

HUCCLECOTE PARISH COUNCIL

Notice of Parish Council Meeting

Dear Councillor,

I hereby give you notice that a meeting of Hucclecote Parish Council will be held on **MONDAY 18TH MAY** starting at **6.30 p.m.**

Following the passing of the Coronavirus Act 2020 (c.7), Councils are unable to meet in person during the COVID emergency. This meeting will be therefore held on line via the Zoom video conferencing system.

To view the meeting from a computer, tablet or smartphone, use this link:

<https://us02web.zoom.us/j/7310873978>

Alternatively go to the zoom website (zoom.us), click 'join a meeting', and enter the **Meeting ID: 731 087 3978**

Allow a few minutes to download and open the Zoom application if you have not used Zoom before. You do not need to register with Zoom to join a meeting.

All Members of the Council are hereby summoned to attend; the business to be transacted at the meeting is set out hereunder.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions; Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights and Freedom of Information.

Dated this 12th Day of May 2020.

Sarah Moore

Clerk to the Council,

B u s i n e s s t o b e T r a n s a c t e d

- 1) To receive apologies.
- 2) ANNOUNCEMENTS BY THE CHAIRMAN.
- 3) To receive questions from parishioners (30 mins maximum)
- 4) To approve the minutes of the last Council Meeting held on 20th April 2020.
- 5) To consider any matters arising from those minutes.
- 6) To receive written County/Borough Councillors reports.
- 7) Declarations of Interest – Members are invited to declare any interests they may have in the business set out on the Agenda to which the approved Code of Practice applies.

8) To discuss COVID 19 Crisis issues

- a) Supporting the community
- b) Future parish council events
 - i. Annual meetings
 - ii. Hucclecote Hullabaloo

9) PLANNING

- a) To receive and discuss new planning applications
- b) To note decisions received from Tewkesbury Borough Council
- c) To receive enforcement report

10) PINEHOLT VILLAGE HALL

- a) To receive Clerks report
- b) To discuss improvement work to the car park entrance
- c) To discuss kitchen refurbishment

11) HIGHWAYS AND TRANSPORT

- a) To receive update on outstanding issues

12) PLAY AREA

- a) To receive annual RoSPA inspection report

13) FINANCE

- a) To receive accounts for payment (report sent)
- b) To receive Independent Internal Auditor's report (report sent)
- c) To approve the Annual Governance Statement 2019/2020 (copy sent)
- d) To approve the Statement of Accounts 2019/2020 (copy sent)

INFORMATION FOR THE PUBLIC

Members of the public are encouraged and welcome to attend meetings and can use the link to join from a computer. Members of the public have no right to participate in the general proceedings of the Council, unless invited to do so by Council (the Chairman). In online meetings they will be muted unless invited to contribute by the chair or if they have submitted a question.

There is a 30 minute period provided to put relevant questions at the meeting. The Council will either provide a reply at the meeting or a written response after the meeting.

Questions must be notified in writing, (e-mail preferred), to the Chairman of the Council or Parish Clerk, no later than 72 hours before the scheduled start time of the relevant Council or Committee meeting. Full details on addressing the Council can be found on the website: <https://hucclecotepc.gov.uk/>