

**HUCCLECOTE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11<sup>TH</sup> DECEMBER 2017  
IN THE MEETING ROOM AT  
PINEHOLT VILLAGE HALL AT 6.30 PM**

**Present** Councillor Mrs Dillon (In the Chair)  
Councillor Pugh  
Councillor Mrs Hutchinson-Holford  
Councillor Mrs Blackwell  
Councillor Mrs Bentley  
Councillor Bentley

**17/144 ACCEPTED APOLOGIES**

- i. Councillor Stevens

**17/145 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

The Chair announced the resignation of Mr Oliver Mountjoy; the vacancy is advertised on the parish website and noticeboards.

Councillors were thanked for all their hard work in 2017 and the Chair wished them and residents a very happy Christmas.

**17/146 QUESTIONS FROM PARISHIONERS**

Residents of the parish were disappointed, that for a third year running, there would be a missed green bin collection over Christmas and no catch up service until 8<sup>th</sup> January 2018. Councillor Blackwell will raise this with the Borough Council but she explained it was Ubico who deal with waste management. Blue plastic bags for additional recycling over the Christmas period could be obtained from the parish council office.

**17/147 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 20<sup>th</sup> November 2017 were approved and duly signed by the Chairman.

**17/148 MATTERS ARISING FROM MINUTES**

Tewkesbury Borough Council agreed to install new road nameplates on Hazel Way, indicating odd and even house numbers, to make it clearer for deliveries and visitors. Following a second collision on the junction of Yew Tree Road and Lobleys Drive the Clerk reported it to the consortium manager; he advised that parking close to the junction was contravening the Highway Code and therefore a Police matter.

**17/149 BOROUGH / COUNTY COUNCILLORS/ REPORTS**

Borough – Councillor Mrs Blackwell reported that the Joint Core Strategy had been adopted by the Tewkesbury Borough, Cheltenham and Gloucester were expected to follow.

If residents require an additional blue recycling bin they are available from the Borough council free of charge.

County – a written report was received from Councillor Vines.

#### **17/150 DECLARATIONS OF INTEREST**

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

#### **17/151 PLANNING**

##### **a) New Applications**

- i. 17/01160/FUL – Gransmoor Lodge, Sussex Gardens. Conversion and extension of existing detached garage to provide an additional 1no. detached dwelling, including associated landscaping and access. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Pugh, seconded by Councillor Bentley not to object to the application. All members voted in favour of the proposal.
- ii. 17/01250/FUL – 2 Squirrels Run, Sussex Gardens. Single storey front extension. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Pugh, seconded by Councillor Bentley not to object to the application. All members voted in favour of the proposal.

##### **b) Decisions**

- i. 17/01107/FUL – 4 Squirrels Run, Sussex Gardens. Single storey rear extension to dwelling. Permitted.

##### **c) Appeals**

There was nothing to report.

##### **d) Enforcement**

There was nothing to report.

##### **e) Neighbourhood Plan**

Councillor Stevens will give his report at the next meeting on 15<sup>th</sup> January 2018.

#### **17/152 PINEHOLT VILLAGE HALL**

##### **a) Clerk's report**

Bookings remain steady for the main hall and the upstairs meeting room; members were reminded of the Christmas opening hours. A new emergency light was fitted in the disabled toilet.

The Clerk was contacted by Mr Gavin Preedy, Chairman of HOPP, he is offering his support to the skaters who use the Coopers Edge skate park. During a recent visit he was very disappointed with the amount of litter in the park.

**b) Village hall working party**

The Councils insurance policy was increased by £147k to cover the two new extensions to the village hall. The damaged ceiling in the main hall was still to be addressed by Buildex.

**17/153 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

The next meeting with Highways England, to discuss the M5 noise issue, will be held on 17<sup>th</sup> January 2018 at the Abbeydale community centre; Councillors Mrs Dillon and Pugh will attend.

**b) Grass cutting of verges on Cranham Gate**

The Clerk had requested a plan of areas currently maintained by Tewkesbury Borough Council. Councillor Bentley will assist in putting together a specification and an estimate of the costs would be obtained from a local contractor; both would be presented at the next meeting for discussion.

**c) PCM parking proposals for Coopers Edge**

A letter had been sent to companies on the business park, from Laurence Robertson MP's office, requesting details of their staffing numbers and parking provisions on and off site. Members were keen to move forward with the PCM parking restriction proposals early 2018, a meeting with Andrew Johnson and PCM would be arranged for February.

**17/154 PLAY AREA**

**a) Inspection report**

Councillor Mrs Dillon will undertake the monthly inspection of the play area during December.

**17/155 FINANCE**

**a) Accounts for Payment**

	<b>Chq</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i. Buildex – Final valuation	BACS	25593.18	5118.64	30711.82
ii. Came and Co – Additional insurance	BACS	166.45	0.00	166.45
iii. Intocleaning – Floor and hall cleaning	BACS	431.00	86.20	517.20
iv. Spot on Supplies - Cleaning materials	BACS	27.90	5.58	33.48
v. Fine Turf Services – Grounds maintenance	BACS	83.50	0.00	83.50
vi. K D Handyman services – Bench repair	BACS	30.00	0.00	30.00
vii. Alex Bolt – Open/close service	BACS	20.00	0.00	20.00
viii. Mitchells Electrical – Supply/fit new light	BACS	212.91	42.58	255.49
ix. Robert hall business supplies – Office chairs	BACS	145.28	29.06	174.34
x. Powerpoint – Dishwasher repair	BACS	45.00	9.00	54.00
xi. S Moore – Expenses Apr – Oct		48.60	0.00	48.60
xii. Post Office – Stamps		27.96	0.00	27.96
xiii. Office outlet – Stationery		31.89	6.38	38.27
xiv. OCS Group – Washroom services	DD	116.33	23.26	139.59
xv. Supanet – Broadband	DD	11.66	2.33	13.99
xvi. British Gas – Service contract	DD	23.68	4.74	28.42

MINUTES TO BE CONFIRMED AT THE NEXT COUNCIL MEETING 15<sup>TH</sup> JANUARY 2018

xvii.	SWALEC – Gas supply	DD	60.00	0.00	60.00
xviii.	SWALEC – Electricity supply	DD	77.00	0.00	77.00

Payment of the accounts was proposed by Councillor Mrs Bentley and seconded by Councillor Mrs Hutchinson-Holford and carried.

**b) Draft Budget report 2018/2019**

Members had before them a finance report detailing the end of year forecast and a draft budget for 2018/19. Income and expenditure for 2017/18 was lower than in previous years because the hall had been closed for four months during the building work.

Members were advised that funding is no longer available from the Borough in respect of the local council tax discount scheme.

The budget for 2018/19 would be agreed and the Precept set at the January 2018 meeting.

**17/156 MISCELLANEOUS**

**a) Website**

The Clerk gave statistics for the website during 2017; the site was currently receiving up to 2000 visitors per month. The Chairman would prepare a Christmas message to be published on the site, a Borough Councillors report would be published in January 2018.