

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19TH NOVEMBER 2018
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM**

Present Councillor Pugh (In the Chair)
Councillor Ted Stevens
Councillor Mrs Bentley
Councillor Bentley
Councillor Edge
Councillor Mrs Hutchinson-Holford
Councillor Mrs Blackwell

In attendance 1 member of the public

18/120 ACCEPTED APOLOGIES

- i. Councillor Robert Vines (County)

18/121 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

There were no announcements made by the Chairman.

18/122 QUESTIONS FROM PARISHIONERS

There were no questions raised.

18/123 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 15th October 2018 were approved and duly signed by the Chairman.

18/124 MATTERS ARISING FROM MINUTES

The Chairman attended the Remembrance Day Parade and he gave a short reading at the service; the event was well attended by local residents.

18/125 BOROUGH / COUNTY COUNCILLORS REPORTS

County – A written report was received from Councillor Robert Vines, he recently attended the Gloucestershire County Council Health Care Overview and Scrutiny committee. Details were given about the impact of Influenza on residents and the health and social care services and the support available.

Members asked if Councillor Vines could give a more in depth report to include highways matters and an overview of other committees he is a member of.

Borough – Councillor Mrs Blackwell informed members of the new borough council ward boundaries. As from May 2019 the ward will become Churchdown Brookfield with Hucclecote and it will be allocated three borough councillors. A new business hub will shortly launch at the Tewkesbury Borough Council offices, the new facility will support and offer guidance to local residents; full details will be published on the website.

Councillor Mrs Blackwell is to meet with the Police to discuss local issues; she will raise concerns about recent crime on Coopers Edge and the need for more presence.

18/126 DECLARATIONS OF INTEREST

There were no declarations made.

18/127 PLANNING

a) New Applications

- i. 18/01006/TPO – Gransmoor Lodge, Sussex Gardens. Sycamore T1 reduce back to previous pollard height of approximately 7-9 metres. Sycamore T2 fell to ground level. Horse Chestnut T3 reduce back to previous pollard height of approximately 7-9 metres. Lime T4 Reduction would be approximately 50% of overall crown and approximately 7-9 metres. Plans were circulated to members before the meeting and Councillor Bentley had inspected the trees. Following discussion it was proposed by Councillor Bentley, seconded by Councillor Pugh not to object to the proposed work. All members voted in favour of the proposal.
- ii. 18/01019///FUL – 5 Bird Road. Proposed second storey extension and garage conversion to provide larger kitchen and master bedroom. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Stevens, seconded by Councillor Edge not to object, but to support the neighbours concerns about use of the shared access drive by large vehicles and noise disruption. All members voted in favour of the proposal.
- iii. 18/01054/APP – Plot 2000, Gloucester Business Park. Erection of a detached office building for Class B1 use, with associated car parking, landscaping and service infrastructure. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Stevens, seconded by Councillor Pugh not to object, but to raise concerns about the impact of additional traffic and disruption to local residents during the construction phase. All members voted in favour of the proposal.
- iv. 18/00864/APP – Phases 2 & 5 Land at Perrybrook. Approval of reserved matters (appearance, landscaping, layout and scale) comprising Phase 5 and Phase 2 of outline planning permission 12/01256/OUT for the erection of 240 no. dwellings with public open space, play area and associated infrastructure. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Stevens, seconded by Councillor Mrs Bentley not to object, but to comment on the narrow roads, parking and broadband installation. All members voted in favour of the proposal.
- v. 18/01045/FUL – 2 Stearman Road. Installation of a rear dormer window to allow for conversion of loft. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Mrs Bentley, seconded by Councillor Bentley not to object. All members voted in favour of the proposal.

b) Decisions

There were no decisions to report.

c) Appeals

There were no appeals to report.

d) Enforcement

There was no enforcement report.

e) Tewkesbury Borough Plan Preferred Options Consultation

Members had read the consultation document and Councillor Stevens circulated his observations. Most other parishes had identified locally important open spaces in the plan, including nature conservation sites; however there was nothing mentioned for Hucclecote. Following discussion, members agreed areas such as Hucclecote Meadows SSSI and the Horsbere Flood Area should be included for their protection; any other suggestions should be sent to the Clerk.

