

**HUCCLECOTE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20<sup>TH</sup> NOVEMBER 2017  
IN THE MEETING ROOM AT  
PINEHOLT VILLAGE HALL AT 6.30 PM**

**Present** Councillor Mrs Dillon (In the Chair)  
Councillor Pugh  
Councillor Mrs Hutchinson-Holford  
Councillor Mrs Blackwell  
Councillor Stevens  
Councillor Mrs Bentley  
Councillor Bentley

In attendance 2 residents

**17/131 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

Members attended the Remembrance Day Parade and as in previous years it was very well supported by the local community.

**17/132 QUESTIONS FROM PARISHIONERS**

A resident of Coopers Edge voiced her concerns about vehicles parking on the footpath adjacent to the play area and skate park and she asked if a designated car park could be provided. Councillor Mrs Bentley informed the resident that in 2014, following a safety audit, Gloucestershire Highways identified parking on the road and footpath at this location as a safety hazard and it was recommended it should be addressed either through physical measures or double yellow lines. The Consortium have no plans to provide a car park at the skate park however parking spaces will be made available at the new sports facilities at POS1. The Clerk would follow this up with Gloucestershire Highways.

The resident also reported seeing Japanese Balsam growing on the banks of Wotton Brook; the Clerk would report this to Tewkesbury Borough Council for investigation.

A resident of Cranham Gate reported a decline in the standard of grass cutting of verges along Bird Road and Folland Avenue. He had previously met with a Tewkesbury Borough Council officer and was told that Ubico were contracted for ten cuts per year, so far this year there had only been seven. Councillor Mrs Blackwell agreed to raise this with officers at the borough council when she next visits.

**17/133 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 16<sup>th</sup> October 2017 were approved and duly signed by the Chairman.

**17/134 MATTERS ARISING FROM MINUTES**

Members were invited to attend a meeting to discuss the future improvements at the Coopers Edge skate park, together with Tewkesbury Borough Council officers, local PCSO's and the Coopers Edge Community Trust; Councillors Mrs Blackwell and Bentley agreed to attend.

Councillor Pugh gave an update on issues in Colerne Drive.

Councillor Mrs Bentley undertook the internal audit for July – September 2017 and she had no matters to report.

### **17/135 BOROUGH / COUNTY COUNCILLORS/ REPORTS**

Borough – Councillor Mrs Blackwell gave an update on the Joint Core Strategy, it had been returned to Tewkesbury Borough, Cheltenham Borough and Gloucester City council for approval; it was unlikely to be finalised before Spring 2018.

County – a written report was received from Councillor Vines.

### **17/136 DECLARATIONS OF INTEREST**

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

### **17/137 PLANNING**

#### **a) New Applications**

- i. 17/01088/FUL – 19 Bowthorpe Drive, Brockworth. Single storey side extension. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Mrs Dillon, seconded by Councillor Mrs Bentley not to object to the application. All members voted in favour of the proposal.
- ii. 17/01107/FUL – 4 Squirrels Run, Sussex Gardens. Single storey rear extension to dwelling. Plans were circulated to members before the meeting, Councillor Pugh voiced the concerns of neighbouring residents. Following discussion it was proposed by Councillor Mrs Dillon, seconded by Councillor Mrs Bentley not to object to the application. All members voted in favour of the proposal.

#### **b) Decisions**

- i. 17/01040/TPO – 1 Bird Road. Work to T8 Copper Beech. Consent given.

#### **c) Appeals**

There was nothing to report.

#### **d) Enforcement**

Councillor Stevens gave an update on issues in Stump Lane.

### **17/138 PINEHOLT VILLAGE HALL**

#### **a) Clerk's report**

Hall bookings - The Saturday morning Zumba class was to finish at the end of November, however Spectrum Training had made a new regular booking for the upstairs meeting room.

A request was received from Mr Adrian Goode, community development officer at Tewkesbury Borough Council, to work from the parish council office one morning a week in the New Year, members agreed.

Maintenance – The car park drains would be cleaned out by Cotswold Drains on 4<sup>th</sup> December and the broken dishwasher would be looked at shortly.

Budget 2018/19 – The Clerk had started to prepare the budget and members were asked to consider items they would like included. The first draft would be presented for discussion at the next meeting on 11<sup>th</sup> December 2017.

