

**HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21ST SEPTEMBER 2020
VIA ZOOM AT 6.30 PM**

Present Councillor Pugh (In the Chair)
Councillor Stevens
Councillor Mrs Heyden
Councillor Bentley
Councillor Mrs Bentley
Councillor Mrs Blackwell
Councillor Morgan
Councillor Edge

In attendance Councillor Robert Vines (County)

20/095 ACCEPTED APOLOGIES

There were no apologies received.

20/096 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

Thanks were expressed to members and staff for all their work and support over the past months during the COVID pandemic.

Further information was awaited from Government on scrapping the two-tier local government system and moving towards a unitary council for Gloucestershire; the issue will be raised again when more details are received.

20/097 RESIGNATION OF COUNCILLOR MRS HUTCHINSON-HOLFORD

The vacancy was noted and has been duly advertised.

20/098 QUESTIONS FROM PARISHIONERS

There were no residents in attendance however correspondence had been received from a resident raising concerns about the new sports facilities on Coopers Edge and in particular security of the site. The concerns were reported to the Consortium and Tewkesbury Borough Council and they were urged to ensure the site is secure and protected prior to its official opening, especially the car park.

20/099 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 27th July 2020 were approved and will be signed by the Chairman retrospectively at the next face to face meeting.

20/100 MATTERS ARISING FROM MINUTES

An update on the Whittle Square development was given, viability studies had been undertaken and the financial contribution agreed with Edenstone; the application should now go to the October planning committee.

Members agreed to continue supporting the community during the COVID pandemic, Councillor Mrs Bentley will liaise with volunteers to ensure they are still on board and available to help over the coming months.

The new signs have been installed at the village hall entrance. The Clerk will contact the consortium about installing 'finger signs' on Lobleys Drive or adding the village hall to signage for the new sports facilities.

20/101 BOROUGH / COUNTY COUNCILLORS REPORT

County – Councillor Robert Vines reported that the Council is trying to carry on with normal business and meetings continue via zoom.

Borough – Councillor Mrs Blackwell reported that meetings at the borough also continue via zoom and they are awaiting the white paper from Government regarding unitary authorities.

20/102 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared that as a member of the Tewkesbury Borough Council planning committee she would not participate in any discussions relating to planning matters.

20/103 PLANNING

a) New Applications

- i. 20/00608/FUL – Land North of Perrybrook, Brockworth. The erection of 49 dwellings and associated vehicular access, public open space, landscaping and other associated infrastructure. Plans were circulated to members before the meeting. Following discussion it was proposed, seconded and resolved to object and raise concerns about the additional pressure the development will put on the already over-stretched local infrastructure, in particular the local GP surgeries.
- ii. 20/00801/FUL – 5 Bird Road. Erection of a first floor rear extension. Plans were circulated to members before the meeting. Following discussion it was proposed, seconded and resolved not to object to the application but to raise concern about the potential use as a HMO property.
- iii. 20/00804/FUL – Building 2000, Pioneer Ave. Removal/variation of condition 1 of 18/001054/APP to allow for the addition of electricity generator and means of enclosure. Plans were circulated to members before the meeting. Following discussion it was proposed, seconded and resolved not to object.

b) Decisions

There were no decisions to report.

c) Enforcement report

- i. 20/00081/ENFC - An update was received from Will Cole, enforcement officer at Tewkesbury Borough Council.

20/104 PINEHOLT VILLAGE HALL

a) Clerk's report

Members were asked to consider expenditure and projects for the next financial year as the Clerk will shortly begin work on the budget for 2021/22.

b) Re-opening of the Village hall

Following a deep clean some groups have returned to the hall and others have decided not to return until 2021. They have received and understood the village hall risk assessment and agreed to comply with government guidelines; advisory signs, hand sanitiser and a one way system are in place.

c) Kitchen refurbishment

Obtaining quotations for fitting of the new kitchen has been very challenging; two other quotes were required and would be sought before making a decision. The quotation from Howdens for the kitchen had expired and would need re-quoting.

20/105 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Road works on Hucclecote Road, outside the Victoria Inn, to install a crossing island were noted.

Members of Brockworth PC visited Bulford Close to view the proposal for additional double yellow lines and to agree a contribution towards the TRO. Similar action was being undertaken for mapping future parking restrictions for Coopers Edge.

Residents have been asking for an update on road adoptions on Coopers Edge and installation of the footbridge over Wotton Brook, understandably they are very frustrated with the delays. It was agreed to write to Andrew Johnson for an update on all outstanding issues.

A letter was received from a resident regarding the increased traffic noise from the Hucclecote by-pass at the rear of Sussex Gardens; the Chairman will respond.

20/106 PLAY AREA

a) Inspection report

The monthly inspection had been undertaken and minor matters noted. Members were aware that recently dogs have been allowed into the play area and this was prohibited for health and safety reasons.

A quotation was received and accepted from Signcraft to provide and install 5 x COVID advisory signs and 2 x new welcome signs.

20/107 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. Fine Turf Services – Grounds maintenance		499.00	0.00	499.00
ii. GPFA – Annual membership		50.00	0.00	50.00
iii. PKF Accountants – External Audit		300.00	60.00	360.00
iv. Netwise – Website		300.00	0.00	300.00
v. Zoom – Meeting		11.99	2.40	14.39
vi. KB Handyman – Plumbing repairs		15.00	0.00	15.00
vii. Robert Hall – Stationery		112.15	18.44	130.59
viii. Grants Gutter – Bus shelter maintenance		50.00	0.00	50.00
ix. Fine Turf Services – Grounds maintenance		284.00	0.00	284.00
x. Robert hall – Stationery		24.21	4.84	29.05
xi. David Ochiltree – Hall hire refund		156.60	0.00	156.60

MINUTES TO BE CONFIRMED AT THE NEXT COUNCIL MEETING 19th OCTOBER 2020

xii.	Signcraft – Signage		1192.28	238.46	1430.74
xiii.	DF Legal – Deeds storage		25.00	5.00	30.00
xiv.	Amazon – Covid signs		11.13	2.22	13.35
xv.	Tesco – Cleaning materials		25.37	5.08	30.45
xvi.	Home Bargains – Cleaning materials		4.15	0.83	4.98
xvii.	TV licensing – License	DD	157.50	0.00	157.50
xviii.	Supanet – Broadband	DD	11.66	2.33	13.99
xix.	British Gas – Service contract	DD	27.28	5.46	32.74
xx.	HMRC – VAT payment	DD	0.00	662.50	662.50
xxi.	SWALEC – Gas supply	DD	68.00	0.00	68.00
xxii.	SWALEC – Electricity supply	DD	88.00	0.00	88.00

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Bentley.

b) External auditors report 2019/2020

The Annual Return 2019/20 was signed off by the External Auditor, PKF Littlejohn LLP; there were no matters to report.

c) Insurance policy renewal – 1st October 2020

The renewal documents were received and reviewed, members approved the annual premium payment of £2335.89.

20/108 MISC

a) Community grant funding

Members regrettably agreed that due to COVID the planned taster sessions and tree planting in the autumn should be postponed, they will continue with some tree planting themselves and prepare the wildflower beds where possible. Councillor Mrs Heyden also requested more spring bulbs be planted.

A survey of younger residents had been undertaken to understand what new activities they would like to see provided in the area. Councillor Mrs Heyden had also spoken to a group of youths and one suggestion was that the mound of earth at the rear of the Bowls Club be developed to provide a BMX track; the Clerk will investigate further and speak to the land owner.

b) GAPTC AGM – 9th December 2020

Details were noted.

Meeting closed at 19:45

Next meeting 19th October 2020