

**HUCCLECOTE PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20<sup>TH</sup> JANUARY 2020**  
**IN THE MEETING ROOM AT**  
**PINEHOLT VILLAGE HALL AT 6.30 PM**

**Present** Councillor Stevens (In the Chair)  
Councillor Bentley  
Councillor Edge  
Councillor Mrs Hutchinson-Holford  
Councillor Mrs Blackwell  
Councillor Mrs Heyden  
Councillor Morgan

**In attendance** Councillor Robert Vines (County)  
6 Residents

**20/001 ACCEPTED APOLOGIES**

- i. Councillor Pugh
- ii. Councillor Mrs Bentley
- iii. Councillor Paul Smith (Borough)

**20/002 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

An update was given on the running of the new Coopers Edge sports facilities, M5 noise and potential parking restrictions for Coopers Edge.  
The Chairman also gave an update on the provision of a new doctor's surgery and the reasons why there had been a delay in the potential site gaining planning permission; he asked the Borough and County Councillors for their support.  
An invitation was received from GAPTC to nominate a councillor to attend the Buckingham Palace Garden party in May 2020. Following discussion it was agreed to nominate Mrs Maggie Dillon for her past service as Chairman.

**20/003 QUESTIONS FROM PARISHIONERS**

Residents voiced their views and concerns about inconsiderate parking on Coopers Edge, particularly along Ashbrittle Road and Arlington Road and the Council was asked to revisit introducing a parking restriction scheme; the parking had increased since the opening of a footpath onto the Gloucester Business Park. Members explained that when the initial parking survey was undertaken in 2018 there was not enough support from residents for a parking restriction scheme to be introduced.  
The Chairman went onto explain that roads were soon to be adopted by Gloucestershire Highways and following a Traffic Regulation Order (TRO) they could introduce their own restrictions; however the process could take between 12 – 18 mths. The three parish councils covering Coopers Edge will be involved and through the TRO consultation process residents will have the opportunity to comment. Following further discussion, it was agreed to explore the options and timescales for adoption and report back to residents.  
Residents from Grierson Close requested support in obtaining an additional street light installed in the Close; Gloucestershire Highways advised they would not fund the additional street light as they felt it was not required. The Chairman agreed to visit Grierson Close and discuss it further with the residents. **ACTION T/S, D/B**

Residents left the meeting.

Councillor David Brown (Gloucester City) introduced himself to the Council and expressed how important a new doctor's surgery is to local people.

Councillor Bentley left the meeting.

#### **20/004 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 9<sup>th</sup> December 2019 were approved and duly signed by the Chairman.

#### **20/005 MATTERS ARISING FROM MINUTES**

The Borough Councillor gave an update on unauthorised use of land in Stump Lane, she explained that sheds and caravans were not permanent structures and therefore no enforcement action could be taken by the Borough Council; the Chairman reminded Councillor Mrs Blackwell that the area was Greenbelt land and that the structures had been there for some time. **ACTION G/B** to go back to enforcement team.

#### **20/006 BOROUGH / COUNTY COUNCILLORS REPORT**

County - Councillor Robert Vines reported that the County Council will meet next month to agree its budget; the proposed budget will include an additional £12.9m for vulnerable children services, £6.5m for a new special school in Brockworth and £20m for a new secondary school in Cheltenham.

Borough – Councillor Mrs Blackwell had attended a Community Infrastructure Levy (CIL) seminar and she explained how it is collected and held by the borough council.

#### **20/007 DECLARATIONS OF INTEREST**

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

#### **20/008 PLANNING**

##### **a) New Applications**

There were no new applications to be discussed.

##### **b) Decisions**

There were no decisions received.

**20/009 PINEHOLT VILLAGE HALL**

**a) Clerk's report**

The CCTV system at the village hall had been upgraded; new cameras were installed and give better coverage of the areas surrounding the village hall including the Bowling Green. There was an issue with one of the cameras which is to be resolved by Allcoopers, the Clerk would follow up. Members have the option to view the cameras on their phones or other devices. The Clerk will review the CCTV policy. **ACTION CLERK**

A new sensory class will commence in February at the village hall.