The consultation closing date for responses is 30th November 2018.

f) Churchdown and Innsworth Neighbourhood Plan Consultation

Details were noted; Councillor Stevens will draft a response and circulate to members.

g) Joint Core Strategy (JCS) Issue and Options Consultation

Details were noted, Councillor Mrs Blackwell explained the reasons why the JCS was back out for consultation; the consultation ends on 11th January 2019.

18/128 PINEHOLT VILLAGE HALL

a) Clerk's report

A donation request was received from The Friends of Churchdown Hill group to help towards their annual costs. The Clerk advised that before considering any requests for support the Council should adopt a grant/donation policy; this would be agreed at the next meeting together with an annual budget.

Members were informed that a rent review is due for the Pineholt Bowls Club in January 2019, as per the lease the valuation should be undertaken by a qualified chartered surveyor. It was agreed to seek a surveyor with a specialism in the leisure industry.

Members received a draft budget report for 2019/20, they were asked to give this consideration for the next meeting. The final budget would be agreed in January 2019 together with the precept.

Councillors Bentley and Stevens will clear leaves from the village hall car park and cut back overhanging trees were required.

The next meeting is on 10th December 2018, earlier than usual because of the Christmas holidays; Councillor Mrs Bentley gave her apologies.

b) Quotations from KB Handyman Services

- i. To remove existing noticeboard and fix to building wall, including removal of concrete posts - £60. Accepted
- ii. To redecorate the upstairs meeting room - £240. Accepted

18/129 HIGHWAYS AND TRANSPORT

a) Outstanding issues

The Clerk met with the Highways Manager, Mr David Prichett, on Monday 22nd October to follow up outstanding items.

An email was sent to the development coordination team offering support with the adoption process for Coopers Edge; Councillor Bentley will prepare a list of outstanding issues including road defects, street lighting issues etc.

The Chairman will meet with Highways England on 11th January 2019 to discuss the M5 motorway issues.

Drop in sessions will take place at the Oxstalls Sports Park on 22nd and 23rd November, between 3.30 – 7.30 pm to discuss the Innsworth Gateway Project.

18/130 PLAY AREA

a) Inspection report

Councillor Pugh undertook the quarterly inspection of the play area, minor matters were noted including cracking in the footpath and wet pour surfaces; the Clerk will obtain quotations to repair the surfaces.

Councillor Mrs Bentley will look at new pieces of equipment for the play area and seek available funding.

18/131 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. Royal British Legion – Poppy wreath		18.50	0.00	18.50
ii. Grant Bailey – Bus shelter cleaning		50.00	0.00	50.00
iii. Intocleaning – Cleaning services (Oct)		162.50	32.50	195.00
iv. Communicorp – Local Councils update		75.00	0.00	75.00
v. Fine Turf Services – Grounds maintenance		426.00	0.00	426.00
vi. Mr A Bolt – Open/close service (Oct)		20.00	0.00	20.00
vii. Post Office – Stamps		28.92	0.00	28.92
viii. Supanet – Broadband	DD	11.66	2.33	13.99
ix. British Gas – Service contract	DD	25.01	5.00	30.01
x. BT - Telephones	DD	182.15	36.43	218.58
xi. SWALEC – Gas supply	DD	68.00	0.00	68.00
xii. SWALEC – Electricity supply	DD	77.00	0.00	77.00
xiii. Cannon Hygiene – Washroom services	DD	35.00	7.00	42.00

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Bentley and carried.

18/132 MISCELLANEOUS

a) Meeting dates 2019

The meeting dates for 2019 were agreed.

b) Recruitment of new parish councillors

Councillor Stevens was producing a video for the campaign; it should be ready for the launch in early 2019.

c) Hucclecote Hullabaloo 2019

Members met to discuss the event and a date of 6th July 2019 was agreed, local clubs and societies would be invited and residents would have the opportunity to 'have a go' at the activities on offer; donations to run the event would be sought from local businesses.