

HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 9TH DECEMBER 2019
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM

Present Councillor Pugh (In the Chair)
 Councillor Stevens
 Councillor Edge
 Councillor Mrs Hutchinson-Holford
 Councillor Mrs Blackwell
 Councillor Mrs Heyden

19/137 ACCEPTED APOLOGIES

- i. Councillor Bentley
- ii. Councillor Mrs Bentley
- iii. Councillor Morgan
- iv. Councillor Robert Vines (County)
- v. Councillor Paul Smith (Borough)

19/138 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman wished members a happy Christmas and thanked them for their work in 2019. The quarterly chartered parishes meeting, that was due to be held on 4th December, was cancelled due to low numbers attending.

19/139 QUESTIONS FROM PARISHIONERS

There were no questions.

19/140 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 18th November 2019 were approved and duly signed by the Chairman.

19/141 MATTERS ARISING FROM MINUTES

Members received information regarding unauthorised outbuildings on land in Stump Lane, including sheds and a caravan. The land is Greenbelt and designated as a Special Landscape Area therefore planning permission should be sought from the local authority. Following discussion Councillor Blackwell agreed to bring it to the attention of the enforcement team at the borough council. **ACTION G/B**

The Chairman wrote to Brockworth and Upton St Leonard's parish councils regarding a joint approach to future parking restrictions on Coopers Edge. The highways department has confirmed the Traffic Regulation Order will be developer funded as part of the S106 agreement.

19/142 BOROUGH / COUNTY COUNCILLORS REPORT

Borough – Councillor Mrs Blackwell reported that due to the elections the December full council meeting was cancelled.

County - Councillor Vines had received correspondence from a resident of Coopers Edge regarding inconsiderate parking. Members were aware of the situation and understood that Gloucestershire Highways are currently in discussion with the developer regarding a parking restriction scheme.

19/143 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

19/144 PLANNING

a) New Applications

There were no new applications to be discussed.

b) Decisions

There were no decisions received.

19/145 PINEHOLT VILLAGE HALL

a) Clerk's report

The car park lighting at the village hall had been serviced by Mitchels Ltd and all lamps are now in good working order.

The handyman continues to work through a list of jobs including painting benches, noticeboards and windows at the village hall.

The Coopers Edge Advent window at the village hall will go live on 18th December.

b) CCTV upgrade

Three quotations were received to upgrade the current CCTV system at the village hall. Following discussion it was proposed, seconded and resolved to accept the quotation from Allcooper Ltd provided they could review the annual maintenance costs. **ACTION CLERK**

c) Hedge and tree removal

Councillor Morgan was not in attendance therefore the item was deferred until the January meeting.

19/146 HIGHWAYS AND TRANSPORT

a) Outstanding issues

The Chairman gave an update on the M5 noise issue, a letter was sent to the Chief Executive of Tewkesbury Borough Council requesting his support in challenging Highways England for further action; a letter will also be sent to the local MP. **ACTION CLERK**

b) Potential waiting restriction changes in Bird Road and Folland Ave

Members will walk around the estate on Wednesday and draw up plans for discussion at the next meeting. An initial consultation letter will be sent to residents early in the New Year before undertaking the Traffic Regulation Order. **ACTION CLERK, A/P, J/H**

19/147 PLAY AREA

a) Inspection report

Councillor Mrs Blackwell will undertake the inspection of the play area later in the month. The resurfacing of some areas had been completed by Sovereign Ltd; members were pleased with the work. **ACTION G/B**

19/148 FINANCE

a) Accounts for Payment

| | Chq | Net | VAT | Gross |
|--------------------------------------------|------------|------------|------------|--------------|
| i. Cheapestprintonline – Printing | | 83.70 | 0.00 | 83.70 |
| ii. J Toumazou – Artwork | | 50.00 | 0.00 | 50.00 |
| iii. Sovereign Ltd – Play area resurfacing | | 4800.00 | 960.00 | 5760.00 |
| iv. KB Handyman – Village Hall maintenance | | 195.00 | 0.00 | 195.00 |
| v. Alex Bolt – Open/close service | | 10.00 | 0.00 | 10.00 |
| vi. Into Cleaning – Cleaning services | | 175.28 | 35.06 | 210.34 |
| vii. Post Office - Stamps | | 30.36 | 0.00 | 30.36 |
| viii. Supanet – Broadband | DD | 11.66 | 2.33 | 13.99 |
| ix. British Gas – Service contract | DD | 27.28 | 5.46 | 32.74 |
| x. HMRC - VAT payment | DD | | 485.15 | 47.66 |
| xi. SWALEC – Gas supply | DD | 68.00 | 0.00 | 68.00 |
| xii. SWALEC – Electricity supply | DD | 88.00 | 0.00 | 88.00 |

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Blackwell.

b) Grant request

Following discussion it was proposed by Councillor Edge, seconded by Councillor Stevens to approve the grant application from the Friends of Churchdown Hill, for £235 payable April 2020; all members voted in favour. **ACTION CLERK**

c) Budget 2020/21

Members had before them a finance report detailing the end of year forecast and a draft budget for 2020/21. The budget included money for a kitchen refurbishment, improvements to the village hall car park entrance to make it safer for pedestrians (as highlighted in a recent risk assessment) and further resurfacing work in the play area.

The budget for 2020/21 will be agreed and the Precept set at the January 2020 meeting. **ACTION CLERK**