

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19TH MARCH 2018
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM**

Present Councillor Pugh (In the Chair)
Councillor Mrs Hutchinson-Holford
Councillor Mrs Bentley
Councillor Bentley

In attendance Councillor Robert Vines (County)
5 residents

18/025 ACCEPTED APOLOGIES

- i. Councillor Stevens
- ii. Councillor Mrs Dillon
- iii. Councillor Mrs Blackwell

18/026 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Vice-Chairman welcomed residents to the meeting, he announced that agenda item 10 b) would be brought forward and discussed after item 5 so that residents could listen to the debate on parking restriction proposals for Coopers Edge.
Agenda item 13 a) would be deferred until the April meeting.

18/027 QUESTIONS FROM PARISHIONERS

Residents voiced their views and concerns about the PCM proposal for parking restrictions on Coopers Edge. Some felt that parking was not currently an issue in their road and therefore they did not see the need for any restrictions. There was concern that family, friends and other visitors could be fined if parking without a permit and for those residents forgetting to display their permit; 2 permits would not be enough for some families.

Councillor Bentley explained that the parish council had investigated other ways of managing the parking on local roads and meetings had been held with the business park, Gloucestershire Highways and the local MP.

18/028 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 19th February 2018 were approved and duly signed by the Chairman.

18/029 MATTERS ARISING FROM MINUTES

There were no matters arising.

18/030 BOROUGH / COUNTY COUNCILLORS REPORTS

Borough – a written report was received from Councillor Mrs Blackwell.

County – Councillor Vines reported an increase of 2% on Council Tax, as well as an increase of 2.49% for the Adult Social Care Levy, giving a total increase of 4.49%. A Highways allowance of £20000 would be divided between the five parishes he represents, giving the parish £4000 to spend on highways issues during 2018/19. Updates were also given on the A417 missing link.

18/031 PCM PARKING PROPOSALS

Members considered the responses to a survey of Coopers Edge residents regarding the possible introduction of parking restrictions on some roads; the overall response was low with a 50/50 split.

Following a full discussion it was proposed by Councillor Bentley, seconded by Councillor Pugh not to proceed with the proposed scheme at this present time due to the low response rate which did not show a true majority. The issue may be revisited later in the year when links to the business park are installed. All members voted in favour of the proposal.

Residents were thanked for their comments and their points of view would be taken into consideration during future discussions with the parking management company.

Residents left the meeting

18/032 DECLARATIONS OF INTEREST

There were none.

18/033 PLANNING

a) New Applications

- i. 18/00196/FUL – Gransmoor Lodge, Sussex Gardens. Conversion & extension of existing detached garage to provide an additional 1no. detached dwelling, including associated landscaping and access (amendment to application 17/01160/FUL). Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Pugh, seconded by Councillor Mrs Bentley not to object to the application. All members voted in favour of the proposal.

b) Decisions

- i. 18/00069/FUL – 77 Sussex Gardens. Conversion of garage to bedroom and single storey front and side extension. Permitted
- ii. 17/01314/FUL – Ridgemout Court, Larkhay Road. New porch and one new dormer window. Permitted
- iii. 18/00021/FUL – 4 Waterton Close. Replace existing conservatory with single storey rear extension. Permitted

c) Appeals

There was nothing to report.

d) Enforcement

There was nothing to report.

18/034 PINEHOLT VILLAGE HALL

a) Clerk's report

The Clerk gave details of future hall bookings including a recruitment event and a new regular Monday evening yoga class.

Buildex Ltd confirmed their contractor would undertake the hall ceiling repairs week commencing 29th May 2018.

An email was received from Paystaff Ltd requesting that the monthly salary payments be made by BACS rather than the current Telepay system which is outdated and susceptible to errors. The Clerk had discussed this with the bank and in order to process the application they required a letter signed by three members, including a transaction limit and a copy of the Councils Standing Orders; there would be an administration fee of £250. Following discussion it was proposed by Councillor Pugh, seconded by Councillor Mrs Bentley to proceed with the application as a secure system needs to be in place to comply with the new data protection legislation. All members voted in favour of the proposal.

18/035 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Councillor Pugh reported that the vegetation clearance works on the M5 embankment had been completed to a very good standard. Following the clearance works residents were advised not to dispose of household and garden waste over the boundary fence into the clearance zone. A 'No HGV's' sign had been removed from Stump Lane resulting in a large lorry driving up to the top and then having to reverse back down the steep narrow lane. Fortunately on this occasion no damage was caused to the highway or verge, but residents of the Lane were concerned and requested a new sign be erected as soon as possible; Gloucestershire Highways were notified.

18/036 PLAY AREA

a) Inspection report

Councillor Pugh undertook the monthly inspection of the play area; minor matters were noted and would be monitored.

ROSPA will undertake the annual inspection in April.

18/037 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. Alex Bolt – Open/close service	BACS	10.00	0.00	10.00
ii. Into Cleaning – Cleaning service (Jan)	BACS	42.25	8.45	50.70
iii. Alex Bolt – Open/close service	BACS	10.00	0.00	10.00
iv. Allcooper Ltd – Fire Alarm maintenance	BACS	62.00	12.40	74.40
v. Into Cleaning – Cleaning service (Feb)	BACS	156.00	31.20	187.20
vi. GAPTC – Annual subscription	BACS	660.14	0.00	660.14
vii. Supanet – Broadband	DD	14.88	2.98	17.86
viii. British Gas – Service contract	DD	25.01	4.99	30.01
ix. SWALEC – Gas supply	DD	60.00	0.00	60.00
x. SWALEC – Electricity supply	DD	77.00	0.00	77.00

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Bentley and carried.

b) Internal Control Report Oct-Dec 2017

Councillor Mrs Bentley had undertaken the audit for October – December 2017 and she had no matters to report.