

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7TH AUGUST 2017
IN THE MEETING ROOM AT
PINEHOLT BOWLS CLUB AT 6.30 PM**

Present Councillor Mrs Dillon (In the Chair)
Councillor Stevens
Councillor Mrs Blackwell
Councillor Mountjoy

In attendance 1 resident

17/092 ACCEPTED APOLOGIES

- i. Councillor Pugh
- ii. Councillor Mrs Hutchinson-Holford
- iii. Councillor Mrs Bentley
- iv. Councillor Bentley

17/093 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

Thanks were expressed to Councillors Stevens and Mountjoy for preparing the parish newsletter and to everyone who helped with the delivery, including residents of the care home on Folland Avenue.

17/094 QUESTIONS FROM PARISHIONERS

A resident of Coopers Edge explained how poor internet speeds were affecting him and others on the estate.

The Chairman moved agenda item 13 (c) to allow discussion.

Councillor Stevens gave an update on the Fastershire project and explained how it could help improve internet speeds for some residents. A letter was recently sent to the CEO of Fastershire, copied to GCC councillors, outlining the issues on Coopers Edge and requesting properties are included in their future programme of works.

17/095 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 19th June 2017 were approved and duly signed by the Chairman.

17/096 MATTERS ARISING FROM MINUTES

There were no matters arising.

17/097 BOROUGH / COUNTY COUNCILLORS/ REPORTS

Borough – Nothing to report, August is a quiet month with holidays.

17/098 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

17/099 PLANNING

a) New Applications

- i. 17/00772/FUL – 19 Bowthorpe Drive. Single storey side extension. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Stevens, seconded by Councillor Mrs Dillon not to object to the application. All members voted in favour of the proposal.

b) Decisions

- i. 17/00255/FUL – Gransmoor Lodge, Sussex Gardens. Conversion and extension of existing detached garage to provide an additional 1no. detached dwelling, including associated landscaping and access. Refused

c) Appeals

Nothing to report.

d) Enforcement

Councillor Stevens gave an update on issues at Noake Farm.

e) Electoral review of Tewkesbury consultation

Details of the review were noted. Councillor Mountjoy was asked to look at the proposals in more detail and to formulate a response if necessary.

f) Community Infrastructure Levy, Proposed Statements of Modifications

Members welcomed the Community Infrastructure Levy (CIL); there were no further comments to make.

17/100 PINEHOLT VILLAGE HALL

a) Clerk's report

A further £105 was received from the County Courts in respect of outstanding hall hire charges.

Councillors Mr and Mrs Bentley and the Clerk met with Andrew Johnson and a representative of Bovis Homes to walk around Coopers Edge to discuss concerns around unfinished roads and pavements, incomplete planting / soft landscaping, lack of on-going maintenance, drain clearing of blocked roadside drains, business park parking on residential roads and lack of capacity for broadband; notes were circulated to members.

b) Village hall working party

Members received an update report from Councillor Stevens; the building work was on schedule and within budget.

Following discussion it was proposed by Councillor Stevens, seconded by Councillor Mrs Dillon to accept the following quotes:

- i. Greenfields Garden Services – To extend the outside play area. £3250 (ex VAT)
- ii. Beckett Engineering – To modify and fit new window and door grills. £960 (ex VAT)

All members voted in favour of the proposal.

An open day will be held on Saturday 30th September, local clubs and societies will be invited along to view the improved facilities.

c) Recruitment of cleaner

No applications were received, therefore it was agreed to re advertise the vacancy on Facebook, on parish noticeboards and at the local job centre.

17/101 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Gloucestershire Highways were investigating an issue of flooding on Churchdown Lane and the resurfacing of a section of Stump Lane would take place shortly.

b) M5 Noise

Notes from the recent meeting with Highways England were circulated to members. At the meeting there was a general consensus of opinion that the re-surfacing had reduced the amount of road noise but due to different weather conditions there was still an issue. A review of the sound barriers had been set up and would be undertaken by Highways England's own specialist.

17/102 PLAY AREA

a) Inspection report

Members undertook the inspections of the play area; minor matters were noted and would be monitored.

17/103 FINANCE

a) Accounts for Payment

		Chq	Net	VAT	Gross
i.	Fine Turf Services – Grounds maintenance	BACS	459.00	0.00	459.00
ii.	Payestaff – Payroll fees	BACS	71.00	14.20	85.20
iii.	Greenfields Garden Services – Repairs to play unit	BACS	39.00	7.80	46.80
iv.	Buildex – Extension work, valuation 2	BACS	34839.82	6967.96	41807.78
v.	Came and Company – Insurance	BACS	55.00	0.00	55.00
vi.	Came and Company – Insurance	BACS	385.00	0.00	385.00
vii.	Stephen Austin – Fees	BACS	1008.00	201.60	1209.60
viii.	St Philip and St James – Room hire	BACS	90.00	0.00	90.00
ix.	Scribe 2000 Ltd – Software licence	BACS	283.00	56.60	339.60

x.	Keep it Gloucestershire – Printing costs	BACS	150.00	0.00	150.00
xi.	Hucclecote Community Centre – Room hire	BACS	828.00	0.00	828.00
xii.	Grant Bailey – Bus shelter cleaning	BACS	50.00	0.00	50.00
xiii.	Netwise Training Ltd – Website support	BACS	300.00	0.00	300.00
xiv.	Fine Turf Services – Grounds maintenance	BACS	411.00	0.00	411.00
xv.	NALC – Magazine subscription	2283	40.00	0.00	40.00
xvi.	GPFA – Subscription	2284	50.00	0.00	50.00
xvii.	Homebase – Large staples		1.73	0.35	2.08
xviii.	Ted Stevens – Expenses		9.00	0.00	9.00
xix.	Tesco – Mobile top-up		10.00	0.00	10.00
xx.	ICO – Data Protection registration	DC	35.00	0.00	35.00
xxi.	Supanet – Broadband (June/July)	DD	23.32	4.66	27.98
xxii.	British Gas – Service contract (June/July)	DD	47.36	9.48	56.84
xxiii.	SWALEC – Gas supply (June/July)	DD	112.18	7.82	120.00
xxiv.	SWALEC – Electricity supply (June/July)	DD	143.47	10.53	154.00
xxv.	Severn Trent – Water rates	DD	94.08	0.00	94.08
xxvi.	PHS – Village Hall maintenance	DD	37.50	7.50	45.00
xxvii.	BT - Telephones	DD	141.39	28.28	169.67

Payment of the accounts was proposed by Councillor Mrs Dillon and seconded by Councillor Stevens and carried.

b) Finance report April – June 2017

Members had before them a Finance report detailing the income and expenditure for the first quarter; the variances with the budget were explained.

c) Internal control report April – June 2017

Councillor Mrs Bentley had undertaken the audit for April – June 2017 and she had no matters to report. It was noted that most invoices were now paid by BACS, the process still required three bank signatories to authorise the payment online.

d) Hygiene services contract

Members received quotations for the hygiene services at the village hall, with effect from September. Following discussion it was proposed by Councillor Stevens, seconded by Councillor Mrs Blackwell to accept the bundle package from Cannon Hygiene at an annual cost of £399; all members voted in favour of the proposal.

17/104 MISCELLANEOUS

a) Parish Website

Nothing to report.

b) Tewkesbury Borough Council Town & Parish Seminar 20th September 2017

Details were noted, Councillor Mrs Dillon will attend.