

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16TH APRIL 2018
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM**

Present Councillor Mrs Dillon (In the Chair)
Councillor Pugh
Councillor Mrs Hutchinson-Holford
Councillor Mrs Bentley
Councillor Bentley
Councillor Stevens
Councillor Mrs Blackwell

18/038 ACCEPTED APOLOGIES

Councillor Mrs Blackwell would be a little late as she had a previous meeting at Tewkesbury Borough Council.

18/039 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

There were no announcements made by the Chairman.

18/040 QUESTIONS FROM PARISHIONERS

There were no parishioners present.

18/041 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 19th March 2018 were approved and duly signed by the Vice Chairman.

18/042 MATTERS ARISING FROM MINUTES

There were no matters arising.

18/043 BOROUGH / COUNTY COUNCILLORS REPORTS

Borough – a written report was received from Councillor Mrs Blackwell.

18/044 DECLARATIONS OF INTEREST

There were none.

18/045 PLANNING

a) New Applications

There were no applications received.

b) Decisions

There were no decisions received.

c) Appeals

There was nothing to report.

d) Enforcement

Councillor Stevens gave an update on enforcement action in Stump Lane.

18/046 PINEHOLT VILLAGE HALL

a) Clerk's report

The Clerk gave details of new hall bookings, including two groups who needed to vacate their current premises later in the year. Members discussed the hire charges for a charity event in July 2018. It was proposed by Councillor Pugh, seconded by Councillor Mrs Dillon that on this occasion the hall could be used free of charge as the organisers were local residents and were working really hard to raise funds throughout the year. All members voted in favour of the proposal.

A list of maintenance jobs was circulated to members, it was agreed to seek volunteers from the local community before approaching a maintenance company.

The internal auditor, Mr Iain Selkirk, will conduct his audit on 20th April 2018; members will receive his report at the next meeting.

Councillor Mrs Blackwell joined the meeting

18/047 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Mr Laurence Robertson MP had met with the larger employers on the Gloucester Business Park to discuss parking on local roads in Brockworth and Hucclecote. It was agreed to undertake a traffic survey to assess the level of impact on the surrounding roads, members would assist his caseworker, Sophie Tartaglia, in monitoring vehicles parking over two morning periods. The information would be used as evidence to encourage companies on the park to review their current parking provisions.

Information was awaited from Gloucestershire Highways regarding the speed traffic survey on Lobleys Drive.

18/048 PLAY AREA

a) Inspection report

The annual inspection report was awaited from RSOPA.

18/049 FINANCE

a) Accounts for Payment

		Chq	Net	VAT	Gross
i.	Cleeve Fire Services – Annual inspection	BACS	267.50	53.50	321.00
ii.	Robert Hall Business – Stationery	BACS	140.94	28.19	169.13
iii.	Alex Bolt – Open/close service	BACS	35.00	0.00	35.0
iv.	Intocleaning – Cleaning service (March)	BACS	156.00	31.20	187.20
v.	Payestaff – Payroll fees	BACS	76.65	15.33	91.98
vi.	Allcooper – Emergency light service contract	BACS	127.97	25.59	153.56
vii.	Allcooper – Intruder alarm service contract	BACS	616.67	123.33	740.00
viii.	S Moore – Expenses		7.20	0.00	7.20
ix.	Post Office – Postage costs		29.92	0.00	29.92
x.	Supanet – Broadband	DD	12.73	2.55	15.28
xi.	British Gas – Service contract	DD	25.00	5.01	30.01
xii.	SWALEC – Gas supply	DD	60.00	0.00	60.00
xiii.	SWALEC – Electricity supply	DD	77.00	0.00	77.00
xiv.	PHS Group – Village Hall	DD	37.50	7.50	45.00
xv.	Water Plus – Water rates	DD	69.84	0.00	69.84
xvi.	OCS Group – Village Hall	DD	90.99	18.20	109.19

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Bentley and carried.

b) Review of Financial Regulations

All members had reviewed the Financial Regulations and there were no amendments to be made.

c) Variable Direct Debits

Following approval Councillors Mrs Blackwell and Mrs Bentley signed the current variable Direct Debit agreements.

d) Standing Orders

All members had reviewed the Standing Orders and there were no amendments to be made.

18/050 MISCELLANEOUS

a) GAPTC Annual General Meeting

Details were noted.

Members questioned the services provided by GAPTC and discussed whether the council should continue with its membership; the Clerk would provide a copy of their service agreement to members.

b) Health and Safety Policy

All members had reviewed the policy and there were no amendments to be made.

c) Safeguarding Policy

All members had reviewed the policy and there were no amendments to be made; a copy was on display in the information hub area.

d) Annual Parish Assembly Meeting

Following discussion it was agreed the Annual Parish Assembly meeting would be held on the evening of Monday 21st May 2018 and follow the same format as previous years.

Members agreed it would also be nice to hold an event in the summer months for the community to come together, to include a community litter pick, BBQ, a presentation from Fastershire and time for residents to meet and talk to councillors; members would meet and start planning the event.