

**HUCCLECOTE PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16<sup>TH</sup> NOVEMBER 2020**  
**VIA ZOOM AT 6.30 PM**

<b>Present</b>	Councillor Pugh (In the Chair) Councillor Stevens Councillor Mrs Heyden Councillor Bentley Councillor Mrs Bentley Councillor Mrs Blackwell Councillor Edge Councillor Rammohan
<b>In attendance</b>	Councillor Robert Vines (County)

**20/125 ACCEPTED APOLOGIES**

- i. Councillor Morgan

**20/126 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

The Chairman reminded everyone to be aware of scam emails claiming to be from him and asking them to purchase vouchers; they should be ignored and deleted.  
A wreath was laid at the Hucclecote War Memorial on Remembrance Sunday.

**20/127 QUESTIONS FROM PARISHIONERS**

There were no residents in attendance.

**20/128 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 19<sup>th</sup> October 2020 were approved and will be signed by the Chairman retrospectively at the next face to face meeting.

**20/129 MATTERS ARISING FROM MINUTES**

A brief response was received from Bovis Homes regarding outstanding issues on Coopers Edge, they would be asked again to provide timescales for the issues raised including street lighting repairs and road and pavement surfaces; if no satisfactory response is received contact will be made with the CEO of Bovis Homes.

**20/130 BOROUGH / COUNTY COUNCILLORS REPORT**

Councillor Robert Vines – The County Council continue to operate under the COVID situation and members continue to do what they can. Full Council and committee meetings are held on line and can be viewed by the general public on You Tube. County Councillors are concerned about implementing the new budget in February due to the financial implications and issues of the pandemic.

Councillor Mrs Blackwell – Borough staff continue to work from home during the lockdown and have taken their equipment home. The borough enforcement team held a seminar for members and they were given an update on staffing issues and how cases will be dealt with in the future.

**20/131 DECLARATIONS OF INTEREST**

Councillor Mrs Blackwell declared that as a member of the Tewkesbury Borough Council planning committee she would not participate in any discussions relating to planning matters.

**20/132 COVID 19**

The new link worker for social prescribing at Hucclecote Surgery contacted the council for information on the current volunteer scheme as they have some patients who are in need of additional help and support.

Following discussion it was agreed to offer support where possible however for safety reasons volunteers would not be asked to do anything that involves entering people's homes.

Age UK newsletters will be ready for distribution at the end of November.

All parish council volunteering projects have been cancelled.

**20/133 PLANNING**

**a) New Applications**

- i. 20/01047/APP – 115 Sussex Gardens. Demolition of garage and erection of side extension and dormer window. Plans were circulated to members before the meeting. Following discussion it was proposed, seconded and resolved not to object provided an adequate agreement is made with the neighbouring property at 113 who share the garage wall.
- ii. 20/00654/FUL – 8 Cottonwood Grove. Erection of a conservatory to the side elevation. Plans were circulated to members before the meeting. Following discussion it was proposed, seconded and resolved not to object, it was noted that the conservatory is already up.
- iii. 20/01003/FUL – Unit 7110, Gloucester Business Park. Erection of detached warehouse. Plans were circulated to members before the meeting. Following discussion it was proposed, seconded and resolved not to object.

**b) Decisions**

- i. 20/00801/FUL – 5 Bird Road. Erection of a two-storey rear extension. Permitted
- ii. 19/00877/LBC – Noake Farm, Stump Lane. Internal and external alterations to existing building. Consent given
- iii. 19/00876/FUL – Noake Farm, Stump Lane. Conversion of Coach House to B1 office use to be used ancillary to the horticultural/landscape business. Permitted
- iv. 18/01239/FUL – Land adjacent to Hucclecote Road and Golf Club Lane. Delegated permit

**c) Enforcement report**

- i. 20/00081/ENFC Horsbere Lake - An update was given and members were encouraged that some action had been taken by the land owner.

**d) BMX Track**

An email was received from Bovis Homes confirming the installation of a BMX track at the rear of the Bowls Club is under consideration and preparatory steps to have the mound flailed and surveyed are underway.

