

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18TH JUNE 2018
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM**

Present Councillor Pugh (In the Chair)
Councillor Mrs Hutchinson-Holford
Councillor Mrs Bentley
Councillor Bentley
Councillor Mrs Blackwell

18/067 ACCEPTED APOLOGIES

- i. Councillor Ted Stevens
- ii. Councillor Robert Vines (County)

18/068 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman attended the Chartered Parishes Meeting on Wednesday 6th June, as with previous meetings there was a low turnout from other parishes. Members were reminded that the GAPTC AGM would be held on Saturday 21st July 2018.

18/069 QUESTIONS FROM PARISHIONERS

There were no parishioners present.

18/070 PARISH COUNCIL VACANCY

Members received an application from Mr Brian Edge, he had previously served on the parish council for four years and until recently had been an active member of Tetbury Town Council. Following a short discussion it was agreed that it would be beneficial to have him join the Council. Councillor Mrs Bentley proposed that Mr Edge be co-opted onto the Council and this was seconded by Councillor Pugh and carried. Mr Edge signed a Declaration of Acceptance and joined the meeting.

18/071 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 21st May 2018 were approved and duly signed by the Chairman.

18/072 MATTERS ARISING FROM MINUTES

Councillor Mrs Blackwell left the meeting.

The Chairman gave an update on the licensing application for the Witcombe Cider Festival, the application will be determined by way of a hearing of the Licensing Authority on Tuesday 19th June 2018.

Councillor Mrs Blackwell re-joined the meeting.

Councillor Mrs Hutchinson-Holford had written to BT Open Reach regarding the upgrade of cabinet 42, she was informed that it would be upgraded to fibre by the end of September 2018.

18/073 BOROUGH / COUNTY COUNCILLORS REPORTS

County – a written report was received from Councillor Robert Vines.

Borough - Councillor Mrs Blackwell reported that extra funding (10k) had been agreed for grass cutting within the borough. The Clerk informed Councillor Mrs Blackwell that the verges on Cranham Gate and Lobleys Drive had only been cut once this year, so there was still an issue as 3 weekly cuts were promised at the start of the year.

18/074 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared an interest in licencing matters; she would therefore not participate in any voting and would leave the room during discussions.

18/075 PLANNING

a) New Applications

- i. 18/00469/APP – Plots 3000 & 3100 and part plots 4100 & 4200, Gloucester Business Park. Proposed variation to condition 7 of 17/01234/APP to allow Surface Water Drainage Strategy to be amended to refer to a revised strategy. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Pugh, seconded by Councillor Bentley not to object to the application. All members voted in favour of the proposal.

b) Decisions

There was nothing to report.

c) Appeals

There was nothing to report.

d) Enforcement

- i. 14/00074/ENFB – Part parcel 0025 Stump Lane, Hucclecote. An appeal has been sent to the Secretary of State against the Enforcement Notice issued by Tewkesbury Borough Council on 17th August 2017. Members agreed to support the action taken by the borough council and a letter expressing this would be sent to the Planning Inspectorate.

18/076 PINEHOLT VILLAGE HALL

a) Clerk's report

Following the annual inspection of the intruder and fire alarm a quotation was received from Allcooper Ltd to replace the fire alarm panel due to an internal fault. It was proposed by Councillor Pugh, seconded by Councillor Mrs Bentley to accept the quotation of £476.91, all members voted in favour.

Following discussion it was agreed not to charge hirers for storage at the village hall whilst they are not using the facility during the summer months.

MINUTES TO BE CONFIRMED AT THE NEXT COUNCIL MEETING 6TH AUGUST 2018

The hedges around the village hall and car park areas will be cut back at the end of the month and the windows would be cleaned by a local company.

b) Village Hall improvements

Buildex Ltd had completed all outstanding work and their final invoice was awaited. The new projector and screen would be installed on 3rd July, members and hirers would be trained on how to use the new equipment. Members discussed purchasing 40 new chairs for the village hall, it was proposed by Councillor Mrs Bentley, seconded by Councillor Pugh to spend between £20 and £30 per chair; the Clerk would obtain samples.

18/077 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Councillor Pugh and Mrs Barbara Martin will attend a meeting with Highways England on Thursday 28th July.

b) Lobleys Drive traffic survey

The 12hr traffic survey had taken place on Lobleys Drive, it included a traffic and pedestrian count as well as recording speeds; the data will be assessed by Gloucestershire Highways to see if the location meets the criteria for a crossing point.

18/078 PLAY AREA

a) Inspection report

Members undertook the monthly inspection of the play area; minor matters were noted and would be monitored. An assessment report was received from the Gloucestershire Playing Fields Association and members were pleased to see the site rated as excellent.

18/079 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. Mr A Bolt – Open/closing May	BACS	10.00	0.00	10.00
ii. NALC – LCR subscription	BACS	17.00	0.00	17.00
iii. Audio Visual Direct – New projector and screen (50% of total cost)	BACS	1237.50	247.50	1485.00
iv. Fine Turf Services – Grounds maintenance	BACS	480.20	0.00	480.20
v. Into Cleaning – Hall cleaning (May)	BACS	120.00	24.00	144.00
vi. Banner World – PVS banners	BACS	99.00	19.80	118.80
vii. Tewkesbury Borough Council – Refuse sacks	BACS	85.67	0.00	85.67
viii. Cash – petty cash	2298	164.79	0.00	164.79
ix. Mrs M Dillon – Expenses		35.00	0.00	35.00
x. Cheapest Print online – Flyers		47.99	1.80	49.79
xi. Trend – 2yr Internet Security	DC	70.76	14.15	84.91
xii. Supanet – Broadband	DD	11.66	2.33	13.99
xiii. HMRC - VAT	DD	67.90	0.00	67.90
xiv. British Gas – Service contract	DD	25.00	5.01	30.01
xv. SWALEC – Gas supply	DD	60.00	0.00	60.00

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xvi.	SWALEC – Electricity supply	DD	77.00	0.00	77.00
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Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Bentley and carried.

18/080 MISCELLANEOUS

a) Hucclecote hullabaloo – Saturday 7th July

Donations were received from the Gloucester Business Park and Bovis Homes towards the running costs of the event. Banners advertising the event had been purchased and Councillor Bentley would put them up around the parish.

Members would meet again to discuss the catering and purchase the BBQ food, Councillor Edge kindly offered to make cakes.

Councillor Mrs Hutchinson-Holford gave her apologies for the next meeting.