

**HUCCLECOTE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12<sup>TH</sup> DECEMBER 2016  
IN THE COUNCIL MEETING ROOM AT  
PINEHOLT VILLAGE HALL AT 6.30 PM**

**Present** Councillor Mrs Dillon (In the Chair)  
Councillor Pugh  
Councillor Mountjoy  
Councillor Stevens

**16/146 ACCEPTED APOLOGIES**

- i. Councillor Mrs Bentley
- ii. Councillor Bentley
- iii. Councillor Mrs Blackwell
- iv. County Councillor Vines
- v. The Police

**16/147 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

The Chairman thanked councillors for all their hard work in 2016 and she wished them and residents a very happy Christmas.

Invitations were received to attend meetings on the Gloucester Business Park, to view and comment on proposals for Plot 6200 and to discuss the Nerva Meadows planning application; members would attend both.

**16/148 QUESTIONS FROM PARISHIONERS**

There were no parishioners present.

**16/149 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 21<sup>st</sup> November 2016 were approved and duly signed by the Chairman.

**16/150 MATTERS ARISING FROM MINUTES**

Councillor Pugh gave an update on the Advanced Housing property in Colerne Drive; he had written to the cabinet member for Adult Social Care about recent incidents and was awaiting a response.

Councillor Stevens would arrange a meeting with a senior accountant at Hazelwoods (Cheltenham) to discuss VAT, the Clerk and Chairman would attend with him.

**16/151 BOROUGH / COUNTY COUNCILLORS/POLICE REPORTS**

No reports available.

**16/152 DECLARATIONS OF INTEREST**

There were none.

**16/153 PLANNING**

**a) New Applications**

- i. 16/01289/FUL – Unit 1415, Charlton Court. Installation of external air conditioning and air handling plant to the rear external area including timber enclosure. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Pugh, seconded by Councillor Mountjoy not to object to the application. All members voted in favour of the proposal.

**b) Decisions**

Nothing to report.

**c) Appeals**

Nothing to report.

**d) Enforcement**

Councillor Stevens gave an update on issues in Stump Lane.

**16/154 PARISH NEWSLETTER**

The winter edition had been delivered to all households within the parish.

**16/155 PINEHOLT VILLAGE HALL**

**a) Clerk's report**

The Chairman had spoken with a local person regarding a leaflet promoting local businesses. A photograph of the 'Welcome to Hucclecote' sign was used on the front page; however this included the parish council logo. The Chairman requested they do not use this on any future publications as it could be seen that the council was endorsing the advertised businesses. Members were informed of the office opening hours over the Christmas holiday period.

**b) Review of hiring charges 2017/18**

A decision was deferred until the January 2017 meeting.

**c) Village hall working party**

Members received a progress report from Councillor Stevens, including a review of the costs. Following a recent meeting with the architect and builder, Councillor Stevens proposed that Mr Steve Austin be appointed as project manager/quantity surveyor; this was seconded by Councillor Mrs Dillon and carried.

Further grant applications would be submitted shortly to Awards for All, Notgrove Trust and Langtree Trust.

Following approval of the Tewkesbury Borough Council grant, it was agreed that Councillor Mrs Dillon and Councillor Stevens would sign the Deed on behalf of the parish council.

**16/156 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

The Clerk gave an update on outstanding matters, including the pavement repairs in Sussex Gardens and Hucclecote Road and work on Stump Lane.

**b) M5 noise**

Members welcomed the news that the resurfacing work, planned for 2018/19, was to be brought forward to March 2017. This was agreed following pressure from the parish council, city councillors, neighbouring parish councils and local MPs.

At a meeting with Highways England in January 2017 members would raise questions regarding improved sound barriers, lifespan of the new surface and the exact location of the resurfacing work.

**16/157 PLAY AREA**

**a) Inspection report**

Councillor Mrs Dillon would inspect the play area during December.

**16/158 FINANCE**

**a) Accounts for Payment**

	<b>Chq</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i. DB Landscaping – Grounds maintenance	2246	220.00	0.00	220.00
ii. Hucclecote Scouts – Donation for community work	2247	100.00	0.00	100.00
iii. Adam Keppel-Garners – Website hosting	2248	36.00	0.00	36.00
iv. Clem Hencher-Stevens – Website photography	2249	100.00	0.00	100.00
v. Greenfields Gardens Services – Bin repairs	2250	139.00	27.80	166.80
vi. Cotswold Drains – Village Hall	2251	180.00	36.00	216.00
vii. Post Office – Stamps		19.80	0.00	19.80
viii. Supanet – Broadband	DD	11.66	2.33	13.99
ix. British Gas – Service contract	DD	23.44	4.69	28.13
x. SWALEC – Gas supply	DD	60.00	0.00	60.00
xi. SWALEC – Electricity supply	DD	77.00	0.00	77.00

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mountjoy and carried.

**b) Hiring of car parking spaces at the village hall**

Following discussion it was proposed by Councillor Pugh, seconded by Councillor Mrs Dillon to hire 20 parking spaces at the village hall to a local company for an annual cost of £325 per space plus VAT. All members voted in favour of the proposal.

**16/159 MISCELLANEOUS**

**a) Parish Website**

The new website was almost ready to go live, members were reminded that their photographs would be taken on Thursday 22<sup>nd</sup> December at 6:30 p.m.