

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6TH AUGUST 2018
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM**

Present Councillor Pugh (In the Chair)
Councillor Ted Stevens
Councillor Mrs Bentley
Councillor Bentley
Councillor Edge

Councillor Robert Vines (County)

18/081 ACCEPTED APOLOGIES

- i. Councillor Mrs Hutchinson-Holford
- ii. Councillor Mrs Blackwell

18/082 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

Members will meet with the local Highways Manager, Mr Dave Pritchett, on 8th August to discuss the results of the Lobleys Drive traffic survey.
Members were also invited to meet with representatives from McLoughlin Planning on 13th August to view their proposals for further development of the Whittle Square; the Chairman will attend both meetings.

18/083 QUESTIONS FROM PARISHIONERS

There were no parishioners present.

18/084 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 18th June 2018 were approved and duly signed by the Chairman.

18/085 MATTERS ARISING FROM MINUTES

Ref 14/00074/ENFB, a decision from the Planning Inspectorate was expected shortly.

The Chairman and Mrs Barbara Martin attended a meeting with Highways England. They were pleased to be informed that the slip roads, at junction 11A, will be resurfaced to help reduce noise pollution; unfortunately there was no further news on the barrier improvements.

18/086 BOROUGH / COUNTY COUNCILLORS REPORTS

County – In light of the new highways contract being signed next year, new operational maps have been created by the highways authority; further details will be sent to the Clerk.

18/087 DECLARATIONS OF INTEREST

There were no declarations made.

18/088 PLANNING

a) New Applications

- i. 18/00620/APP – Unit 4100, Gloucester Business Park. Erection of a detached warehouse building for B1,B2 and B8 use, with associated car parking, an estate road spur leading from Hurricane Road, service and plant area and area of plot and park structural landscaping. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Pugh, seconded by Councillor Bentley not to object but to make comment on the lack of car parking spaces and potential noise pollution at night. All members voted in favour of the proposal.
- ii. 18/00701/APP – Land Adjacent to Plot 2000, Delta Way. Erection of a new road and footpaths/cycleways to form a new access from Delta Way to Lobleys Drive to enable access to Plot 2000, together with associated landscaping and infrastructure. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Pugh, seconded by Councillor Mrs Bentley not to object to the application. All members voted in favour of the proposal.

b) Decisions

- i. 17/01355/FUL – 169 Hucclecote Road. Retention of fence and gate at entrance. Permitted.

c) Appeals

There was nothing to report.

d) Enforcement

There was nothing to report.

18/089 PINEHOLT VILLAGE HALL

a) Clerk's report

A new fire alarm panel had been installed at the village hall; it has similar functions to the old panel however training would be given to members. A new alarm call out rota will be sent to Allcooper Ltd for the monitored intruder and fire alarm systems.

Most regular classes have finished for the summer holidays, two new classes will be starting in September and casual bookings remain good.

The Clerk met with Mr Adrian Goode, TBC community development officer, he asked if the village hall could be used as an emergency rest centre; full details were sent to members.

Following discussion members agreed the hall could be used providing the council's insurance policy covered overnight use; the Clerk would check with Came and Company.

b) Village Hall improvements

Sample chairs had been provided by two local companies but were not really suitable, further chairs would be sought, possibly folding for easy storage.

18/090 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Details of a local road closure in Brockworth were noted and would be published on the website and Facebook page.

b) Lobleys Drive traffic survey

Members will meet on Wednesday 8th August with the Highways Manager, Mr Dave Pritchett, to discuss the results of the survey. Following discussion members agreed to request that the site be taken forward for priority assessment.

18/091 PLAY AREA

a) Inspection report

Members undertook the monthly inspection of the play area; minor matters were noted and would be monitored. Due to the recent hot weather the wet pour surface around some equipment had shrunk causing potential trip hazards; these would be repaired as soon as possible.

