

**HUCCLECOTE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20<sup>TH</sup> MARCH 2017  
IN THE COUNCIL MEETING ROOM AT  
PINEHOLT VILLAGE HALL AT 6.30 PM**

**Present** Councillor Pugh (In the Chair)  
Councillor Mrs Bentley  
Councillor Bentley  
Councillor Stevens  
Councillor Mrs Blackwell

**In attendance** 3 residents

**17/030 ACCEPTED APOLOGIES**

- i. Councillor Mrs Dillon
- ii. Councillor Mountjoy

**17/031 QUESTIONS FROM PARISHIONERS**

Residents of Colerne Drive addressed the Council to express their concerns about a gentleman who moved into the cul-de-sac in August 2016. Residents have witnessed violent incidents outside the property and the Police have attended several times. They have written to Gloucestershire County Council and the care provider as they are fearful of the gentleman and what might happen next; it has had a huge impact on their lives.

Members understood their concerns and the contact details of an officer at Tewkesbury Borough Council were given to them. They were advised to keep a log of everything, including photographic evidence and to write back to the Outcome Manager, Jane Reid, at the County Council.

**17/032 PARISH COUNCIL VACANCIES**

Members received an application to join the Council from Mr Barry Leach, following a short discussion it was agreed that it would be beneficial to have him join the Council especially with his interest in healthcare provision. Councillor Bentley proposed that Mr Leach be co-opted onto the Council and this was seconded by Councillor Stevens and carried. Mr Leach signed a Declaration of Acceptance and joined the meeting.

**17/033 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

The Chairman moved his announcements to item 4 on agenda.

The Chairman attended the Chartered Parishes Meeting on 8<sup>th</sup> March, unfortunately it was not well attended and he questioned why there was a lack of interest.

Details of the Barclays bank closure were noted, the information would be shared with the community through the website and Facebook pages.

Following the earlier discussion, on incidents in Colerne Drive, it was agreed to email the GCC Outcome Manager, Jane Reid, to support the residents and their concerns.

**17/034 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 20<sup>th</sup> February 2017 were approved and duly signed by the Chairman.

**17/035 MATTERS ARISING FROM MINUTES**

There were no matters arising.

**17/036 BOROUGH / COUNTY COUNCILLORS/POLICE REPORTS**

Borough - Councillor Mrs Blackwell gave details of the electoral review of Tewkesbury Borough Council wards, to achieve electoral equality it was proposed that Hucclecote joins Churchdown Brookfield Ward and be allocated 3 borough councillors at the next elections. The new ward will be called Churchdown Brookfield with Hucclecote, there will be no change to the parish boundaries.

Councillor Blackwell gave her apologies for the next meeting.

Police – No Police report received, the Clerk would request attendance at the AGM in May and an annual police report.

Councillors Mr and Mrs Bentley will attend a meeting with the Police and Crime Commissioner on 30<sup>th</sup> March 2017.

**17/037 DECLARATIONS OF INTEREST**

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning or licencing matters.

**17/038 PLANNING**

**a) New Applications**

No new applications were received.

**b) Decisions**

- i. 17/00019/FUL – 169 Hucclecote Road. Two storey side and rear extension. Refused.

**c) Appeals**

Nothing to report.

**d) Enforcement**

Councillor Stevens gave an update on issues at Noake Farm.

**e) Joint Core Strategy consultation**

Details were noted, a response would be formulated at a meeting on 4<sup>th</sup> April 2017, at 9.30 a.m.

**17/039 PARISH NEWSLETTER**

The final printed edition had been delivered; members would consider the format of future newsletters.

**17/040 PINEHOLT VILLAGE HALL**

**a) Clerk's report**

County Court notices had been issued to two hirers for outstanding hire fees; both cases had now gone forward for judgement. The next step will be enforcement, the Chairman had written to the Councils solicitor for his advice.

The Clerk had sought temporary office accommodation at the Hucclecote Community Centre, during May – September, while building works are undertaken at the village hall; details were given in the newsletter.

