

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15TH JANUARY 2018
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM**

Present Councillor Mrs Dillon (In the Chair)
Councillor Pugh
Councillor Mrs Hutchinson-Holford
Councillor Mrs Blackwell
Councillor Mrs Bentley
Councillor Bentley
Councillor Stevens

18/001 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

There were no announcements made.

18/002 QUESTIONS FROM PARISHIONERS

A local resident voiced his thoughts on the proposed footpath onto the Gloucester Business Park from Bird Road; he supported the proposal but he would also like to see the footpath from the Poplars re-opened.

18/003 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 11th December 2017 were approved and duly signed by the Chairman.

18/004 MATTERS ARISING FROM MINUTES

There were no matters arising.

18/005 BOROUGH / COUNTY COUNCILLORS/ REPORTS

Borough – Councillor Mrs Blackwell had no matters to report following the Christmas break.

County – a written report was received from Councillor Vines.

18/006 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

18/007 PLANNING

a) New Applications

- i. 17/01301/TPO – Gransmoor Lodge, Sussex Gardens. TPO 275 – 2 Sycamores and Lime tree – 30% reduction and Horse Chestnut to have 50% reduction due to rot and to prevent tree causing potential hazard. Plans were circulated to members before the meeting and Councillor Bentley had visited the site. Following discussion it was proposed by Councillor Bentley, seconded by Councillor Mrs Dillon to agree to a 30% reduction of the Sycamores and Lime but to object to a 50% reduction to the Horse Chestnut as it could cause stress to the tree. All members voted in favour of the proposal.
- ii. 1701252/FUL – 4 Hampton Close. Demolition of existing store, replacement of front porch and erection of a first floor side extension. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Pugh, seconded by Councillor Bentley not to object to the application. All members voted in favour of the proposal.
- iii. 17/01314/FUL – Ridgemount Court, Larkhay Road. Single storey rear extension and new porch. Alterations and extension to first floor including new dormers. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Mrs Dillon, seconded by Councillor Pugh not to object to the application. All members voted in favour of the proposal.
- iv. 17/01342/FUL – Northern extent of Coopers Edge development, off Bird Road, adjacent to Wotton Brook. Construction of a new pedestrian and cycleway link between Bird Road, Coopers Edge and the Gloucester Business Park. Plans were circulated to members before the meeting, they were aware that a link footpath/bridge from Coopers Edge onto the Business Park had already been agreed as part of the Masterplan. The proposed location for the bridge was now not suitable due to a significant difference in land levels.

Following a full discussion it was proposed by Councillor Mrs Bentley, seconded by Councillor Stevens not to object to the application, but to make comment about improving the existing boundary fence, lighting of the proposed footpath and the potential for it to increase parking pressures on local roads. All members voted in favour of the proposal.

b) Decisions

- i. 17/01088/FUL – 19 Bowthorpe Drive. Single storey side extension to dwelling. Permitted.

c) Appeals

There was nothing to report.

d) Enforcement

There was nothing to report.

e) Neighbourhood Plan

Councillor Stevens gave a report on preparing a Neighbourhood Plan, giving details of what is involved, how it can influence planning and the impact it can have; preparing a plan would involve engagement with the community and it could be quite time consuming.

Members discussed the pros and cons and it was proposed by Councillor Mrs Bentley, seconded by Councillor Bentley to put it on hold for now and review in a year's time. All members voted in favour of the proposal.

18/008 PINEHOLT VILLAGE HALL

a) Clerk's report

The Clerk gave details of recent hall bookings including parties, meetings and training sessions. Members were issued with new alarm call out instructions from Allcoopers following a change in the monitoring company.

An officer from the Valuation Office had visited to review the rateable value of the village hall following the extensions in 2017, a report would follow.

The damaged noticeboard in Sussex Gardens had been repaired; the two Perspex panels were replaced.

Ubico were called out to assess the health of two large cedar trees in James Way. Both trees are protected and during recent high winds several large branches had fallen to the ground. The trees are close to a public footpath and bus shelter therefore public safety was a concern.

Councillor Stevens gave his apologies for the February and March meetings.

b) Village hall working party

Buildex Ltd has accepted liability for damage to the hall ceiling during the building works and it is now in the hands of their insurance company.

18/009 HIGHWAYS AND TRANSPORT

a) Outstanding issues

A new Highways Manager had been appointed for the parish and he would meet with the Clerk shortly.

b) Grass cutting of verges on Cranham Gate

A quotation was received from Glebe contracting for the cutting of grass verges on Cranham Gate. Following discussion members agreed to give Tewkesbury Borough Council a further 12 months to improve their standard of grass cutting. If it did not improve during this time then the parish council would consider taking it over.

c) PCM parking proposals for Coopers Edge

Members would meet in February with Mr Andrew Johnson to discuss the PCM parking restrictions proposal with a view to applying the restrictions, on some roads, by April 2018. Due to flooding issues on Arlington Road the Consortium was keen to move forward with plans to open up the Wotton Brook and this will involve removing the Goodman culvert.

It was proposed by Councillor Bentley, seconded by Mrs Hutchinson-Holford to support this action following the near flooding at Christmas. All members voted in favour of the proposal.

18/010 PLAY AREA

a) Inspection report

Members undertook the monthly inspection of the play area; minor matters were noted and would be monitored.

18/011 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. KB Handyman Services – Noticeboard repairs	BACS	56.88	0.00	56.88
ii. Allcooper Ltd – Annual fire alarm service contract	BACS	225.50	45.10	270.60
iii. Grant Bailey – Bus shelter cleaning	BACS	50.00	0.00	50.00
iv. Payestaff – Payroll fees	BACS	63.00	12.60	75.60
v. Stephen Austin - Professional fees	BACS	1344.00	268.80	1612.80
vi. Cotswold Drain Services – Village hall	BACS	180.00	36.00	216.00
vii. OCS Group – Hygiene services	DD	90.99	18.20	109.19
viii. Water Plus – Water rates	DD	45.10	0.00	45.10
ix. Supanet – Broadband	DD	11.66	2.33	13.99
x. British Gas – Service contract	DD	25.02	4.99	30.01
xi. SWALEC – Gas supply	DD	53.22	6.78	60.00
xii. SWALEC – Electricity supply	DD	66.41	10.59	77.00

Payment of the accounts was proposed by Councillor Mrs Dillon and seconded by Councillor Mr Bentley and carried.

b) Budget report 2018/2019

Members had before them a draft budget report for 2018/19, prepared by the Clerk. The budget included extra for insurance and valuation costs, play area maintenance and general running costs. The budget showed an estimated underspend of £8632 and it was agreed to earmark this for the future replacement costs of the play area equipment.

It was proposed by Councillor Mrs Dillon, seconded by Councillor Pugh to accept the proposed budget for 2018/19; all members voted in favour. The budget will be published on the website and monitored throughout the year.

c) Precept 2018/2019

Following discussion it was proposed by Councillor Stevens, seconded by Councillor Mrs Bentley to increase the Band D property amount by £0.91 per year, this will give a total increase of £2405, bringing the total precept to £51440. All members voted in favour of the proposal. The additional money will also go towards the future replacement costs of the play area equipment.

d) Financial Risk Assessment

The Clerk had reviewed and updated the Financial Risk Assessment report and this was presented to Council and approved.

e) Appointment of Independent Internal Auditor

Details had not yet been received therefore a decision was deferred until the next meeting.

18/012 MISCELLANEOUS

a) Website

The website continued to be updated; Councillor Mrs Blackwell will provide a Borough report for the News page.