

HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17TH JANUARY 2022
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7 PM

Present Councillor Mrs Bentley (In the Chair)
Councillor Stevens
Councillor Bentley
Councillor Pugh
Councillor Mrs Blackwell
Councillor Ms Clutterbuck
Councillor Edge

In attendance Councillor Robert Vines (County)

22/001 ACCEPTED APOLOGIES

No apologies were received.

22/002 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman welcomed everyone to the meeting and wished them a safe and Happy New Year.

22/003 RESIGNATION OF COUNCILLOR MRS HEYDEN

The vacancy was noted and has been duly advertised.

Additional posters will be produced and distributed around the parish to encourage people to come forward to fill the two vacancies.

22/004 QUESTIONS FROM PARISHIONERS

There were no questions.

22/005 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 13th December 2021 were approved and signed by the Chairman.

22/006 MATTERS ARISING FROM MINUTES

A letter was sent to Mrs Sandra Ford, Head of Development Services, regarding the proposed changes to the Planning Scheme of Delegation.

22/007 BOROUGH / COUNTY COUNCILLORS REPORT

Borough – The Borough Council will shortly consult on draft recommendations for the Community Governance Review. Councillor Mrs Blackwell explained there are a couple of proposed changes to the Hucclecote parish boundary; members raised some concern but they will view the plans and comment when they are published.
Gloucestershire County Council is consulting on improvements to junction 10 of the M5, various events are being held across the county.

The borough IT department is working to improve the council website making it more user friendly.

County Councillor – The draft budget is out for consultation and comments are welcomed. The proposal is to keep the Highways Local Scheme allowance at £30k; any suggestions for work in Hucclecote parish should be discussed with Dave Pritchett.

The A417 missing link work is still on track and will be inspected by Government shortly.

Councillor Ms Clutterbuck joined the meeting at 19:20

22/008 REPORT FROM COOPERS EDGE TRUST MEMBER

The January meeting of the trust was cancelled. They are still waiting for agreement from Tewkesbury Borough to temporarily run the sports facilities on Coopers Edge and they intend to pressure the Council for a decision.

22/009 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared that as a member of the Tewkesbury Borough Council planning committee she would not participate in any discussions relating to planning matters and also item 10)e of the agenda.

22/010 PLANNING

a) New Applications

- i. 21/01363/FUL – Unit 7510, Gloucester Business Park. Proposed racking shed for storage of materials for business use. Plans were circulated to members before the meeting. Following discussion it was proposed, seconded and resolved not to object. All members voted in favour.

b) Decisions

There were no decisions to report.

c) Enforcement report

There were no new cases to report.

d) Nuisance dogs – Coopers Edge sports facilities

A Complaint was received and noted regarding nuisance dogs being exercised on the new sports pitches.

The issue had also been reported to Environmental Health and they have arranged for protection officers to patrol the area and to put up Public Space Protection Order notices advising of the penalties for not clearing up dog waste.

Following discussion, members agreed it is the responsibility of the current owner, Police and Tewkesbury Borough Council to manage the issue and they have the powers to enforce and take further action. **ACTION: CLERK**

e) Tewkesbury Borough Council Draft Housing and Homelessness Strategy 2022-2026

Details were noted and a consultation response sent.

22/011 PINEHOLT VILLAGE HALL

a) Clerk's report

Residents that attended the two festive coffee mornings in December asked for similar events in the future and also for a regular craft group. Members agreed to explore the ideas and to also re-look at running taster sessions for Yoga, Pilates and keep fit classes. Funding was received in 2020 for this initiative, but due to Covid, plans had been put on hold. **ACTION: ALL**

It was agreed to upgrade the office IT equipment by installing Microsoft Office 2019 to both devices and a solid state drive to the laptop. **ACTION: CLERK**

A response was still awaited from Securitas regarding a complaint raised in November 2021; Councillor Stevens agreed to contact them. **ACTION: T/S**

b) Use of car park for mobile catering facility

A request to trade from the village hall car park was received from a local business. They would like to trade one evening a week selling pizzas to the local community.

