

**HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18TH OCTOBER 2021
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7 PM**

Present	Councillor Mrs Bentley (In the Chair) Councillor Bentley Councillor Pugh Councillor Mrs Blackwell Councillor Mrs Heyden Councillor Ms Clutterbuck Councillor Rammohan Councillor Stevens Councillor Edge
In attendance	Councillor Robert Vines (County)

21/111 ACCEPTED APOLOGIES

No apologies were received.

21/112 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

Thanks were expressed to members and volunteers for their hard work and contributions to the Hucclecote Hullabaloo; the event was a huge success.

Councillor David Bentley is now a member of the Coopers Edge Trust and he gave a short report from a recent meeting. Members were extremely disappointed that no progress has been made with the transfer of the new sports facilities and Tender document to manage the facilities. Following discussion it was agreed to push the borough council for immediate action or it will be flagged with the local press. **ACTION: G/B**

20/113 QUESTIONS FROM PARISHIONERS

There were no questions.

21/114 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 13th September 2021 were approved and signed by the Chairman.

21/115 MATTERS ARISING FROM MINUTES

The South West Ambulance Service is no longer able to supply a defibrillator therefore the clerk will have to obtain further quotes.

Members were made aware that there may be interest from a local sports organisation to run the new sports facilities on Coopers Edge.

21/116 BOROUGH / COUNTY COUNCILLORS REPORT

County – In light of recent events, members and staff were reminded to exercise caution when meeting with members of the public. The community police will be asked to do a safety audit of the building to assess staff safety when lone working.

MINUTES TO BE CONFIRMED AT THE NEXT COUNCIL MEETING 15TH NOVEMBER 2021

Borough – The council office is now open for all services, by appointment only, and the system is working well. The council has offered five properties to Afghan refugees, unfortunately only one was deemed suitable.

21/117 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared that as a member of the Tewkesbury Borough Council planning committee she would not participate in any discussions relating to planning matters.

21/118 PLANNING

a) New Applications

There were no new applications received.

b) Decisions

No decisions were received.

c) Enforcement report

There were no new cases to report.

21/119 PINEHOLT VILLAGE HALL

a) Clerk's report

Work to repair the outside paving has been completed; the Clerk will review and update the village hall risk assessment.

A complaint has been raised with Securitas regarding recent work to the CCTV system; one camera is still not functioning due to an installation error which has resulted in water getting into the electrics.

A new class will be using the upstairs meeting room on a weekly basis from November.

b) Refund of hall booking fees

Due to an issue with the automatic front doors a regular hirer could not access the building and therefore had to cancel classes. A refund of booking fees had already been offered but they asked for further compensation due to loss of income and teaching costs incurred. Following discussion it was agreed to offer a further £25 and as the previous group were responsible for the error they will be approached for a further contribution.

Members will be issued with a key to the side door so if it happens again they can still access the building.

21/120 HIGHWAYS AND TRANSPORT

a) Outstanding issues

The complaint letter to National Highways will be sent shortly and copied to the local MP, Roads Minister, Chair of Transport Select Committee and Transport Ministers.

MINUTES TO BE CONFIRMED AT THE NEXT COUNCIL MEETING 15TH NOVEMBER 2021

A letter was received from a local resident regarding a memorial to Gloster Aircraft Company in West End Lane. The image of a plane is laid in the block paving, however over the years it has faded and following some recent work the tail end has been displaced. Members agreed the historical piece is important and should be made more visible; in the first instance the Jet Age Museum will be approached for their assistance.

b) Additional information board for Horsbere Lake

Members accepted the costs for an additional information board to be located at Horsbere Lake; permission was sought and received from the landowner.

c) 20's plenty

Following discussion it was proposed, seconded and resolved to support the 20's plenty campaign and to explore the possibilities for reducing speed limits within the parish.

21/121 PLAY AREA

a) Inspection report

Members undertook the quarterly inspection; footpath cracks were noted and will be monitored. The recent repairs to surfacing had not been completed to a satisfactory standard and the company has been asked to rectify.

21/122 FINANCE

a) Accounts for Payment

		Net	VAT	Gross
i.	Alex Bolt – Open/closing service	10.00	0.00	10.00
ii.	Securitas – CCTV call out	87.00	17.40	104.40
iii.	GAPTC – Training	30.00	0.00	30.00
iv.	PrintedEasy – Posters	248.00	49.60	297.60
v.	Cleeve Fire Protection – Annual inspection	194.00	38.80	232.80
vi.	Audio Visual Direct – Projector service	235.00	47.00	282.00
vii.	Cleeve Fire Protection – Fire log book	15.00	3.00	18.00
viii.	Netwise – Website renewal	300.00	60.00	360.00
ix.	Came and Copy – Insurance	2583.19	0.00	2583.19
x.	J Toumazou – Poster artwork	182.50	0.00	182.50
xi.	Spot on supplies – Cleaning supplies	133.57	26.71	160.28
xii.	Intocleaning – Monthly cleaning	185.50	37.11	222.66
xiii.	Securitas – CCTV repairs	189.82	37.96	227.78
xiv.	Securitas – CCTV call out	68.00	13.60	81.60
xv.	Azets – Payroll fees	79.29	15.86	95.15
xvi.	Highfield Nursery – Cable ties	6.74	1.35	8.09
xvii.	Supanet – Broadband	11.66	2.33	13.99
xviii.	British Gas – Service contract	26.58	5.31	31.89
xix.	SWALEC – Gas supply	61.16	6.84	68.00
xx.	SWALEC – Electricity supply	87.69	11.31	99.00
xxi.	PHS – Hygiene services	170.65	34.13	204.78

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Bentley.

A credit is due from PHS for an overpayment.

b) Finance report April – September 2021

Members had before them a finance report detailing income and expenditure, the variances with the budget were explained. An end of year forecast report will be presented at the next meeting.

c) Future projects and grant applications

The following projects were discussed and actions agreed:

- i. Trim Trail – it was agreed to submit an application to the GCC Build Back Better fund for £11k to install four pieces of equipment. **ACTION T/S, D/B**
- ii. Wild flower planting – Specification to be agreed and quotes obtained, funding sought from Ecclesiastical Insurance. **ACTION D/B, T/S**
- iii. Solar panels and green initiatives – Sustainability strategy to be agreed and a grant application submitted to the Lottery's 'Together for our Planet' fund. **ACTION T/S, J/H, B/B**
- iv. Remodel the Mound area – Seek commitment from Bovis Homes to undertake and fund the work. **ACTION B/B, CLERK**
- v. Business Hub area – Business plan and proposal to be researched and presented to council before taking further. **ACTION A/P, J/H**

d) Grant application from Friends of Churchdown Hill

It was proposed, seconded and resolved to approve a £200 grant application to the Friends of Churchdown Hill. This will help towards the annual costs of maintaining the footpaths, steps and other areas on the hill.

e) Budget requests 2022/23

It was agreed to review the hall hire charges for 2022/23. **ACTION: B/B, J/H, CLERK**
A draft budget will be prepared and presented at the next meeting.

f) Provision of youth services for Coopers Edge

A proposal and draft Tender documents were presented to Council for the joint provision of youth services with Brockworth and Upton St Leonards parish councils.

Following discussion members agreed in principle and were keen to support the scheme however some concerns were raised; clarification and further details would be sought before making a final decision. **ACTION: A/P, CLERK**

21/123 MISC

a) Draft Tewkesbury Borough Heritage Strategy consultation

Details were noted, a response will be prepared asking for buildings on Churchdown Hill to be considered. **ACTTION: T/S**

Meeting closed at: 20:30