents to support Hucclecote Parish Council's request, so it was agreed that a survey of residents on Coopers Edge would be conducted to confirm residents' views. This would enable a further response to be made to Tewkesbury Borough Council before the end of March 2022 deadline.

**e) Electoral Boundary Commission Review 2023**

Councillor Pugh informed the meeting that the Commission had published feedback received from around the country to its proposals to amend parliamentary boundaries. Councillors confirmed their concerns that the parish would be moved to a new, and inappropriate Cotswolds constituency.

Councillor Pugh will represent the parish's views at the Commission's public hearing in the city on Thursday 24 March 2022.

**22/024 PINEHOLT VILLAGE HALL**

**a) Clerks report**

A Coffee morning will take place on Friday 25<sup>th</sup> February 10.00 – 12.00, retired residents are invited to the free session.

The alarm on-duty rota is to be reviewed, a suggestion was made to employ a security company to attend alarm call outs in the future; the Clerk will investigate the costs involved. **ACTION: CLERK**

**22/025 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

Concerns were raised by residents of Belmont Ave following recent work to remove trees on the motorway embankment close to their properties. Councillor Pugh raised a complaint with National Highways and he awaits a full explanation from them.

**22/026 PLAY AREA**

**a) Inspection report**

Councillor Bentley undertook the monthly inspection, concerns were raised on the base of the Supa Nova as it is very muddy and uneven. **ACTION: CLERK**

**22/027 FINANCE**

**a) Accounts for Payment**

		<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i.	Cotswold Drain Service Ltd – Car park	225.00	45.00	270.00
ii.	Netwise Ltd – Domain name renewal	96.00	0.00	96.00
iii.	GAPTC – Training	30.00	0.00	30.00
iv.	Robert Hall – Stationery	34.99	6.99	41.98
v.	Into Cleaning – Cleaning contract	185.55	37.11	222.66
vi.	Churchdown Computers – IT upgrade	370.00	0.00	370.00
vii.	Km Reprographics – Printing	119.80	23.96	143.76
viii.	Amazon – Cable ties	9.96	1.99	11.95
ix.	B&Q – Cable ties	4.80	0.96	5.76
x.	Supanet – Broadband	14.88	2.98	13.99
xi.	PHS Group – Hygiene services	21.00	4.20	25.20
xii.	British Gas – Service contract	25.37	5.07	31.89
xiii.	SWALEC – Gas supply	68.00	0.00	68.00
xiv.	SWALEC – Electricity supply	99.00	0.00	99.00

It was proposed, seconded and resolved to approve the payments of accounts.

**b) Future projects and grant applications**

**i. Wildflower project**

Councillor Bentley gave an update on quotations received, a further quotation would be sought and a local business has offered some financial support. **ACTION: D/B**

**ii. Tree planting for Platinum Jubilee**

Locations were suggested for planting two memorial oaks trees, land ownership and permissions would be sought. **ACTION D/B**

**iii. Trim Trail**

Councillor Stevens provided information and a plan of action for installation of the new equipment; this was approved. Councillor Stevens will seek approval from the borough council and planning dept before consulting with residents. **ACTION: T/S**

**iv. Growing our communities project (Clerk)**

Deferred until future meeting.

**v. Sustainability Action Plan**

Councillor Stevens presented details of a planned launch event on 23<sup>rd</sup> April 2022 where local companies have also agreed input and expertise to the planned programme. A leaflet drop and advertising will be completed and a budget of £500 for the event was agreed. **ACTION: T/S**

**c) Financial Risk Assessment review**

The Clerk reviewed and updated the Financial Risk Assessment report and this was presented to Council; members approved the report.

**Meeting closed at: 09.00 pm**  
**Next meeting: 21<sup>st</sup> March 2022**