

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 15TH MAY 2017
IN THE MEETING ROOM AT
PINEHOLT BOWLS CLUB AT 7.30 PM**

Present Councillor Mrs Dillon (In the Chair)
Councillor Pugh
Councillor Mrs Bentley
Councillor Bentley
Councillor Stevens
Councillor Mrs Blackwell
Councillor Mrs Hutchinson-Holford

In attendance 1 resident

17/062 ELECTIONS

- a) **Chairman** - Councillor Pugh called for nominations and the following were received:-
Councillor Mrs Dillon proposed by Councillor Mrs Blackwell, seconded by Councillor Mrs Bentley.

There being no further nominations a vote was taken and Councillor Mrs Dillon was unanimously re-elected.

- b) **Vice Chairman** – The Chairman called for nominations which were as follows:-
Councillor Pugh proposed by Councillor Mrs Dillon, seconded by Councillor Mrs Bentley.

There being no further nominations a vote was taken and Councillor Pugh was unanimously re-elected.

The Chairman and Vice Chairman signed the Declaration of Acceptance of Office.

- c) **Webmaster** – Councillor Stevens proposed Councillor Mountjoy be appointed Webmaster, this was seconded by Councillor Pugh and unanimously agreed.
- d) **Snow Warden** - Councillor Mrs Bentley proposed Councillor Bentley be appointed Snow Warden, this was seconded by Councillor Mrs Dillon and unanimously agreed.
- e) **Internal Controller** – Councillor Stevens proposed Councillor Mrs Bentley, this was seconded by Councillor Bentley and unanimously agreed.

17/063 ACCEPTED APOLOGIES

- i. Councillor Mountjoy
- ii. Councillor Leach
- iii. County Councillor Robert Vines

17/064 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman congratulated Mr Robert Vines on his re-election as County Councillor. Thanks were expressed to members and volunteers who helped with moving out of the village hall and clearing further shrubbery.

17/065 QUESTIONS FROM PARISHIONERS

There were no questions.

17/066 APPROVAL OF THE MINUTES OF THE LAST MEETING

It was proposed by Councillor Stevens that the minutes of 24th April 2017 be amended at item 17/053 a (i), by removing the word dangerous. This was approved and the minutes were duly signed by the Chairman.

17/067 MATTERS ARISING FROM MINUTES

Councillor Pugh gave an update on issues in Colerne Drive. It was noted that following a recent incident the Police had arranged to visit a resident twice and failed turn up on both occasions.

17/068 BOROUGH / COUNTY COUNCILLORS/ REPORTS

County – A report from Councillor Vines was received.

Borough – Councillor Blackwell reported that a new Leader of the Council will be elected at a meeting on 16th May 2017.

The Borough Council is currently pushing for improvements at junction 9 to improve traffic movement; future plans include the Tewkesbury Borough Council offices becoming a business hub.

17/069 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

17/070 PLANNING

a) New Applications

- i. 17/00354/APP – Coopers Edge, Brockworth. Reserved matters for Public Open Space 4 including new planting proposals, means of enclosure, hard and soft landscaping and provision of facilities. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Bentley, seconded by Councillor Mrs Dillon not to object to the application. All members voted in favour of the proposal.

b) Decisions

Nothing to report.

c) Appeals

Nothing to report.

d) Enforcement

Councillor Stevens gave an update on issues at Noake Farm.

17/071 PARISH NEWSLETTER

The next electronic edition would be published in June; Councillor Mountjoy would look at a new format and produce a draft for approval at the next meeting.

17/072 PINEHOLT VILLAGE HALL

a) Clerk's report

The temporary office was working well at the Hucclecote Community Centre although there were still a few IT issues to be addressed. An incident of fly tipping at the village hall was reported to Tewkesbury Borough Council, CCTV footage had been passed to them for investigation.

A response was received from GAPTC regarding the level of service and support they provide to the council. The CEO was happy to attend the June meeting to give a presentation and discuss the matter further, she requested further details regarding specific issues; the Clerk would respond.

b) Village hall working party

Councillor Stevens updated members on recent progress and the financial position.

c) Letter from Pineholt Bowls Club

A letter was received from the Pineholt Bowls Club requesting a meeting to discuss the overall costs of leasing their premises from the council; it was agreed the Chair, Vice Chair and Councillor Stevens would meet with them.

17/073 HIGHWAYS AND TRANSPORT

a) Outstanding issues

A letter was sent to Mr Dave Frampton, Highways England, outlining concerns about the existing M5 noise barriers. In a recent noise barrier review the barriers were described as in poor condition and a recommendation was made to replace them. Some were described as not meeting current standards and at a height of 1.8 metres appear too short to provide acoustic protection.

Councillor Pugh agreed to take forward the issues; it was agreed this would be best achieved by all affected councils working together.

17/074 PLAY AREA

a) Inspection report

Councillor Mrs Dillon will conduct an inspection later in the month.

17/075 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. Jet Age Museum – Donation towards printing costs	2275	20.00	0.00	20.00
ii. KB Services – Bus shelter repairs	2276	25.00	0.00	25.00
iii. Fine Turf Services – Grounds maintenance	2277	463.90	0.00	463.90
iv. Petty Cash	2280	150.00	0.00	150.00
v. Coopers Edge School – room hire	2278	22.50	0.00	22.50
vi. Buildex Construction Ltd – Excavations costs	BACS	589.10	117.82	706.92
vii. Ted Stevens – Printing costs (Office Outlet)	2279	24.99	5.00	29.99
viii. Post Office – Postage costs		3.92	0.00	3.92
ix. Office Outlet – Copy of plans		5.00	1.00	6.00
x. Post Office – Postage costs		7.33	0.00	7.33
xi. Registry Trust – Credit checks	DC	16.00	0.00	16.00
xii. OCS – Service contract	DD	76.29	15.26	91.55
xiii. Supanet – Broadband	DD	11.66	2.33	13.99
xiv. British Gas – Service contract	DD	23.68	4.74	28.42
xv. BT - Telephones	DD	168.79	33.75	202.54
xvi. SWALEC – Gas supply	DD	60.00	0.00	60.00
xvii. SWALEC – Electricity supply	DD	77.00	0.00	77.00
xviii.				

Payment of the accounts was proposed by Councillor Mrs Blackwell and seconded by Councillor Mrs Bentley and carried.

b) Independent Auditor's report

Members received a copy of the report from Mr Iain Selkirk the Council's Internal Auditor, there were no matters arising.

c) Annual Governance Statement 2016/17

Members received a copy of the Annual Governance Statement for year ending 31st March 2016. The Annual Governance Statement was approved and signed by the Chairman and the Clerk.

d) Statement of Accounts 2016/17

Members received a copy of the Statement of Accounts for year ending 31st March 2017. The Statement of Accounts was approved and signed by the Chairman and the Clerk.

17/076 MISCELLANEOUS

a) Parish Website

Nothing to report.