

**HUCCLECOTE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17<sup>TH</sup> SEPTEMBER 2018  
IN THE MEETING ROOM AT  
PINEHOLT VILLAGE HALL AT 6.30 PM**

**Present** Councillor Pugh (In the Chair)  
Councillor Mrs Bentley  
Councillor Bentley  
Councillor Edge  
Councillor Mrs Hutchinson-Holford

**18/094 ACCEPTED APOLOGIES**

- i. Councillor Ted Stevens
- ii. Councillor Mrs Blackwell
- iii. Councillor Robert Vines (County)

**18/095 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

The Chair and Councillor Stevens met with representatives from Edenstone Homes and McLoughlin Planning to view proposals for further development of the Whittle Square. A planning application will be submitted to Tewkesbury Borough Council within the next few months.

The Chair had spoken to the owners of a property on Hucclecote Road regarding the general condition of the front garden and a protected tree on their land.

**18/096 QUESTIONS FROM PARISHIONERS**

There were no parishioners present.

**18/097 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 6<sup>th</sup> August 2018 were approved and duly signed by the Chairman.

**18/098 MATTERS ARISING FROM MINUTES**

Councillor Mrs Bentley agreed to regularly check the bank accounts online as part of her duties as internal controller.

**18/099 BOROUGH / COUNTY COUNCILLORS REPORTS**

County – A written report was received from Councillor Vines.

**18/100 DECLARATIONS OF INTEREST**

There were no declarations made.

**18/101 PLANNING**

**a) New Applications**

- i. 18/00811/FUL – TBS Engineering Ltd. Retrospective application for Lauralu Lightweight demountable storage structure to existing secure yard area. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Bentley, seconded by Councillor Pugh not to object to the application. All members voted in favour.

**b) Decisions**

There was nothing to report.

**c) Appeals**

There was nothing to report.

**d) Enforcement**

There was nothing to report.

**18/102 PINEHOLT VILLAGE HALL**

**a) Clerk's report**

The Clerk reported on maintenance issues at the village hall, including the expired warranty for the automatic front doors. To comply with automatic door legislation a maintenance contract needs to be in place, quotations would be sought for the next meeting.

New adult art classes will commence at the village hall on 24<sup>th</sup> October, further details will be posted on the website and Facebook page.

Members were asked to consider expenditure for the next financial year as the Clerk will shortly begin work on the budget for 2019/20.

**b) New chairs for the main hall**

Members were shown several chair samples and it was agreed the folding Comfort Deluxe from Mogo Direct was the best option.

Following discussion it was agreed to apply for a grant from the Midcounties Co-operative Community Fund and for the parish council to contribute £500 towards the total cost of 40 new chairs. All members voted in favour.

**18/103 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

The Chairman was aware that Upton St Leonards parish council had requested a separate meeting with Highways England regarding the M5 noise; he was unhappy that Hucclecote were not included.

Gloucestershire Highways Lengthsman crew had been out during August and cut back any encroaching hedges, Stump Lane was still outstanding.

**b) Lobleys Drive traffic survey**

Members met with the Highways Manager to discuss the results of a traffic survey, they were informed that it was unlikely the site would meet the criteria for a formal crossing and quite unlikely to meet priority assessment as there had been no reported collisions. Members requested the site be put forward for assessment.

**18/104 PLAY AREA**

**a) Inspection report**

Members undertook the monthly inspection of the play area; minor matters were noted and would be monitored. Greenfields Ltd will quote for repairs to surfacing around the swings, elephant rocker and roundabout.

**18/105 FINANCE**

**a) Accounts for Payment**

	<b>Chq</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i. Coopers Edge Youth Group – Donation		100.00	0.00	100.00
ii. Fine Turf Services – Grounds maintenance (July)		460.00	0.00	460.00
iii. DF Legal – Deeds storage		25.00	5.00	30.00
iv. Allcoopers Ltd – Replacement fire alarm panel		476.91	95.38	572.29
v. PHS Compliance – PAT testing		94.00	18.80	112.80
vi. Alex Bolt – Open/close service (August)		10.00	0.00	10.00
vii. Spot on Supplies – Cleaning materials		135.53	27.11	162.64
viii. Fine Turf Services – Grounds maintenance (August)		284.00	0.00	284.00
ix. KB Handyman – Notice board repairs		75.00	0.00	75.00
x. Gloucester Plumbing – Repairs to ladies toilet		112.00	22.40	134.40
xi. TV licencing – Licence	DC	150.50	0.00	150.50
xii. Supanet – Broadband	DD	15.96	3.19	19.15
xiii. British Gas – Service contract	DD	25.01	5.00	30.01
xiv. SWALEC – Gas supply	DD	68.00	0.00	68.00
xv. SWALEC – Electricity supply	DD	77.00	0.00	77.00

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Bentley and carried.

**b) Insurance renewal 2018**

Members reviewed the renewal documents and three quotations were received from Came and Company. Following discussion it was proposed by Councillor Pugh, seconded by Councillor Bentley to accept the recommended quotation from Hiscox on a three year long time agreement. All members voted in favour. Councillor Bentley will undertake a risk assessment of trees on land around the village hall.

**c) Midcounties Co-operative Community Fund grant**

Following earlier discussion a grant application will be submitted.

**18/106 MISCELLANEOUS**

**a) Parish Website**

A new 'report it' page was under development and the 'what's on' page had been updated with details of new regular classes.

**b) Recruitment of new councillors**

Following discussion it was agreed to utilise £500 from the training budget to fund a campaign to recruit new parish council members.