

**HUCCLECOTE PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18TH FEBRUARY 2019
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM**

Present	Councillor Pugh (In the Chair) Councillor Ted Stevens Councillor Bentley Councillor Mrs Bentley Councillor Edge Councillor Mrs Hutchinson-Holford Councillor Mrs Blackwell
In attendance	Councillor Robert Vines (County) 2 members of the public

19/014 ACCEPTED APOLOGIES

- i. Councillor Mrs Bentley

19/015 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman had met with the Development Director of Arlington and a representative from Dowty to discuss the impact of the new Dowty site on the Business Park and the removal of the last remaining piece of runway. Some small samples of the runway have been kept and will be on display at the new factory which is due to open later in the year.
The Chairman will attend a meeting with Upton St Leonard's parish council to meet with a sound consultant who may be able to offer advice on the M5 noise issues.

19/016 QUESTIONS FROM PARISHIONERS

Residents asked for a progress report on the opening of a footpath from the Poplars onto the Gloucester Business Park. They expressed their concerns about increased parking, security and access over private land.

The Chairman explained that an officer at Tewkesbury Borough Council is investigating the planning consent for Cranham Gate and the Gloucester Business Park to establish whether further permission is required for an access. Councillor Blackwell will provide the officer with further dates and historical information provided by the residents.

19/017 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 14th January 2019 were approved and duly signed by the Chairman.

19/018 MATTERS ARISING FROM MINUTES

There were no matters arising from the minutes.

19/019 BOROUGH / COUNTY COUNCILLORS REPORTS

County – Councillor Robert Vines gave details of the Gloucestershire County Council budget, the council tax increase for a Band D property will be £61.49; the local Highways allowance for 2019/20 was agreed at £25k.

Borough – Councillor Mrs Blackwell gave details of the agreed Tewkesbury Borough Council budget for 2019/20 and she reported that the cost of a brown garden refuse bin will increase to £48.

19/020 DECLARATIONS OF INTEREST

There were no declarations made.

19/021 PLANNING

a) New Applications

- i. 19/00116/FUL – 42 Sussex Gardens. Demolition of existing garage and erection of side and rear extension. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Stevens, seconded by Councillor Mrs Hutchinson-Holford not to object to the proposal. All members voted in favour.
- ii. 19/00088/TPO – TPO 275 41 Colerne Drive – A reduction in height of Lime tree to approximately 7 metres, 50% of the overall crown Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Edge, seconded by Councillor Stevens to object to the proposed work as it could be detrimental to the health of the tree. All members voted in favour.
- iii. 19/00139/FUL – 163 Hucclecote Road. Two storey and single storey extensions. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Stevens, seconded by Councillor Bentley not to object to the proposal. All members voted in favour.

b) Decisions

- i. 18/01273/TPO – 32 Colerne Drive. TPO 275, to reduce height of Lime tree to previous pollard height of approximately 7 metres. Permitted.
- ii. 18/01054/APP – Plot 2000, Delta Way. Erection of a detached office building for Class B1 use, with associated car parking, landscaping and service infrastructure. Approved.

c) Appeals

There were no appeals to report.

d) Enforcement

There was no enforcement report.

e) Footpath access to the Gloucester Business Park

The item was previously discussed in the meeting, members agreed to visit the site to understand where the current and proposed footpath links are.

19/022 PINEHOLT VILLAGE HALL

a) Clerk's report

Details of new hall bookings were given, some additional tables are required and the Clerk will investigate the options available; they need to be lightweight and durable.

MINUTES TO BE CONFIRMED AT THE NEXT COUNCIL MEETING 18TH MARCH 2019

The Clerk will attend a training session on the new Community Infrastructure Levy (CIL) on 13th March 2019.

b) Pineholt Bowls Club rent review 2019

The valuation officer had visited the club and conducted a full inspection of the facilities, her report and recommendation was awaited. It was agreed that when the Bowls Club lease is renewed in 2024 the club should be asked to contribute to the valuation costs in the future.

c) Renewal of car parking lease

Following discussion members were in favour of continuing the lease of car parking spaces at the village hall on the current terms and conditions.

19/023 HIGHWAYS AND TRANSPORT

a) Outstanding issues

The Clerk will report excessive mud on Stump Lane to Gloucestershire Highways and request nearby land owners are made aware of the issue and asked to keep the lane clean.

19/023 PLAY AREA

a) Inspection report

Members undertook the inspection of the play area and minor matters were noted, including vegetation that needs cutting back.

19/024 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. Intocleaning – December		143.75	28.75	172.50
ii. T Stevens – Expenses		61.70	0.00	61.70
iii. GAPTC- Training		40.00	0.00	40.00
iv. Grants Gutters – Bus shelter cleaning		50.00	0.00	50.00
v. Sam Stevens Media – Recruitment video		350.00	0.00	350.00
vi. Intocleaning – January		162.50	32.50	195.00
vii. GAPTC – Publications		42.00	0.00	42.00
viii. Mr A Bolt – Open/close service		20.00	0.00	20.00
ix. Office Outlet – Stationery		11.24	2.25	13.49
x. TBC – Refuse sacks		128.43	0.00	128.43
xi. Water Plus – Water	DD	9.46	0.00	9.46
xii. Supanet – Broadband	DD	11.66	2.33	13.99
xiii. British Gas – Service contract	DD	27.28	5.46	32.74
xiv. SWALEC – Gas supply	DD	68.00	0.00	68.00
xv. SWALEC – Electricity supply	DD	77.00	0.00	77.00
xvi. BT - Telephones	DD	153.88	30.77	184.65

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Blackwell and carried.

b) Financial Risk Assessment

The Clerk reviewed and updated the Financial Risk Assessment report and this was presented to Council and approved.

c) Appointment of Internal Auditor

It was agreed that Mr Iain Selkirk F.C.A. be appointed Internal Auditor for the ensuing year. The Clerk reviewed the system of internal audit and was satisfied that Mr Selkirk is acting totally independently and is competent.

d) Grant application from Friend of Churchdown Hill

Following discussion it was proposed by Councillor Stevens, seconded by Councillor Bentley to approve the grant application for £260 payable April 2019; all members voted in favour.

19/025 MISCELLANEOUS

a) HPC Social Media Policy

Councillor Stevens agreed to review and amend the document for the next meeting.

b) Recruitment of new parish councillors

The recruitment video had been promoted on social media and was well received. Members will cover two open mornings on 23rd February and 2nd March.

c) Hucclecote Hullabaloo 2019

A good number of clubs and societies have already confirmed their attendance; members will meet again in March to discuss the event planning.

The next parish council meeting will be on 18th March 2019.