

**HUCCLECOTE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19<sup>TH</sup> FEBRUARY 2018  
IN THE MEETING ROOM AT  
PINEHOLT VILLAGE HALL AT 6.30 PM**

**Present** Councillor Mrs Dillon (In the Chair)  
Councillor Mrs Hutchinson-Holford  
Councillor Mrs Blackwell  
Councillor Mrs Bentley  
Councillor Bentley

**18/013 ACCEPTED APOLOGIES**

- i. Councillor Stevens
- ii. Councillor Pugh

**18/014 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

There were no announcements made by the Chairman.

**18/015 QUESTIONS FROM PARISHIONERS**

There were no residents present.

**18/016 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 15<sup>th</sup> January 2018 were approved and duly signed by the Chairman.

**18/017 MATTERS ARISING FROM MINUTES**

There were no matters arising.

**18/018 BOROUGH / COUNTY COUNCILLORS REPORTS**

Borough – Councillor Mrs Blackwell had received training on the new Data Protection Regulations coming into force on 25<sup>th</sup> May 2018. The Chairman and the Clerk will attend a course on 26<sup>th</sup> April and will report back to members.

County – a written report was received from Councillor Vines.

**18/019 DECLARATIONS OF INTEREST**

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

**18/020 PLANNING**

**a) New Applications**

- i. 18/00021/FUL – 4 Waterton Close. Replace existing conservatory with single storey rear extension. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Mrs Dillon, seconded by Councillor Mrs Bentley not to object to the application. All members voted in favour of the proposal.
- ii. 17/01372/FUL – Unit 5020, Whittle Way. Installation of CHP system. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Mrs Dillon, seconded by Councillor Mrs Bentley not to object to the application. All members voted in favour of the proposal.
- iii. 18/00069/FUL – 77 Sussex Gardens. Conversion of garage to bedroom and single storey front and side extension. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Mrs Dillon, seconded by Councillor Mrs Bentley not to object to the application. All members voted in favour of the proposal.
- iv. 17/01234/APP – Plots 3000 & 3100 and part plots 4100 & 4200 Gloucester Business Park. Erection of a detached factory building for general industrial use with associated access, landscaping, parking and services infrastructure. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Mrs Bentley, seconded by Councillor Mrs Dillon not to object to the application, but to raise concerns about pedestrian safety and the need for a safe crossing point on Hurricane Road. All members voted in favour of the proposal.
- v. 17/01355/FUL – 169 Hucclecote Road. Retention of fence and gate at entrance. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Mrs Dillon, seconded by Councillor Mrs Bentley not to object to the application. All members voted in favour of the proposal.
- vi. 17/01379/APP – Plot 6200, Gloucester Business Park. Approval of reserved matters pursuant to outline planning permission 11/01155/FUL for access, appearance, landscaping, layout and scale of 45 additional car parking spaces. Following discussion it was proposed by Councillor Mrs Dillon, seconded by Councillor Mrs Bentley not to object to the application. All members voted in favour of the proposal.

**b) Decisions**

- i. 17/01301/TPO – Gransmoor Lodge, Susses Gardens. TPO 275 – 2 Sycamores, Lime tree and Horse Chestnut. 20% crown reduction, balance on all sides, canopy raise to 8 m and removal of deadwood. Consent given.
- ii. 17/01250/FUL – 2 Squirrels Run. Single storey front extension. Permitted
- iii. 17/01252/FUL – 4 Hampton Close. Demolition of existing store, replacement of front porch and erection of a first floor side extension. Permitted.

**c) Appeals**

There was nothing to report.

**d) Enforcement**

There was nothing to report.

**18/021 PINEHOLT VILLAGE HALL**

**a) Clerk's report**

The Clerk gave details of recent bookings, including a dog first aid course, recruitment event and parties.

Buildex Ltd has obtained quotations to repair the damaged hall ceiling and they await instruction from their insurers.

**18/022 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

The Clerk met with the new Highways Manager, during discussions he agreed to conduct a speed survey on Lobleys Drive early in the new financial year; he was also briefed on the parking issues on Cranham Gate and Coopers Edge.

Following a recent incident of Bird Road involving two vehicles, members discussed the possibility of extending the double yellow lines in some locations. The Clerk had already raised this with Gloucestershire Highways and she was informed that due to the costs involved they were not prepared to undertake a further Traffic Regulation Order to get the lines amended.

**b) Vegetation clearance on M5 embankment**

Details were noted, a letter will be sent to effected residents in Sussex Gardens, Hampton Close and Belmont Ave advising them of the proposed works.

**c) PCM parking proposals for Coopers Edge**

Following a meeting with Mr Andrew Johnson, the consortium manager, members agreed to move forward with the PCM proposal and the roads to be included in the parking restriction scheme.

A consultation letter will be sent to households, on effected roads, by 1<sup>st</sup> March 2018 asking for their views and whether they agree or disagree with the proposal. The responses would be analysed at the next meeting before deciding on how to proceed.

**d) A417 missing link public consultation**

Details were noted, members will attend a drop in public event to view the proposals.

**18/023 PLAY AREA**

**a) Inspection report**

Members undertook the monthly inspection of the play area; minor matters were noted and would be monitored; ROSPA will undertake the annual inspection in April.

**18/024 FINANCE**

**a) Accounts for Payment**

	<b>Chq</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i. Mr Alex Bolt – Open/close service		15.00	0.00	15.00
ii. Robert Hall Business Equip – Stationery		106.13	21.23	127.36
iii. Into-Cleaning – Cleaning service Dec		113.75	22.75	136.50
iv. Into-Cleaning – Cleaning service Jan		97.50	19.50	117.00
v. British Gas – Carbon Monoxide detector	2296	24.99	5.00	29.99
vi. Supanet – Broadband	DD	11.66	2.33	13.99
vii. PHS Group – Village Hall	DD	37.50	7.50	45.00
viii. British Gas – Service contract	DD	25.01	4.99	30.01
ix. BT - Telephones	DD	158.71	31.74	190.45
x. SWALEC – Gas supply	DD	60.00	0.00	60.00
xi. SWALEC – Electricity supply	DD	77.00	0.00	77.00

Payment of the accounts was proposed by Councillor Mrs Dillon and seconded by Councillor Mrs Bentley and carried.

**b) Appointment of Independent Internal Auditor**

It was agreed that Mr Iain Selkirk F.C.A. be appointed Internal Auditor for the ensuing year. The Clerk reviewed the system of internal audit and was satisfied that Mr Selkirk is acting totally independently and is competent.

**18/025 MISCELLANEOUS**

**a) Annual Parish Assembly Meeting**

Following discussion members agreed to hold the Annual Parish Assembly meeting on the evening of 21<sup>st</sup> May 2018; Gloucestershire 2050 would be invited to give a short presentation to residents. It was also agreed to hold a family fun day during the summer when all members can be available to attend.