

**HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17TH FEBRUARY 2020
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM**

Present Councillor Pugh (In the Chair)
Councillor Stevens
Councillor Bentley
Councillor Mrs Bentley
Councillor Mrs Hutchinson-Holford
Councillor Mrs Blackwell
Councillor Mrs Heyden
Councillor Morgan

In attendance Councillor Paul Smith (Borough)

20/014 ACCEPTED APOLOGIES

- i. Councillor Robert Vines (County)
- ii. Councillor Edge

20/015 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman will attend the Chartered Parishes meeting on 4th March at GL3 Hub; items to be discussed include The Gloucestershire Local Transport Plan review. Members were asked to forward any thoughts on the Plan to the Chairman ahead of the meeting.

20/016 QUESTIONS FROM PARISHIONERS

There were no questions.

20/017 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 20th January 2020 were approved and duly signed by the Chairman.

20/018 MATTERS ARISING FROM MINUTES

An update was given on the planning application for the Whittle Square development, members were hopeful the outstanding issues were close to being resolved.

Councillor Stevens had contacted residents of Grierson Close regarding the additional street light, but has not had a response from them.

(Councillor Morgan joined the meeting)

Councillor Bentley gave an update on the tree planting event on 21st March, a risk assessment had been undertaken and it was agreed to supply volunteers with HPC hi vis jackets and protective gloves; weather conditions will be taken into consideration on the day. Volunteers from Ecclesiastical Insurance will assist with further tree planting and vegetation clearance on 26th and 27th March.

20/019 BOROUGH / COUNTY COUNCILLORS REPORT

County – A written report was received from Councillor Robert Vines giving details of the approved County Council budget of £468 million for 2020/21, a net increase of £31 million on 2019/20.

Borough – Councillor Mrs Blackwell gave details of the proposed budget that would go to full council on 18th February, if agreed the Band D property amount will increase by £5 per annum. Waste credits were being lost due to wet cardboard in the mixed recycling bin, it should be kept dry otherwise it cannot be recycled; residents will be sent a reminder in April 2020. The Local Government Association is undertaking a peer challenge at the Borough Council in March. The Clerk has been invited to take part in the community and voluntary sectors focus group and will have the opportunity to give feedback from the parish council.

Councillor Smith was looking into parking issues on Coopers Edge and is proposing to survey residents. The Chairman explained the steps already underway to address the parking issues jointly with Brockworth, Upton St Leonards and Gloucestershire Highways. To allay the concerns of residents it was agreed to convene a meeting as soon as possible to start the consultation process. **ACTION A/P**

20/020 DECLARATIONS OF INTEREST

Councillors Blackwell and Smith declared that as members of the Tewkesbury Borough Council planning committee they would not participate in any discussions relating to planning matters.

20/021 PLANNING

a) New Applications

- i. 20/00101/TPO – Tree Tops Day Nursery, 141 Hucclecote Road. TPO275 (T24) – Holm Oak, Crown reduce to include a height reduction and spread reduction of 2.5m. Crown lift up to 4m, cutting back to strong green secondary growth. Plans were circulated to members before the meeting. Following discussion it was proposed, seconded and resolved not to object to the application.
- ii. 20/00124/FUL – 5 Bird Road. Erection of a single storey rear extension and first floor extension over existing garage. Plans were circulated to members before the meeting. Following discussion it was proposed, seconded and resolved not to object to the application.

b) Decisions

There were no decisions received.

c) Enforcement report

Details of recent enforcement action in connection with land off Stump Lane were noted.

20/022 PINEHOLT VILLAGE HALL

a) Clerk's report

An update on the Coopers Edge allotments was given, there is still quite a bit of work required to get the plot ready however residents from the development can register an interest at the Coopers Edge Community Centre. Members were concerned how the allotments would be equitably allocated; the Chairman will seek clarification from the Coopers Edge Trust and make contact with Brockworth and Upton St Leonards parish councils. **ACTION A/P**

A quotation was received from Allcooper Ltd for the additional cost to supply and install a wireless IP bridge to improve the quality of the play area CCTV camera. Following discussion members were unhappy to pay the additional cost for something that should have been investigated fully prior to installation; the Chair and Vice Chair will seek a meeting with the Director to discuss a way forward. **ACTION A/P, T/S**

Members will meet to discuss the future kitchen refurbishment. **ACTION A/P, G/B, C/H/H**

b) Village Hall risk assessment

The report was reviewed and further work in the car park area agreed, to include remarking white lines, repairs to damage kerb edging and installation of a new footpath.

c) Improvement work to the car park entrance

Work had commenced to remove trees and hedges at the car park entrance. Quotations for the installation of a footpath and new signage would be obtained. **ACTION S/M**

20/023 HIGHWAYS AND TRANSPORT

a) Outstanding issues

A meeting with Highways England has been arranged for May 2020, it was agreed that Mrs Barbara Martin (former PC Chairman) should accompany the Chairman to Bristol.

An update was given on the Severn Trent work on Hucclecote Rd; there had been some complications but they hope to be finished by 21st February.

The temporary lights on Lobleys Drive are causing huge problems for residents and no prior notification was given. Following discussion it was agreed to write to the Development Director at Arlington expressing concern. **ACTION CLERK**

b) Potential waiting restriction changes in Bird Road and Folland Ave

Letters were delivered to residents of Cranham Gate detailing the potential waiting restriction changes and an open morning was held on Saturday 15th February; comments received so far were supportive. There were some minor adjustments to be made and these would be raised with Gloucestershire Highways at a future meeting.

20/024 PLAY AREA

a) Inspection report

Members undertook the monthly inspection of the play area and minor matters were noted and would be monitored.

20/025 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. Grant Bailey – Bus shelter cleaning		50.00	0.00	50.00
ii. Alex Bolt – Open and closing service		15.00	0.00	15.00
iii. Robert Hall equipment- Stationery		170.51	34.12	204.63
iv. Allcooper – CCTV installation equipment		250.00	50.00	300.00
v. Intocleaning – Cleaning (Jan)		175.28	35.06	210.34
vi. Allcooper – CCTV service contract		165.00	33.00	198.00
vii. Cotswold Drains – Service clean		180.00	36.00	216.00
viii. Supanet – Broadband	DD	11.66	2.33	13.99
ix. PHS Group – Village Hall	DD	37.50	7.50	45.00
x. British Gas – Service contract	DD	26.73	5.35	32.08
xi. SWALEC – Gas supply	DD	68.00	0.00	68.00
xii. SWALEC – Electricity supply	DD	88.00	0.00	88.00
xiii. Water plus – Water supply	DD	107.12	0.00	107.12

Payment of the accounts was proposed by Councillor Bentley and seconded by Councillor Mrs Blackwell.

b) Financial Risk Assessment

The Clerk reviewed and updated the Financial Risk Assessment report and this was presented to Council and approved.

20/026 MISC

a) Hucclecote Hullabaloo

Members would meet in February to start planning the event.

It was agreed to use money from the Growing our Communities Fund to produce a small booklet listing regular activities and clubs in the local area. **ACTION CLERK**