

HUCCLECOTE PARISH COUNCIL

Notice of Parish Council Meeting

Dear Councillor,

I hereby give you notice that a meeting of Hucclecote Parish Council will be held on **MONDAY 16th November 2020** starting at **6.30 p.m.**

Following the passing of the Coronavirus Act 2020 (c.7), Councils are unable to meet in person during the COVID emergency. This meeting will be therefore held on line via the Zoom video conferencing system.

To view the meeting from a computer, tablet or smartphone, use this link:

<https://us02web.zoom.us/j/7310873978>

Alternatively go to the zoom website (zoom.us), click 'join a meeting', and enter the **Meeting ID: 731 087 3978**

Allow a few minutes to download and open the Zoom application if you have not used Zoom before. You do not need to register with Zoom to join a meeting.

All Members of the Council are hereby summoned to attend; the business to be transacted at the meeting is set out hereunder.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights and Freedom of Information.

Dated this 10th Day of November 2020.

Sarah Moore

Clerk to the Council,

B u s i n e s s t o b e T r a n s a c t e d

- 1) To receive apologies.
- 2) ANNOUNCEMENTS BY THE CHAIRMAN
- 3) To receive questions from parishioners (30 mins maximum)
- 4) To approve the minutes of the last Council Meeting held on 19th October 2020.
- 5) To consider any matters arising from those minutes.
- 6) To receive written County/Borough Councillors reports.
- 7) Declarations of Interest – Members are invited to declare any interests they may have in the business set out on the Agenda to which the approved Code of Practice applies.
- 8) To discuss COVID 19 – update and any actions required
- 9) PLANNING
 - a) To receive and discuss new planning applications (details sent)
 - i. 20/01047/FUL – 115 Sussex Gardens. Demolition of garage and erection of side extension and dormer windows.

- ii. 20/00654/FUL – 8 Cottonwood Grove. Erection of a conservatory to the side elevation.
- iii. 20/01003/FUL – Unit 7110, Gloucester Business Park. Erection of detached warehouse.

- b) To note decisions received from Tewkesbury Borough Council
- c) To receive enforcement report
- d) To discuss provision of BMX track

10) PINEHOLT VILLAGE HALL

- a) To receive Clerks report
- b) To receive quotation for redecorating (copy sent)

11) HIGHWAYS AND TRANSPORT

- a) To receive update on outstanding issues
- b) To discuss traffic noise levels in Sussex Gardens

12) PLAY AREA

- a) To receive inspection report

13) FINANCE

- a) To receive accounts for payment (report sent)
- b) To receive internal control report Apr – Sept (Cllr Mrs Bentley)
- c) To consider grant applications 2021/22 (details sent)
- d) To consider budget requests for 2021/22

14) MISC

- a) To agree meeting dates for 2021 (report attached)
- b) To discuss application for Local Council Award Scheme (details sent)

15) CONFIDENTIAL

Pursuant to 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during the consideration of

- a) To review staff salaries 2021/2022 (report attached)

INFORMATION FOR THE PUBLIC

Members of the public are encouraged and welcome to attend meetings and can use the link to join from a computer. Members of the public have no right to participate in the general proceedings of the Council, unless invited to do so by Council (the Chairman). There is a 30 minute period provided to put relevant questions at the meeting. The Council will either provide a reply at the meeting or a written response after the meeting.

Questions must be notified in writing, (e-mail preferred), to the Chairman of the Council or Parish Clerk, no later than 72 hours before the scheduled start time of the relevant Council or Committee meeting.