

**HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13TH SEPTEMBER 2021
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7 PM**

Present Councillor Mrs Bentley (In the Chair)
Councillor Bentley
Councillor Pugh
Councillor Mrs Blackwell
Councillor Mrs Heyden
Councillor Ms Clutterbuck
Councillor Rammohan

In attendance Councillor Robert Vines (County)

21/098 ACCEPTED APOLOGIES

- i. Councillor Stevens
- ii. Councillor Edge
- iii. Councillor Paul Smith

21/099 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

Members attended a meeting with Brockworth and Upton St Leonards Parish Councils to discuss joint issues on Coopers Edge, including funding and provision of youth services for the area; a full specification will be presented for consideration at the October meeting.

20/100 QUESTIONS FROM PARISHIONERS

There were no questions.

21/101 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 27th July 2021 were approved and signed by the Chairman.

21/102 MATTERS ARISING FROM MINUTES

An update was received from the consortium manager regarding outstanding issues on Coopers Edge including the installation of CCTV at the new sports facilities and completion of roads on the estate.

21/103 BOROUGH / COUNTY COUNCILLORS REPORT

County – Councillor Vines gave details of funding opportunities available from the County Council, including the Build Back Better Fund which is designed to help communities recover from the impacts of Covid-19. Projects for funding will be discussed and agreed at the next meeting and details submitted to Cllr Vines.

The GCC Community fund has closed and his highways allowance for 2020/21 fully utilised. The County Council is working hard to house Afghan refugees in the county, it is anticipated 35 families will be accommodated shortly; this was welcomed by everyone.

Borough – Councillor Mrs Blackwell had nothing to report.

21/104 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared that as a member of the Tewkesbury Borough Council planning committee she would not participate in any discussions relating to planning matters.

21/105 PLANNING

a) New Applications

- i. 21/00925/FUL – 83 Sussex Gardens. Proposed new dwelling. Plans were circulated to members before the meeting. Following discussion it was proposed, seconded and resolved not to object. All members voted in favour.

b) Decisions

None to report.

c) Enforcement report

Details were noted.

d) Tewkesbury Borough Council Community Governance Review (parish boundaries)

A discussion document was circulated to members outlining the options for improving the community coherence of Coopers Edge. The new development is currently served by three parish councils and two local authority areas causing some confusion to residents and other key agencies.

Following a full discussion it was proposed, seconded and resolved to ask Tewkesbury Borough Council, as part of the review, to create a new parish council for the parts of Coopers Edge that fall within Hucclecote and Brockworth. The part in Upton St Leonards can be included at a later date when the boundary between Stroud and Tewkesbury is removed and Gloucestershire moves to a unitary authority. All members voted in favour. **ACTION: Clerk**

21/106 PINEHOLT VILLAGE HALL

a) Clerk's report

An update was given on hall bookings, including details of new and returning groups. The hall projector has been serviced and is now in good working order following a deep clean. An application was submitted to the Honourable Company of Gloucestershire to take part in their 'Plant a tree for The Queen's Platinum Jubilee' scheme; Cllr Bentley will receive the trees. Details of GAPTC training courses were circulated; the Clerk will attend the communication and engagement courses.

b) Installation of defibrillator

Options and costs were received from the South Western Ambulance Service. Following discussion it was proposed, seconded and resolved to accept option two for a fully supported package on a four year agreement; some additional electrical work will be required prior to installation. **ACTION: Clerk**

21/107 HIGHWAYS AND TRANSPORT

a) Outstanding issues

An email from ‘the 20’s plenty group’ was received requesting support for their campaign; the Clerk will circulate further information for discussion at the next meeting.

b) Complaint letter to Highways England

A draft letter of complaint was presented to members, it was unanimously agreed to send the letter to Highways England registering a complaint against the South West Operational Area over its handling of road traffic noise from the M5 motorway; Cllr Pugh was thanked for his work. **ACTION: A/P**

c) Information board for Larkhay Rd

Members accepted the costs for an information board to be located on Larkhay Road; it will display public footpaths on Churchdown Hill and the Countryside Code. It was suggested maybe a second board could be purchased and located near to the Horsbere Lake; the Clerk will discuss with the PROW officer.

21/108 PLAY AREA

a) Inspection report

Members undertook the monthly inspections, repairs to the surfacing and equipment maintenance was due to be carried out during September.

21/109 FINANCE

a) Accounts for Payment

| | | Net | VAT | Gross |
|--------|---|------------|------------|--------------|
| i. | Into Cleaning – Cleaning July | 185.55 | 37.11 | 222.66 |
| ii. | Fine Turf Services – Grounds maintenance (July) | 478.00 | 0.00 | 478.00 |
| iii. | Scribe – Finance licence 2021 | 400.00 | 80.00 | 480.00 |
| iv. | Robert hall – Stationery | 20.98 | 4.20 | 25.18 |
| v. | Alex Bolt – Open/close service (July) | 20.00 | 0.00 | 20.00 |
| vi. | DfLegal – Document storage | 25.00 | 5.00 | 30.00 |
| vii. | Securitas – Emergency light repairs | 319.14 | 63.83 | 382.97 |
| viii. | A Cole – Fencing repairs play area | 350.00 | 0.00 | 350.00 |
| ix. | Fine Turf Services – Grounds maintenance (Aug) | 364.00 | 0.00 | 364.00 |
| x. | Into Cleaning – Cleaning August | 185.55 | 37.11 | 222.66 |
| xi. | J Toumazou – Artwork for signs | 175.00 | 0.00 | 175.00 |
| xii. | PKF Littlejohn LLP – External Audit fee | 300.00 | 60.00 | 360.00 |
| xiii. | JRB Enterprise Ltd – Dog waste bags | 63.55 | 12.71 | 76.26 |
| xiv. | Post Office – Stamps | 13.02 | 0.00 | 13.02 |
| xv. | Dobbies – Grass seed | 6.66 | 1.33 | 7.99 |
| xvi. | Co-op – Misc | 4.00 | 0.80 | 4.80 |
| xvii. | TV Licensing | 157.50 | 0.00 | 157.50 |
| xviii. | Supanet – Broadband | 11.66 | 2.33 | 13.99 |
| xix. | British Gas – Service contract | 26.58 | 5.31 | 31.89 |

MINUTES TO BE CONFIRMED AT THE NEXT COUNCIL MEETING 18TH OCTOBER 2021

| | | | | | |
|------|-----------------------------|--|-------|------|-------|
| xx. | SWALEC – Gas supply | | 68.00 | 0.00 | 68.00 |
| xxi. | SWALEC – Electricity supply | | 99.00 | 0.00 | 99.00 |

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Bentley.

b) External Auditor Report 2021/21

The AGAR 2020/21 was signed off by the External Auditor, PKF Littlejohn LLP; there were no matters to report. All financial reports are published on the parish council website.

c) Insurance policy renewal - 1st October 2021

Renewal documents were received from Came and Company and reviewed; members approved the annual premium payment of £2583.19 and agreed to a 3 year long term agreement option.

21/110 MISC

a) Community Event 16th October 2021 14:00 – 16:30

Members will organise tree and bulb planting, litter picking and refreshments; others will be on hand to talk to residents. The Police, Age UK, Pineholt Bowls Club and other local groups have been invited to promote their class and activities.

Concerns were raised about the uneven footpath outside the hall; the Clerk will arrange its urgent repair.

Volunteers from Spirax Sarco (Cheltenham) have offered to do some work in the community; Cllr Bentley will liaise with volunteers and suggest work areas.

Meeting closed at: 20:30