**20/134 PINEHOLT VILLAGE HALL**

**a) Clerk's report**

Following the announcement of the second lockdown all bookings at the hall were cancelled, with the exception of a support group. The clerk will attend a village hall networking group to discuss safeguarding and the current COVID restrictions.

Members met with a builder who will shortly provide a third quote for the kitchen fitting.

The parish council's insurance policy was amended to include the new village hall signage; a small additional annual premium was applied.

The village hall will again take part in the Coopers Edge Advent Fenster event.

**b) Quote for decorating**

It was proposed, seconded and resolved to accept the quotation from KB Handyman Services to redecorate the main hall, corridor, stairs and landing providing he could touch up some areas after the kitchen fitting if required.

**20/135 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

An online meeting with Highways England will be held on 13<sup>th</sup> January 2021 to discuss the M5 noise issues; the Chairman and Mrs Barbara Martin will attend and report back.

A response was received from Upton St Leonards parish council regarding the joint Traffic Regulation Order (TRO) for Coopers Edge, they confirmed they have no specific requirements for their part of the development; the Chairman will feed back this information to the Highways Manager and ask him to proceed with the TRO. ACTION A/P

The Clerk gave an update on the TRO for Cranham Gate; a decision from Brockworth Parish Council regarding the inclusion of Bulford Close was still awaited.

**b) Traffic noise levels in Sussex Gardens**

Following complaints from residents of Sussex Gardens the local Police were asked to conduct speed checks on the bypass, unfortunately there is only the one camera enforcement vehicle and they only operate during daylight hours. They offered the use of a hand held speed gun for members to use; the Clerk raised concerns about members safety if they were to do this on the busy bypass, but it would provide evidence. Another suggestion was to erect temporary signage informing motorists that speed checks were in operation. Councillor Pugh agreed to work with another councillor and undertake the speed checks with the hand held gun, he will also update the residents. ACTION A/P

**20/136 PLAY AREA**

**a) Inspection report**

The monthly inspection had been undertaken and minor matters noted. Repairs to the damaged wet pour surfacing will be done on 25<sup>th</sup> November, this will involve relaying on top of the current surface.

Greenfields will provide a quotation for replacing two infant swings, two rubber shrouds, for greasing the roundabouts and to strip down and look at repairing the Wicksteed spinner.

**20/137 FINANCE**

**a) Accounts for Payment**

	<b>Chq</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i. Fine Turf Services – Grounds maintenance		284.00	0.00	284.00
ii. Robert Hall Business Equip – Stationery		62.72	12.55	75.27
iii. Intocleaning – Cleaning contract (Oct/Nov)		599.41	119.88	719.29
iv. Royal British Legion – Wreath		20.00	0.00	20.00
v. Zoom – Monthly meeting		11.99	2.40	14.39
vi. Grants Gutters – Bus shelter cleaning		50.00	0.00	50.00
vii. Supanet – Broadband	DD	11.66	2.33	13.99
viii. British Gas – Service contract	DD	27.28	5.46	32.74
ix. SWALEC – Gas supply	DD	65.87	2.13	68.00
x. SWALEC – Electricity supply	DD	76.89	11.11	88.00

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Blackwell.

**b) Internal control report April – September 2020**

Councillor Mrs Bentley undertook the audit for April – September 2020, there were no matters to report.

**c) Grant applications 2021/22**

It was proposed, seconded and resolved to approve a £300 grant application to the Friends of Churchdown Hill. This will help towards the annual costs of maintaining the footpaths, steps and other areas on the hill.

**d) Budget requests 2021/22**

Members received a forecast report for 2020/21.

Following discussion it was agreed that money should be allocated in the 2021/22 budget for projects including outdoor fitness equipment, possible BMX track and repairs to landscaping at the village hall. A draft budget will be presented at the December meeting. ACTION CLERK

**20/138 MISC**

**a) Meeting dates 2021**

Dates for 2021 meetings were noted.

**b) Local Council Award Scheme**

Following discussion it was proposed, seconded and resolved to work towards achieving the Foundation Level of the Local Council Award Scheme; Councillors Rammohan and Mrs Heyden will work with the Clerk.

**Meeting closed at 20:24**

**Next meeting 14<sup>th</sup> December 2020**