

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16TH OCTOBER 2017
IN THE MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM**

Present Councillor Mrs Dillon (In the Chair)
Councillor Pugh
Councillor Mrs Hutchinson-Holford
Councillor Mrs Blackwell
Councillor Stevens
Councillor Mrs Bentley
Councillor Bentley

17/118 ACCEPTED APOLOGIES

- i. Councillor Mountjoy

17/119 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

Members and staff were thanked for attending the village hall open day on Saturday 30th September, many people came to view the new and improved facilities and a number of new booking enquiries were made.

17/120 QUESTIONS FROM PARISHIONERS

There were no questions.

17/121 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 18th September 2017 were approved and duly signed by the Chairman.

17/122 MATTERS ARISING FROM MINUTES

Fastershire – Councillor Mrs Hutchinson-Holford and a local resident had collected information from households connected to cabinet 42, including the school. The list will be sent to BT's community funded fibre team who will then provide a cost for upgrading the cabinet.

Website – Councillor Stevens agreed to update the 'current issues' section of the website. The Clerk asked members to submit their news articles for the website, to include a Borough, Coopers Edge and Chairman's report.

17/123 BOROUGH / COUNTY COUNCILLORS/ REPORTS

Borough – Councillor Mrs Blackwell had met with the new Inspector at Tewkesbury Police Station, she advised residents to report non urgent matters through the website at www.gloucestershire.police.uk

Councillor Pugh reported further disturbances in Colerne Drive, causing further distress to some residents in the cul de sac.

County – Following a short discussion it was agreed to write to Councillor Robert Vines and ask him to submit a report for future meetings.

17/124 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

17/125 PLANNING

a) New Applications

- i. 17/00915/FUL – 169 Hucclecote Road. Single storey side extension and first floor side extension. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Stevens, seconded by Councillor Mrs Dillon not to object to the application. All members voted in favour of the proposal.
- ii. 17/01002/APP – Parcels 27A and 28B, Land south of Guan Road. Proposed development of 71 residential dwellings with associated roads, footways, parking, drainage and landscaping. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Bentley, seconded by Councillor Mrs Hutchinson-Holford not to object to the application but to make comment on the narrow road widths that could cause problems for larger vehicles. All members voted in favour of the proposal.
- iii. 17/01040/TPO – 1 Bird Road. T8 Copper Beech. Remove 3 longer limbs as to ease access to driveway and neighbours property. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Bentley, seconded by Councillor Mrs Dillon not to object to the application provided the work is carried out to British Standard 3998:2010 and by a qualified tree surgeon. All members voted in favour of the proposal.

b) Decisions

- i. 17/00819/FUL – 41 Colerne Drive. Single storey side extension. Permitted.
- ii. 17/00915/FUL – 169 Hucclecote Road. Single storey side extension and first floor side extension. Permitted.

c) Appeals

Nothing to report.

d) Enforcement

Details were noted.

e) Flood and Water Management Supplementary Planning document (SPD)

Details were noted, there were no comments to be submitted.

17/126 PINEHOLT VILLAGE HALL

a) Clerk's report

Details of new hall bookings and enquiries were given, including a new slimming world group starting in January 2018, a crochet group and training meetings.

b) Pineholt Bowls Club Lease

Letters were received from the Pineholt Bowls Club requesting repairs to a set of fire doors and help with reclaiming VAT on a new boiler. The council sought advice from a local solicitor and was advised that the lease is full repairing and therefore any maintenance to the building, including repairs to doors and windows, is the responsibility of the club. Following further discussion it was agreed to take a more professional approach to managing the lease in the future, to include periodic inspections of the building.

c) Village hall working party

Members received an update report from Councillor Stevens; the final invoice from Buildex was awaited.

It was proposed by Councillor Mrs Dillon, seconded by Mrs Bentley to accept a quotation from Into-Cleaning to strip and reseal the hall floor at a cost of £330 (Inc VAT). All members voted in favour of the proposal.

17/127 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Work to resurface part of Stump Lane had been completed by Gloucestershire Highways.

b) PCM parking proposals for Coopers Edge

The consortium manager, Mr Andrew Johnson, met with the parking management company PCM to discuss the parking issues on Coopers Edge. PCM recommended introducing 'no parking' restrictions, Monday – Friday 9 – 5 p.m., from Roselle Drive down to the bottom of Ashbrittle Road. Members felt this was a good proposal however it could push the problem into other side roads and they may therefore need to be included.

Councillor Mrs Hutchinson-Holford had consulted with some residents and there was overwhelming support for the scheme; further consultation would be done before implementing any restrictions.

The Local Highways Manager, Mr Danny Taylor, had concerns about the scheme as it may displace parking to other areas and could be misleading to residents as the restrictions would not continue following adoption of the roads. Borough Councillor Mrs Blackwell had been invited to a meeting with the MP's office on 20th November 2017 to discuss the issue.

c) Coopers Edge/Business Park link

Members attended a meeting at Upton St Leonard's parish council to discuss the future link footpath from Coopers Edge to the business park. It was understood a minor amendment application had been submitted to Tewkesbury Borough Council to amend the location of the bridge; details were to follow and would be shared with Upton St Leonards.

17/128 PLAY AREA

a) Inspection report

The monthly inspection had been undertaken; minor matters were noted and would be monitored.

17/129 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. Fine Turf Service of Glos – Grounds maintenance.	BACS	303.00	0.00	303.00
ii. St Philip and St James Church – Room hire	BACS	45.75	0.00	45.75
iii. Buildex Construction – Valuation 3	BACS	22497.48	4899.50	29396.98
iv. DB Landscaping – Grounds maintenance	2285	50.00	0.00	50.00
v. DF Legal – Deeds storage	2286	25.00	5.00	30.00
vi. Beckett Engineering – Security grills	2287	1800.00	360.00	2160.00
vii. Petty Cash	2288	108.40	0.00	108.40
viii. Gloucester Locksmiths – Abloy lock and keys	DC	144.11	28.82	172.93
ix. Bigdug - Shelving	DC	429.00	85.80	514.80
x. Supanet – Broadband	DD	11.66	2.33	13.99
xi. British Gas – Service contract	DD	23.68	4.74	28.42
xii. SWALEC – Gas supply	DD	60.00	0.00	60.00
xiii. SWALEC – Electricity supply	DD	77.00	0.00	77.00

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Blackwell and carried.

b) Finance report April – September 2017

Members had before them a Finance report detailing the income and expenditure for April – September 2017, the variances with the budget were explained. A list of payments and receipts were available for members to view.

Members were asked to consider expenditure for the next financial year as the Clerk will shortly begin work on the budget for 2018/19.

c) Internal Control Report July – September 2017

Councillor Mrs Bentley would undertake the audit for July – September 2017 during the following week.

d) External Auditors report 2016- 2017

The Annual Return 2016/17 was signed off by the External Auditor, Grant Thornton; there were no matters to report.

17/130 MISCELLANEOUS

a) Town and Parish seminar - Planning

Details were noted.

b) Coopers Edge BMX, Scooter and Skate Jam

Details were noted and members supported the initiative to hold a skate jam and raise funds for future improvements to the area. The document was sent to the consortium manager, Mr Andrew Johnson, for his approval.