**b) Village hall working party**

Members received an update from Councillor Stevens; the damaged hall ceiling was still to be repaired.

The Clerk would circulate a list of outstanding jobs to members to include putting up coat hooks, noticeboards and clocks, cleaning gutters, putting up signs etc.

**17/139 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

A date for the next meeting with Highways England, to discuss the M5 noise issue, was still to be agreed.

**b) Grass cutting of verges on Cranham Gate**

As discussed earlier in the meeting, the standard of cutting this year had been very poor with some areas being regularly missed.

The parish council could take on the cutting of verges on Bird Road and Folland Avenue but there were several matters to consider before agreeing this. A specification would be drafted before going out to tender, the Clerk would seek guidance from neighbouring parishes and Councillor Mrs Blackwell would speak to officers at Tewkesbury Borough Council.

**c) PCM parking proposals for Coopers Edge**

Members attended a meeting with the Local Highways Manager, Borough Councillors from Brockworth and Hucclecote, the Business Park management team and Laurence Robertson MP's senior caseworker to try and resolve the parking issues on Coopers Edge. At the meeting it was agreed that a letter would be prepared and sent from the MP's office to either the Chief Executive or Senior Managers of each business on the park. The aim of the letter is to encourage the companies to provide additional parking spaces on their sites within the park. Following discussion it was proposed by Councillor Stevens, seconded by Councillor Pugh to allow the businesses three months to respond, with some concrete ideas, before proceeding with the PCM parking proposal. During this time preparation work would take place, including a meeting with the consortium manager and PCM. All members voted in favour of the proposal.

**17/140 PLAY AREA**

**a) Inspection report**

Councillor Mrs Blackwell undertook the monthly inspection of the play area; minor matters were noted and would be monitored. Greenfields Garden Services had repaired the damaged wet pour.

**17/141 FINANCE**

**a) Accounts for Payment**

	<b>Chq</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i. Royal British Legion – Poppy wreath	2292	18.50	0.00	18.50
ii. Brunel Engraving – Brass plaque	2293	101.95	20.39	122.34
iii. Beckett Engineering – Modify fire door	2294	322.90	64.58	387.48
iv. Fine Turf Services – Grass cutting	BACS	274.00	0.00	274.00
v. Intocleaning – Village hall (October)	BACS	156.00	31.20	187.20
vi. Grant Bailey – Bus shelter cleaning	BACS	50.00	0.00	50.00
vii. Mr A Bolt – Lock up service (October)	BACS	5.00	0.00	5.00
viii. Robert Hall Bus Equip - Noticeboards	BACS	26.98	5.40	32.38
ix. Greenfields Gardens Services – Play area repairs	BACS	250.00	50.00	300.00
x. Spot on Supplies – Cleaning materials	BACS	110.25	22.05	132.30
xi. D B Landscaping – Ground maintenance	BACS	220.00	0.00	220.00
xii. Grant Thornton UK LLP – External Audit	BACS	300.00	60.00	360.00
xiii. Gloucester Locksmith – Keys	DC	14.10	2.82	16.92
xiv. Tewkesbury Borough Council – Waste sacks	DC	82.45	0.00	82.45
xv. Sainsbury – Postage stamps		3.90	0.00	3.90
xvi. The Works – Diary and calendar 2018		4.62	.92	5.54
xvii. Supanet – Broadband	DD	11.66	2.33	13.99
xviii. British Gas – Service contract	DD	23.68	4.74	28.42
xix. BT - Telephones	DD	131.98	26.39	158.97
xx. SWALEC – Gas supply	DD	60.00	0.00	60.00
xxi. SWALEC – Electricity supply	DD	77.00	0.00	77.00

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Bentley and carried.

**17/142 MISCELLANEOUS**

**a) Website**

The current issues section of the website had been updated and two new galleries would be added shortly.

**b) Meeting dates 2018**

The meeting dates for 2018 were noted.

The annual parish assembly meeting would be discussed further in the New Year and ways to encourage more residents to attend would be explored.

**c) Response from BT Community Fibre Team**

Councillor Mrs Hutchinson-Holford received a response from the team advising that cabinet 42 would be upgraded to fibre as part of their commercial deployment with an expected go live date of end of June 2018. This was welcomed by members and would be shared with the community via the website and Facebook pages.