**b) Hedge and tree removal**

A third quote was awaited from Charlton Abbots. Members were mindful that the clearance work needed to be done before March, prior to the nesting season, therefore a decision should be made soon. It was agreed that Councillor Morgan circulate all quotes with his recommendation. The Clerk asked for the work to be completed during the February half term week. **ACTION S/M**

**20/010 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

Wildflower planting, an application to cultivate is to be completed and submitted to Gloucestershire Highways with the fee of £85; members agreed to proceed.

Coopers Edge snagging list, a list detailing defects in the highway was sent to Gloucestershire Highways, the Consortium manager and Bovis Homes adoptions manager.

Tree planting, The Woodland Trust confirmed that the 450 trees will be delivered late February. Councillor Bentley will check with Andrew Johnson on where the existing planting pits are on the banks of the Wotton Brook and would clarify the other areas for planting; tree planting will take place on Saturday 21<sup>st</sup> March.

Sussex Gardens road closure details were noted

**b) Potential waiting restriction changes in Bird Road and Folland Ave**

Members discussed and agreed the locations for extending the double yellow lines on Bird Road and Folland Avenue; the extensions will improve road safety.

A consultation event will take place for residents to view the plans before instructing Gloucestershire Highways to undertake the Traffic Regulation Order; all members agreed with this action. **ACTION CLERK, A/P, J/H**

**c) Street lighting in Grierson Close**

As discussed earlier in the meeting, a letter was received from residents of Grierson Close requesting an additional street light in the Close. Following discussion, members resolved not to fund the additional street light but to offer advice and support to the residents on other possible options. **ACTION T/S**

**20/011 PLAY AREA**

**a) Inspection report**

Members undertook the quarterly inspection of the play area and minor matters were noted and would be monitored.

Councillor Bentley re-joined the meeting.

**20/012 FINANCE**

**a) Accounts for Payment**

	<b>Chq</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i. Mitchells Ltd – Car park lighting maintenance		1258.00	251.60	1509.60
ii. Netwise – Domain name renewal		80.00	0.00	80.00
iii. KB Handyman – Plumbing and external repairs		120.00	0.00	120.00
iv. Intocleaning – Cleaning (Dec)		94.36	18.87	113.23
v. Paystaff – Payroll services		77.85	15.57	93.42
vi. KB Handyman – External maintenance		40.00	0.00	40.00
vii. Allcoopers – Fire alarm system 12 mth contract		236.96	47.39	284.35
viii. KB Handyman – Plumbing and dog bin repair		65.00	0.00	5.00
ix. Water Plus - Rates	DD	107.12	0.00	107.12
x. Supanet – Broadband	DD	24.15	4.83	28.98
xi. British Gas – Service contract	DD	27.28	5.46	32.14
xii. SWALEC – Gas supply	DD	63.18	4.82	68.00
xiii. SWALEC – Electricity supply	DD	75.97	12.03	88.00
xiv. Citron – Village Hall services	DD	103.35	20.67	124.02

Payment of the accounts was proposed by Councillor Bentley and seconded by Councillor Mrs Blackwell.

**b) Budget 2020/2021**

Members had before them a budget report for 2020/21, prepared by the Clerk. The budget included money for refurbishing the kitchen, improvements to the village hall car park and further resurfacing work in the play area.

It was proposed by Councillor Bentley, seconded by Councillor Mrs Blackwell to accept the proposed budget for 2020/21; all members voted in favour. The budget will be published on the website and monitored throughout the year.

**c) Precept 2020/21**

Following discussion it was proposed by Councillor Mrs Hutchinson-Holford, seconded by Councillor Mrs Heyden to increase the Band D property amount by £0.75 per year, this will give a total increase of £2538, bringing the total precept to £56548. All members voted in favour of the proposal.

**d) Appointment of Independent Internal Auditor**

It was agreed that Mr Iain Selkirk F.C.A. be appointed Internal Auditor for the ensuing year. The Clerk reviewed the system of internal audit and was satisfied that Mr Selkirk is acting totally independently and is competent.

**20/013 MISC**

**a) Hucclecote Hullabaloo**

Members would meet in February to start planning the event, to be held on 4<sup>th</sup> July 2020.

Money from the Growing our Communities Fund had been received and will be used to run new activities at the village hall for the elderly, young and more vulnerable people; planning the events would commence after Easter.

**b) The Gloucestershire Local Transport Plan (LTP) Review**

Details were noted, Councillor Pugh will attend a consultation event on Wednesday 4<sup>th</sup> March 2020 at GL3 Hub.