Following discussion members agreed to offer them a trial period, hire conditions and charges would be negotiated and an outside electricity source would need to be installed for their use.

ACTION: CLERK

22/012 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Cllr Pugh gave an update on a complaint raised with National Highways; a further letter will be drafted and sent from a resident of the parish to the Office of Environmental Protection.

ACTION: A/P

b) Traffic Regulation Order for parts of Cranham Gate & Coopers Edge

Cllr Pugh and the Clerk met with representatives from TRO Ltd and Gloucestershire Highways to review the proposed additional parking restrictions on Cranham Gate. Following the meeting revised plans were received and circulated to all members. TRO Ltd suggested that the restricted times in Berkeley Close be extended to assist the refuse vehicles who have access issues to the road due to parked vehicles.

Following discussion it was agreed to accept the proposals for additional yellow lines but to keep the restricted times in Berkeley Close as they currently are; instead a letter will be sent to households asking them to park considerately. **ACTION: CLERK**

22/013 PLAY AREA

a) Inspection report

Members undertook the monthly inspection, the surfaces were very muddy and there was some wear and tear on the swing seats; both would be monitored.

Members agreed to meet and plan the installation of trim trail equipment and report back at the next meeting. **ACTION: T/S, D/B, A/P**

County Councillor Vines left the meeting.

22/014 FINANCE

a) Accounts for Payment

		Net	VAT	Gross
i.	Grants Gutters – Bus shelter cleaning	50.00	0.00	50.00
ii.	Churchdown Computer – IT services	40.00	0.00	40.00
iii.	Alex Bolt – Open/closing services	10.00	0.00	10.00
iv.	IntoCleaning – Cleaning	198.55	39.71	238.26
v.	Paystaff – Payroll services	79.29	15.86	95.15
vi.	Tesco/Wilco – Catering supplies	51.34	0.00	51.34
vii.	Royal British Legion – Poppy wreath	18.50	0.00	18.50
viii.	Supanet – Broadband	25.63	5.13	30.76
ix.	British Gas – Service contract	25.46	5.09	30.55
x.	SWALEC – Gas supply	57.02	10.98	68.00
xi.	SWALEC – Electricity supply	82.67	16.33	99.00
xii.	BT - Telephones	181.21	36.23	217.44
xiii.	Waterplus - Supply	72.71	0.00	72.71

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Bentley.

b) Future projects and grant applications

A draft Sustainability Policy was received and approved; Councillor Stevens was thanked for his work on the document.

Work will commence late spring to create a local Action Group who will be asked to research and explore various measures and to report back to council with an action plan; a clear brief and terms of reference for the group will be drafted.

Quotes for the wildflower project were awaited and would be presented at the next meeting.

ACTION: D/B

c) Budget 2022/23

Members had before them a budget report for 2022/23, prepared by the Clerk. The budget included money towards new equipment, repairs at the village hall and future green initiatives; the rise in fuel costs was noted.

It was proposed, seconded and resolved to accept the proposed budget for 2022/23; all members voted in favour. The budget will be published on the website and monitored throughout the year.

d) Precept request 2022/23

Following discussion it was proposed, seconded and resolved to request a precept of £56910, an increase of £58; all members voted in favour of the proposal. Overall a Band D property will see a 47p increase on their 2022/23 council tax demands. **ACTION: CLERK**

e) Appointment of Independent Internal Auditor

It was agreed that Mr Iain Selkirk F.C.A. be appointed Internal Auditor for the ensuing year. The Clerk reviewed the system of internal audit and was satisfied that Mr Selkirk is acting totally independently and is competent; due to COVID restrictions he will conduct his audit remotely. **ACTION: CLERK**

MINUTES TO BE CONFIRMED AT THE NEXT COUNCIL MEETING 21ST FEBRUARY 2022

Meeting closed at: 20:30

Next meeting: 21st February 2022