

**HUCCLECOTE PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15<sup>TH</sup> APRIL 2019**  
**IN THE MEETING ROOM AT**  
**PINEHOLT VILLAGE HALL AT 6.30 PM**

**Present** Councillor Pugh (In the Chair)  
Councillor Bentley  
Councillor Mrs Bentley  
Councillor Mrs Hutchinson-Holford  
Councillor Mrs Blackwell

**In attendance** Councillor Robert Vines (County Council)  
1 member of the public

**19/041 ACCEPTED APOLOGIES**

- i. Councillor Stevens
- ii. Sarah Moore (Clerk)
- iii. Councillor Edge

**19/042 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

Councillor Pugh is unable to attend the Gloucestershire Chartered Parish meeting to be held on 5<sup>th</sup> June 2019; any member wishing to attend please confirm to the Clerk.

**19/043 QUESTIONS FROM PARISHIONERS**

There were no questions.

**19/044 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 18<sup>th</sup> March 2019 were approved and duly signed by the Chairman.

**19/045 MATTERS ARISING FROM MINUTES**

No matters arising.

**19/046 BOROUGH / COUNTY COUNCILLORS REPORTS**

County – A short report was received from Councillor Robert Vines.

Borough – A short report was received from Councillor Mrs Blackwell.

**19/047 DECLARATIONS OF INTEREST**

There were none.

**19/048 PLANNING**

**a) New Applications**

- i. 18/00864/APP – Phases 2 & 5, Land at Perrybrook (revised). Plans were circulated to members before the meeting. Comments had already been submitted to the borough council and there was nothing further to add.

**b) Decisions**

- i. 19/00153/FUL – 2 Colerne Drive. Alteration & conversion of existing garage/storage building for use as ancillary accommodation (granny annexe). Permitted.
- ii. 19/00088/TPO – 41 Colerne Drive. Reduction in height of Lime tree to previous pollard points. Consented.

**c) Appeals**

There were no appeals to report.

**d) Enforcement**

There was nothing to report.

**e) Footpath access to the Gloucester Business Park**

No further information was received Tewkesbury Borough Council planning department, issue on going.

**19/049 PINEHOLT VILLAGE HALL**

**a) Clerk's report**

- i. Into-Cleaning have advised price increase to the Cleaning Contract, increase accepted.
- ii. Quotation received for the resealing and polish of Main Hall Floor. Councillor Mrs Hutchinson-Holford requested further quotations for the work to be done before making a decision.
- iii. EU Elections are planned to take place at the Hall on 23<sup>rd</sup> May 2019 .
- iv. First Aid training on Monday 3<sup>rd</sup> June 2019.
- v. Annual Parish Assembly to take place at 6.30 on 13<sup>th</sup> May 2019 to be followed by refreshments and Annual Parish Council Meeting.
- vi. Bicycle stolen from Play Park. Unfortunately the CCTV cameras did not cover the area where item taken. An upgrade to the CCTV system and cameras would help in this area. Councillors agreed for investigation into costings for upgrade.

**19/050 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

M5 noise levels - Councillor Pugh updated the meeting on developments following the meeting he attended earlier in the year with colleagues from Upton St Leonards parish council and Highways England. New proposed noise regulations were expected from DEFRA, which could have a significant impact on the way forward.

Councillor Bentley had received information suggesting that any block paving as part of roads in the area would not be adopted by the County Council. Councillor Mrs Blackwell agreed to contact Tewkesbury Borough Council to investigate the legislation and planning rules at time of road adoption.

**b) Brockworth Lane road closure**

Following discussion, concerns were raised regarding the road closure and the volume of traffic now being redirected, causing high levels of congestion through Hucclecote. There has been no consultation with any Parishes with regard to this total closure. Councillor Vines will speak to Highways Manager to ascertain future plans. Councillor Pugh asked Councillor Vines if an alternative diversion route through Shurdington and Badgeworth could be advertised to avoid all traffic coming through Hucclecote

**19/051 PLAY AREA**

**a) Inspection report**

The annual inspection report was awaited from RSOPA.

**19/052 FINANCE**

**a) Accounts for Payment**

	<b>Chq</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i. Mogo Direct – Tables		866.52	173.30	1039.82
ii. Facebook – advertising		16.22	0.00	16.22
iii. GAPTC – Training		47.00	0.00	47.00
iv. Alex Bolt – Open/close service		20.00	0.00	20.00
v. Fine Turf Services – Grass cutting		141.50	0.00	141.50
vi. Into Cleaning – Village Hall cleaning		162.50	32.50	195.00
vii. Allcooper – Emergency light service		134.47	26.89	161.36
viii. Allcooper – Intruder Alarm service contract		647.99	129.60	777.59
ix. Valuation Office – Valuation report		709.20	141.84	851.04
x. Friends of Churchdown Hill – grant		260.00	0.00	260.00
xi. Payestaff - Payroll fees		76.65	15.33	91.98
xii. Cleeve Fire Protection – Annual service		75.00	15.00	90.00
xiii. Spot on Supplies – Cleaning materials		23.46	4.69	28.15
xiv. A Pugh – Travelling expenses		12.60	0.00	12.60
xv. Supanet – Broadband	DD	11.66	2.33	13.99
xvi. British Gas – Service contract	DD	27.28	5.46	32.74
xvii. SWALEC – Gas supply	DD	58.07	9.93	68.00
xviii. SWALEC – Electricity supply	DD	60.88	16.12	77.00
xix. PHS Group – Hygiene services	DD	37.50	7.50	45.00
xx. Cannon – Hygiene services	DD	96.99	19.40	116.39

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Blackwell.

**b) End of year finance report 2018/19**

Members had before them a report showing the comparison between the budget and the end of year figures for 2018/19. Overall the year ended with a surplus of £14k, it was agreed to earmark some this for the future replacement costs of the play area equipment; the money will be transferred from bank account 2 into account 3.

Councillors also agreed that expenditure for the next year should also focus on completing outstanding internal areas in the first instance. Proposed Councillor Mrs Bentley and seconded Councillor Mrs Hutchinson-Holford.

**c) Grant application to Barnwood Trust**

Councillor Bentley gave a report following his meeting with members of Barnwood Trust on opportunities for outreaching to the local community to provide activities at the Hall. The initiative will include 'tea and ideas parties', a grant application for £250 would be submitted to fund the events.

**d) Donation to Great Western Air Ambulance**

Following discussions it was agreed that Great Western Air Ambulance should be contacted to ask if they would like to take part at the Hullabaloo, this would give the charity an opportunity to advertise their service and fundraise. A donation at this time was not agreed.

**19/053 MISCELLANEOUS**

**a) Hucclecote Hullabaloo 2019**

Plans for the hullabaloo event were going well. Final chasing of all invited participants will be completed by end of April. Councillor Pugh will arrange a meeting of sub-committee to take planning to next stage; Councillor Bentley and Councillor Stevens will attend.

**b) GAPTC Annual General Meeting**

Details were noted.