

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19TH JUNE 2017
IN THE MEETING ROOM AT
PINEHOLT BOWLS CLUB AT 6.30 PM**

Present Councillor Mrs Dillon (In the Chair)
Councillor Mrs Bentley
Councillor Bentley
Councillor Mrs Blackwell
Councillor Mrs Hutchinson-Holford

In attendance 5 residents

17/078 ACCEPTED APOLOGIES

- i. Councillor Pugh
- ii. Councillor Leach
- iii. Councillor Stevens

17/079 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

A complaint was received from a resident of Hathorn Road, regarding overgrown trees and shrubbery at the rear of their property. The land is still under the ownership of Bovis Homes and therefore it is their responsibility to maintain it. The Clerk would write to the CEO of Bovis Homes regarding the maintenance and adoption of this area and others on Cranham Gate.

17/080 QUESTIONS FROM PARISHIONERS

Residents raised concerns about trees in Stocken Close which are in need of pollarding; these are also the responsibility of Bovis Homes.

Residents of Whitworth Mews raised concerns about incidents of anti-social behaviour at 184 Hucclecote Road; they were advised to log all incidents with the Police on 101 and to speak with PC Emma Jones.

17/081 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 15th May 2017 were approved and duly signed by the Chairman.

17/082 MATTERS ARISING FROM MINUTES

The Clerk read out a report from Councillor Pugh regarding ongoing issues in Colerne Drive.

17/083 BOROUGH / COUNTY COUNCILLORS/ REPORTS

Borough – Councillor Blackwell gave an update on recycling, residents who have a large amount of recycling could obtain an additional blue bin from the council. Currently the council are unable to accept dark plastic trays for recycling, such as meat packaging etc. Residents were urged to report dog waste, fly tipping etc. through the website at www.tewkesbury.gov.uk

17/084 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

17/085 PLANNING

a) New Applications

No new applications were received.

b) Decisions

i. 17/00246/FUL – 46 Sussex Gardens. Retention of closed boarded wooden fence and gate to the right hand side. Permitted

c) Appeals

Nothing to report.

d) Enforcement

An update was given on issues at Noake Farm.

17/086 PARISH NEWSLETTER

Councillors Stevens and Mountjoy were working on a special newsletter to promote the new council website and to encourage residents to join the mailing list. Following discussion it was agreed to publish the newsletter in July/August and to include an article on the new village hall facilities; a budget of £150.00 was agreed.

17/087 PINEHOLT VILLAGE HALL

a) Clerk's report

The annual return for 2016/17 and supporting documents were sent to the external auditors, Grant Thornton, they will conduct an audit over the next few weeks. A copy of all documents were displayed on the noticeboard in Sussex Gardens and published on the parish council website, residents can also view them in the office by prior arrangement.

Details of flood warden training were given, following discussion Councillor Mrs Blackwell agreed to be the parish flood warden.

The next meeting will be held on 7th August; Councillor Mrs Hutchinson-Holford gave her apologies.

b) Village hall working party

Members received a written update report from Councillor Stevens.

c) Recruitment of cleaner

Following discussion, it was proposed by Councillor Mrs Dillon seconded by Councillor Mrs Bentley that from mid-September the hours of cleaning should be 7 – 8.30 am, Monday, Wednesday and Friday. This will enable the hall and new meeting rooms to be hired out for the whole day. The current cleaner was unable to commit to the new hours and would therefore be submitting his resignation.

The vacancy would be advertised on the website, Facebook and in the newsletter.

d) Letter from Pineholt Bowls Club

The Chairman and Vice-Chairman met with representatives of the Pineholt Bowls Club to discuss the costs of leasing their premises from the council. Due to reduced memberships and the additional charge of VAT the club were facing some financial challenges; they requested a reduction in the rent to help cover the additional costs.

Following discussion members agreed not to offer a rent reduction, but to increase the number of private letting permitted under the lease from 12 to 24. This will enable the club to raise some additional revenue.

17/088 HIGHWAYS AND TRANSPORT

a) Outstanding issues

A letter was sent to Highways England, outlining concerns about large lorries parking on the bridge over the A417. Damage had already been caused to the kerb edgings on the roundabout and there was concern for the safety of the bridge supports.

County Councillor Vines received an annual local highways allowance of £20k to be split between his four parish councils. Following discussion members agreed that this year's £5k should be spent on repairs to Stump Lane.

b) Parking issues on Coopers Edge

Members were made aware of the parking issues on Coopers Edge, Councillors Bentley and Mrs Hutchinson-Holford were compiling a resident's survey to see if a parking scheme would be supported. The consortium had received a parking scheme proposal from PCM (UK) Ltd and a meeting would be arranged with all parties to take the proposal forward.

17/089 PLAY AREA

a) Inspection report

Councillor Mrs Bentley undertook the monthly inspection of the play area; loose bolts were found on the Ixo climbing frame. Warning notices were displayed and the Clerk would contact Greenfields Garden Service to attend urgently.

17/090 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. St Philip and St James – Room hire	2281	90.00	0.00	90.00
ii. DB Landscaping – Grounds maintenance	2282	30.00	0.00	30.00
iii. Stephen Austin – Fees	BACS	924.00	184.80	1108.80
iv. Buildex – New extension	BACS	27663.58	5532.72	33196.30
v. Fine Turf Services of Glos – Grounds maintenance	BACS	326.30	0.00	326.30
vi. Robert Hall Business Equipment – Stationery	BACS	99.37	19.87	119.24
vii. Coopers Edge School – Room hire	BACS	37.50	0.00	37.50
viii. EasyPC – IT services	BACS	148.50	0.00	148.50
ix. HATS – Professional services	BACS	450.00	90.00	540.00
x. Trend – Internet security	DC	42.47	8.49	50.96
xi. Mr T Stevens – Expenses		13.50	0.00	13.50
xii. Tesco – Stationery		6.66	1.34	8.00
xiii. Timpson – Key cutting		6.66	1.34	8.00
xiv. Homebase – Dust sheets		8.57	1.72	10.29
xv. Post Office – Postage costs		24.62	0.00	24.62
xvi. Supanet – Broadband	DD	11.66	2.33	13.99
xvii. British Gas – Service contract	DD	23.68	4.74	28.42
xviii. SWALEC – Gas supply	DD	60.00	0.00	60.00
xix. SWALEC – Electricity supply	DD	77.00	0.00	77.00

Payment of the accounts was proposed by Councillor Mrs Bentley and seconded by Councillor Bentley and carried.

17/091 MISCELLANEOUS

a) Parish Website

Nothing to report.

b) Information from Fastershire

Councillors Stevens and Pugh attended a meeting to discuss broadband in Gloucestershire. Residents who receive a poor broadband service, particularly on Coopers Edge, will have to register/complain on the Fastershire website.