18/092 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. Allcooper Ltd – Alarm fobs	BACS	103.62	20.72	124.34
ii. Allcooper Ltd – Call out	BACS	104.00	20.80	124.80
iii. Robert Hall Business Equipment – Stationery	BACS	12.48	2.50	14.98
iv. Cheapest Print Online – Flyer	BACS	60.99	1.80	62.79
v. Facebook – Promotion	BACS	26.00	0.00	26.00
vi. DB Landscaping – Grounds maintenance	BACS	240.00	0.00	240.00
vii. Fine Turf Services – Grounds maintenance	BACS	284.00	0.00	284.00
viii. Alex Bolt – Open/close service June	BACS	20.00	0.00	20.00
ix. Into-cleaning – Cleaning June	BACS	162.50	32.50	195.00
x. GPFA – Subscription	BACS	50.00	0.00	50.00
xi. Peter A Marshall – Architect fees	BACS	1200.00	240.00	1440.00
xii. Audio Visual Direct – New projector and screen (50% of total cost)	BACS	1237.50	247.50	1485.00
xiii. Buildex Ltd – Final payment	BACS	10001.03	2000.21	12001.24
xiv. Facebook – Promotion	BACS	16.00	0.00	16.00
xv. Grant Bailey – Bus shelter & window cleaning	BACS	85.00	0.00	85.00
xvi. Payestaff – Payroll services	BACS	76.65	15.33	91.98
xvii. A Pugh _ Expenses	BACS	34.20	0.00	34.20
xviii. Bookers/Morrisons – Hullabaloo	BACS	38.28	4.20	42.48
xix. Starboard Systems – Scribe annual licence	BACS	283.00	56.60	339.60
xx. Alex Bold – Open/close July	BACS	30.00	0.00	30.00
xxi. Netwise – Website support and maintenance	BACS	300.00	0.00	300.00
xxii. Into-cleaning – Cleaning July	BACS	162.50	32.50	195.00
xxiii. Cash – Petty cash	DC	200.00	0.00	200.00
xxiv. Supanet – Broadband (June/July)	DD	23.32	4.66	27.98

xxv.	British Gas – Service contract (June/July)	DD	50.00	10.02	60.02
xxvi.	SWALEC – Gas supply (June/July)	DD	112.20	7.80	120.00
xxvii.	SWALEC – Electricity supply (June/July)	DD	143.47	10.53	154.00
xviii.	Water Plus – Rates	DD	50.44	0.00	50.44
xxix.	PHS – Village Hall	DD	37.50	7.50	45.00
xxx.	Cannon Hygiene – Village Hall	DD	90.99	18.20	109.19
xxx.	BT - Telephones	DD	172.08	34.41	206.49

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Bentley and carried.

b) Finance report April – June 2018

Members had before them a finance report detailing the income and expenditure for the first quarter; the variances with the budget were explained.

c) Internal Control report April – June 2018

Councillor Mrs Bentley had undertaken the audit for April – June 2018, it was noted that the Clerk had a debit card that she uses for internet banking and online purchases; it can also be used to withdraw cash from the bank. Following discussion it was agreed a process should be put in place to protect any misuse in the future.

18/093 MISCELLANEOUS

a) Parish Website

Members were asked to submit any interesting articles or photographs for the website. A new ‘report it’ page will be created shortly, making it easier for residents to report matters directly to the responsible authority. Councillor Stevens gave the website statistics; he also suggested joining Instagram to improve engagement with the younger residents of the parish.

b) Coopers Edge Youth Club

Members received details of the new Coopers Edge Youth Club, following discussion it was proposed by Councillor Edge, seconded by Councillor Stevens to donate £100.00 towards the set up costs. All members voted in favour.

c) Anti-social behaviour Hucclecote Road

Members received correspondence from a resident regarding anti-behaviour at a property on Hucclecote Road. A meeting will be arranged with the care provider, Police and a TBC officer to look at how the issues can be addressed.

d) Hucclecote hullabaloo – Saturday 7th July

Overall members were pleased with the turnout, especially for the litter picking session. It was agreed to start planning the next event earlier and to invite more clubs and societies. Thanks were given to the Clerk and her assistant for their help in organising the event and their attendance on the day.

e) Recruit new councillors

Following discussion it was agreed to start a campaign to recruit new parish councillor members. Councillor Stevens will circulate some draft notes and identify the skills that might be useful.