

**HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19TH APRIL 2021
VIA ZOOM AT 6.30 PM**

Present Councillor Pugh (In the Chair)
 Councillor Stevens
 Councillor Bentley
 Councillor Mrs Bentley
 Councillor Mrs Heyden
 Councillor Edge

In attendance Councillor Robert Vines (County)
 Councillor Paul Smith (Borough)

21/044 ACCEPTED APOLOGIES

- i. Councillor Rammohan
- ii. Councillor Mrs Blackwell

21/045 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman contacted Mr Adrian Goode, Tewkesbury Borough Council for an update on the opening of the new sports facilities on Coopers Edge. The legal department will shortly start the Tender process with a view to opening the facilities in September 2021.

20/046 QUESTIONS FROM PARISHIONERS

There were no residents in attendance.

21/047 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 15th March 2021 were approved and will be signed by the Chairman retrospectively at the next face to face meeting.

21/048 MATTERS ARISING FROM MINUTES

There were no matters arising.

21/049 BOROUGH / COUNTY COUNCILLORS REPORT

County Council – The elections will be held on May 6th and therefore Councillor Vines was subject to rules of Purdah; he had no other matters to report.

Borough Council - Councillor Paul Smith reported that EDF Energy is relocating to the Gloucester Business Park from Barnwood. Some concerns were raised about parking; however it was noted that planning permission had been granted recently for an additional 92 parking spaces at Javalin House.

21/050 DECLARATIONS OF INTEREST

Councillor Paul Smith declared that as a member of the Tewkesbury Borough Council planning committee he would not participate in any discussions relating to planning matters.

21/051 PLANNING

a) New Applications

- i. 21/00336/FUL – 2 Robinswood Close. Erection of a single storey rear extension to provide a garden room and part garage conversion to provide a guest bedroom and en-suite. Plans were circulated to members before the meeting. Following discussion it was proposed, seconded and resolved not to object. All members voted in favour.
- ii. 21/00341/AGR – Land adjacent to Stump Lane. General purpose agricultural building. Plans were circulated to members before the meeting. Following discussion it was proposed, seconded and resolved to object to development on the Green Belt and Special Landscape Area. All members voted in favour.

b) Decisions

- i. 21/00148/TPO – Rear garden of 9 James Way. T/TR/233 and TPO 275 (T37). Lift crown to approximately 7.5 m above ground level. Thin lower crown by removing duplicate of crossing branches. Remove Mistletoe from lower crown. Remove epicormics growth to 7.5m. Sever and strip ivy. Consent given.

c) Enforcement report

A response was awaited from the Head of Development Services, Sandra Ford, regarding delays in enforcement action.

d) New doctor's surgery campaign for Hucclecote

The Surgery is now receiving support from the County Council and the two local MP's to find a suitable site for an improved surgery, they are currently looking at three potential sites locally.

e) Public footpaths around Zoons Court, Larkhay Road

Correspondence was received from the GCC Public Rights of Way Officer outlining recent issues in Larkhay Road, whereby some walkers are not respecting private farmland or following the Countryside code.

Following discussion it was agreed to offer support by funding information boards displaying the Countryside code and local footpaths, also a dog waste bin on Larkhay Road; exact locations to be agreed.

21/052 PINEHOLT VILLAGE HALL

a) Clerk's report

The kitchen installation was completed just before Easter and members were happy with the results; a new hatch roller shutter is still to be installed.

The hall will be used on 6th May for elections, members agreed to open and close the hall. A Covid compliance officer has surveyed the hall and was happy with the measures in place.

MINUTES TO BE CONFIRMED AT THE NEXT COUNCIL MEETING 18th MAY 2021

Some regular users have returned to the hall, others will follow later in the year as per steps three and four of the Government Roadmap.

The Clerk is preparing the end of year reports for the internal auditor, everything will be sent to him and he will conduct his audit remotely.

b) Guidance on returning to face-to-face meetings

Legislation enabling remote meetings ends on 6th May and therefore face-to-face meetings will resume at the village hall. The main hall will be used due to social distancing requirements, however it is unavailable on a Monday evening and therefore meetings will be held on a Tuesday until September.

A full risk assessment had been undertaken and accepted.

21/053 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Following complaints from residents regarding speeding along the Hucclecote by-pass members met with the local PCSO's to discuss monitoring and enforcement. It was agreed a speed check strip be installed between Zoons Court roundabout and the Gloucester Business Park in both directions to record speeds. The data could provide evidence for further Police presence and monitoring.

Thanks were expressed to residents who recently litter picked the by-pass; however Gloucestershire Highways have stated they should not be doing it for Health and Safety reasons. Their policy is to cut verges once a year and litter picking can then be done safely under a lane closure.

Concerns were raised again about the misuse of electric scooters; these were reported to Zwings and would also be reported to Gloucester City Council who is trialling the scheme.

There was no further update regarding the Traffic Regulation Order for Cranham Gate and the extension of double yellow lines; the Clerk will investigate match funding for the scheme.

21/054 PLAY AREA

a) Inspection report

The annual inspection report was awaited from Rospa.

21/055 FINANCE

a) Accounts for Payment

		Net	VAT	Gross
i.	Grant Bailey – Bus shelter cleaning	50.00	0.00	50.00
ii.	Spot on supplies – Cleaning supplies	179.63	35.93	215.56
iii.	Shop4heaters – Water heater	549.99	110.00	659.99
iv.	Securitas – Intruder Alarm contract	647.99	129.60	777.59
v.	Securitas – Emergency lighting contract	134.47	26.89	161.36
vi.	GAPTC – Annual subscription	724.88	0.00	724.88
vii.	Zoom – Monthly meeting	11.99	2.40	14.39
viii.	Fine Turf Services – Grounds maintenance	142.00	0.00	142.00
ix.	Azets – Payroll services	79.29	15.86	95.15
x.	Friends of Churchdown Hill – Grant 21/22	300.00	0.00	300.00
xi.	The Flamingo Box – Flowers	35.00	0.00	35.00
xii.	PJS Carpenters – Kitchen fitting	8595.00	0.00	8595.00

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xiii.	GAPTC – Training		30.00	0.00	30.00
xiv.	KB Handyman – Toilet repairs		35.00	0.00	35.00
xv.	Howdens – Flooring		189.87	37.97	227.84
xvi.	Tesco – Cleaning supplies		2.50	0.50	3.00
xvii.	Supanet – Broadband	DD	11.66	2.33	13.99
xviii.	British Gas – Service contract	DD	26.58	5.31	31.89
xix.	SWALEC – Gas supply	DD	61.10	6.90	68.00
xx.	SWALEC – Electricity supply	DD	73.42	14.58	88.00

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Bentley.

b) Finance Report 2020/21

Members received a report showing the comparison between the budget and the end of year figures for 2020/21. Overall the year ended with a surplus of £17k, this was due to the village hall being closed and planned projects being cancelled. It was agreed to earmark the money for future replacement costs of the play area equipment, Highways improvements and future green initiatives.

It was proposed, seconded and resolved to accept the end of year finance report.

c) Review effectiveness of the system of internal controls

Members reviewed the effectiveness of the system of internal controls and there were no matters to report. To further enhance security the Clerk will contact the bank to arrange a limit on the debit card.

21/056 MISC

a) GAPTC AGM 24th July 2020 – Call for resolutions

Details were noted.

b) New benches and litter bins

Following consultation with residents it was agreed to proceed with the installation of two benches and a picnic table along the Wotton Brook footpath.

Meeting closed at: 19:30

Next meeting: 18th May 2021