The April meeting will be held on Monday 24<sup>th</sup> April, a week later than normal due to the Easter holidays. The May, June and August meetings will be held at the Pineholt Bowls Club. The Internal Auditor, Mr Iain Selkirk will conduct his annual audit on 21<sup>st</sup> April 2017.

**b) Village hall working party**

Councillor Stevens updated members on recent progress, grants were received from the Notgrove Trust and the Lottery Awards for All. Unfortunately there may be a delay in receiving the S106 monies from Nerva Meadows as the agreement was still to be finalised.

Following discussion it was proposed by Councillor Mrs Bentley, seconded by Councillor Mrs Blackwell to sign the building contract, Councillor Stevens will press Goodman's for the S106 monies upfront and he would seek further funding from the County Councillor and Aviva.

The village hall working group will meet on Monday 27<sup>th</sup> March at 10 a.m.

Councillor Stevens was thanked for his work.

**17/041 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

The Clerk gave an update on Highway matters, including the recent footpath resurfacing on Hucclecote Road and the fallen tree in Folland Avenue.

**b) M5 noise**

Members viewed the resurfacing work during an overnight closure on 27<sup>th</sup> February; they found the visit very interesting and informative. The work, to lay a quieter noise road surface from junction 11A to junction 12, should be completed by the end of the month.

**c) Speed issues on Lobleys Drive**

An email was received from a resident of Coopers Edge concerned about the volume and speed of traffic on Lobleys Drive. Members shared the concerns and raised them with the consortium manager, Mr Andrew Johnson. His response was that the streetlights automatically dictate the speed limit is 30mph, also the road has been designed with numerous features to keep vehicle speeds down and therefore the consortium are not prepared to take any further action. Similarly Gloucestershire Highways do not feel speed is an issue.

MINUTES TO BE CONFIRMED AT THE NEXT COUNCIL MEETING 24<sup>TH</sup> APRIL 2017

Following discussion it was agreed to write to the CEO of Gloucestershire County Council and Councillor Vernon Smith, Cabinet member for Highways for their thoughts and comments.

**17/042 PLAY AREA**

**a) Inspection report**

The annual ROSPA inspection would take place in April 2017.

**b) Quotation for self-closing gate**

It was proposed by Councillor Pugh, seconded by Councillor Mrs Bentley to accept the quotation from Greenfields Garden Services Ltd to replace the self-closing gate for £1128. All members voted in favour of the proposal.

**17/043 FINANCE**

**a) Accounts for Payment**

	<b>Chq</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i. Longlevens Window Repairs	2263	160.00	32.00	192.00
ii. Easy PC – IT Support	2264	63.00	0.00	63.00
iii. Cleeve Fire Protection Ltd – Annual inspection	2265	183.00	36.60	219.60
iv. GAPTC – Subscription	2266	627.45	0.00	627.45
v. Robert Hall Business Equip – Stationery	2267	148.49	29.70	178.19
vi. Miss S Moore – Expenses		28.80	0.00	28.80
vii. Tesco – Mobile phone		16.99	0.00	16.99
viii. Supanet – Broadband	DD	11.66	2.33	13.99
ix. British Gas – Service contract	DD	23.68	4.74	28.42
x. SWALEC – Gas supply	DD	60.00	0.00	60.00
xi. SWALEC – Electricity supply	DD	77.00	0.00	77.00

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Bentley and carried.

**b) Review of Financial Regulations**

All members had reviewed the Financial Regulations and there were no amendments to be made.

**c) Review of Standing Orders**

All members had reviewed the Standing Orders and there were no amendments to be made.

**d) VAT registration**

Confirmation was received from HMRC that the Councils VAT application had been successful with effect from 1<sup>st</sup> April 2017.

**17/044 MISCELLANEOUS**

**a) Parish Website**

Subscribers to the website will now receive a notification advising them of new posts to the news section, there is also the facility on the website to send out newsletters.

**b) GAPTC Annual General Meeting**

The details were noted.

Members were not completely satisfied with the support received from GAPTC recently and questioned what other services they provide to the council. It was agreed to write to the Chief Executive, Mrs Alison Robinson.

**c) Street Trading Licence Application**

17/000195/STRA – No objections were raised.