

HUCCLECOTE PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 13TH MAY 2019
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 7 PM

Present Councillor Pugh (In the Chair)
Councillor Bentley
Councillor Mrs Bentley
Councillor Mrs Hutchinson-Holford
Councillor Mrs Blackwell
Councillor Mrs Heyden

In attendance 2 members of the public

19/054 ELECTIONS

- a) **Chairman** - Councillor Pugh called for nominations and the following were received:-
Councillor Pugh proposed by Councillor Mrs Bentley, seconded by Councillor Mrs Blackwell.

There being no further nominations a vote was taken and Councillor Pugh was unanimously elected.

- b) **Vice Chairman** – The Chairman called for nominations which were as follows:-
Councillor Stevens proposed by Councillor Mrs Blackwell, seconded by Councillor Mrs Hutchinson-Holford.

There being no further nominations a vote was taken and Councillor Stevens was unanimously elected.

The Chairman signed the Declaration of Acceptance of Office.

- c) **Snow Warden** - Councillor Bentley proposed Councillor Mrs Blackwell be appointed Snow Warden, this was seconded by Councillor Mrs Heyden and unanimously agreed.
- d) **Flood Warden** – Councillor Pugh proposed Councillor Mrs Blackwell, this was seconded by Councillor Mrs Bentley and unanimously agreed.
- e) **Internal Controller** – Councillor Mrs Hutchinson-Holford proposed Councillor Mrs Bentley, this was seconded by Councillor Mrs Blackwell and unanimously agreed.

19/055 ACCEPTED APOLOGIES

- i. Councillor Stevens
- ii. Councillor Robert Vines (County Council)

19/056 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

Congratulations were expressed to the re-elected Parish and Borough members and new members were welcomed.

A letter was received from a resident regarding potential access links from Cranham Gate onto the Gloucester Business Park. A meeting is to be held with interested parties on Monday 20th May, including planning officers from Tewkesbury Borough Council and a response will be formulated following this meeting.

The Chairman has been invited to a meeting with Highways England, at Upton-St-Leonards, on Thursday 23rd May to discuss foliage and vegetation clearance along the Sudbrook and Twyver watercourses; unfortunately he is unable to attend.

19/057 QUESTIONS FROM PARISHIONERS

There were no questions.

19/058 PARISH COUNCIL VACANCIES

Members received applications for co-option. Following a short discussion it was proposed by Councillor Mrs Bentley, seconded by Councillor Pugh to co-opt Mr Brian Edge onto the Council, all members voted in favour.

A further application was received from Mr Steve Morgan, unfortunately he was running late and therefore his application would be discussed later in the meeting.

19/059 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 15th April 2019 were approved and duly signed by the Chairman.

19/060 MATTERS ARISING FROM MINUTES

No matters arising.

19/061 BOROUGH / COUNTY COUNCILLORS REPORTS

County – A written report from Councillor Robert Vines was received.

Borough – Following her recent election Councillor Mrs Blackwell had undertaken her induction training at Tewkesbury Borough Council; details of the Mayor making ceremony were noted.

The new Churchdown Brookfield with Hucclecote ward has three borough councillors; all have been invited to future parish council meetings.

19/062 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

19/063 PLANNING

a) New Applications

- i. 19/00139/FUL – 169 Hucclecote Road (revised plans). There were no further comments.

b) Decisions

There were no decisions to report.

c) Appeals

There were no appeals to report.

d) Enforcement

A member reported issues at a block of flats on Roselle Drive, including refuse storage and general maintenance; following discussion it was agreed to report the issues to Environmental Health at Tewkesbury Borough Council.

19/064 PINEHOLT VILLAGE HALL

a) Clerk's report

Following recent events, hirers who store their equipment at the village hall will be reminded to respect others people's property and to leave the storeroom in a clean and tidy manner.

Complaints were received about dog fouling in Sussex Gardens. Members were reminded that a new Public Space Protection Order for dog fouling had recently been introduced for the Borough. The Order makes it an offence for a person in charge of a dog not to clear up after it, and for not having the means to pick up; new signage will be provided. It was suggested that dog poop bags are purchased and sold to residents from the office; the Clerk would obtain costs.

A group of volunteers from EDF energy will spend a morning at the village hall tidying up the kick about area and the borders around the hall.

19/065 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Members were waiting for DEFRA to issue papers on noise pollution before taking any further action regarding the M5 noise.

19/066 PARISH COUNCIL VACANCIES

An application was received from Mr Steve Morgan, following a short discussion it was proposed by Councillor Mrs Bentley, seconded by Councillor Mrs Blackwell to co-opt Mr Morgan onto the Council, all members voted in favour.

19/067 PLAY AREA

a) Inspection report

The annual inspection report from ROSPA was received. Minor matters were noted regarding shrinkage of surfacing and wear on chains, both would be monitored.

19/068 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. Grants gutters – Bus shelter cleaning		50.00	0.00	50.00
ii. Fine Turf Services – Grounds maintenance		369.90	0.00	369.90
iii. Payestaff – Payroll fees		76.65	15.33	91.98
iv. Mr I Selkirk – Internal Audit fee		235.00	0.00	235.00
v. ROSPA play safety – Annual inspection		89.50	17.90	107.40
vi. Facebook – Advertising		26.35	0.00	26.35
vii. Morgan Supplies Ltd – Top soil		68.33	13.67	82.00
viii. Home Bargains – Grass seed		4.98	1.00	5.98
ix. Water Plus – Water rates	DD	49.19	0.00	49.19
x. Supanet – Broadband	DD	11.66	2.33	13.99
xi. British Gas – Service contract	DD	27.28	5.46	32.74
xii. SWALEC – Gas supply	DD	68.00	0.00	68.00
xiii. SWALEC – Electricity supply	DD	77.00	0.00	77.00
xiv. BT - Telephone	DD	164.12	32.82	196.94

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Blackwell.

b) Internal Auditors Report 2018/19

Members received a copy of the report from Mr Iain Selkirk the Council's Internal Auditor, there were no matters arising.

c) Annual Governance Statement 2018/19

Members received a copy of the Annual Governance Statement for year ending 31st March 2019. The Annual Governance Statement was approved by members and signed by the Chairman and the Clerk.

d) Statement of Accounts 2018/19

Members received a copy of the Statement of Accounts for year ending 31st March 2019. The Statement of Accounts was approved by members and signed by the Chairman.

All financial reports will be published on the parish council website and are available for viewing on request.

19/069 MISCELLANEOUS

a) Hucclecote Hullabaloo 2019

A newsletter has been issued to all confirmed attendees outlining the order of events on the day.

Next meeting is to be held on Monday 17th June; Councillor Edge gave his apologies.