

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19TH SEPTEMBER 2016
IN THE COUNCIL MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM**

Present Councillor Mrs Dillon (In the Chair)
Councillor Pugh
Councillor Mrs Bentley
Councillor Bentley
Councillor Stevens
Councillor Blackwell

In attendance 5 parishioners
Matt Discombe (Citizen Reporter)

16/103 ACCEPTED APOLOGIES

- i. Councillor Mountjoy
- ii. Robert Vines (County Councillor)
- iii. Police

16/104 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman welcomed parishioners to the meeting, there were no other announcements made.

16/105 QUESTIONS FROM PARISHIONERS

A request was received to undertake remedial works to trees in Stocken Close. The large trees were overhanging properties and causing concern to some residents. Councillor Bentley agreed to visit the site to ascertain who is responsible for their maintenance.

A statement was read out to members regarding the closure of an unofficial footpath, from Cranham Gate onto the Gloucester Business Park, in 2006; the comments were noted.

16/106 PARISH COUNCIL VACANCY

No applications were received.

16/107 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 1st August 2016 were approved and duly signed by the Chairman.

16/108 BOROUGH / COUNTY COUNCILLORS/POLICE REPORTS

Borough – Councillor Mrs Blackwell reported that August had been a quiet month at the Borough Council. The Deputy Chief Executive, Rachel North, was leaving at the end of October and her replacement was being sought.

16/109 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

16/108 PLANNING

a) New Applications

- i. 16/00441/OUT – Clovelly, Belmont Avenue. Outline application for the erection of 1 x dwelling (revised plans). The revised plans were circulated to members before the meeting. The council objected to the original application on the grounds of road safety and these concerns were still valid, there were no further comments.
- ii. 16/00987/TPO – 2 The Pines, West End Lane. Removal of dead wood with crown reduction T11. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Bentley, seconded by Councillor Mrs Dillon not to object to the application provided the crown reduction is no more than 25%. All members voted in favour of the proposal.

b) Decisions

- i. 16/00686/FUL – 15 West End Lane. Two metre fence along boundary adjacent to cycleway. Permitted
- ii. 16/00648/FUL – 46 Sussex Gardens. Rear extension. Permitted.
- iii. 16/00292/APP – Land Parcels 1 & 3. Proposed development of 113 residential dwellings with associated roads. Footways, parking, drainage and landscaping. Approved.

c) Appeals

Nothing to report.

d) Enforcement

Members were informed about an issue on Stump Lane; it had been reported to Tewkesbury Borough Council and the Environment Agency.

d) Coopers Edge outstanding matters

Councillor Bentley reported that remedial works had commenced to repair trenches and potholes, further work to the kerb edgings and block paving would start in the next 2/3 weeks. Tree planting in Lancaster Road and street lighting repairs would be addressed before the winter months.

e) Concerns regarding Advance Housing properties

Councillors Mrs Dillon and Pugh met with Advance Housing and Gloucestershire County Council to discuss recent incidents at two properties within the parish. Advice was given and would be fed back to the neighbouring residents.

f) Healthcare provision in Hucclecote and Brockworth

No further information had been received from Mr Andrew Hughes, NHS Clinical Commissioning Group; Councillor Stevens would contact Mr Hughes for a progress report.

16/109 PARISH NEWSLETTER

The next edition would be published in November, members were asked to submit their articles to the Clerk.

16/110 PINEHOLT VILLAGE HALL

a) Clerk's report

A quotation was received from DB Landscapes to cut the hedges and shrubs, around the village hall, and to take away the cuttings - £220. Following discussion it was proposed by Councillor Mrs Dillon, seconded by Councillor Mrs Blackwell to accept the quotation. All members voted in favour of the proposal.

The Clerk thanked Mrs Barbara Martin for tidying up the borders and for planting more shrubs at the front of the building.

Hucclecote Scout Group will undertake community work within the parish on Saturday 5th November 09:30 – 12:30; members will supervise with some tasks.

Details of two volunteer groups were noted, Friends of Hucclecote SSSI and Friends of the Horsbere Brook FAS.

The damaged bench on Hucclecote Road had been repaired by KB Handyman Services. A quotation was received for the repair and maintenance of the parish noticeboards and the jubilee bench. It was proposed by Councillor Mrs Dillon, seconded by Councillor Pugh to accept the quotation of £545. All members voted in favour of the proposal.

b) Village Hall working party

Councillor Stevens had submitted grant applications to Tewkesbury Borough Council, the Gloucestershire Environmental Trust and shortly to the Summerfield Charitable Trust. At a recent meeting with Goodman's, it was agreed that some of the \$106 money from the Nerva Meadows development would be allocated for the village hall extensions.

Councillor Stevens was thanked for his time and hard work.

Members considered the revised architect fees from Mr Peter Marshall. Following discussion it was proposed by Councillor Stevens, seconded by Councillor Mrs Dillon to accept the revised fees due to the increase of work. All members voted in favour of the proposal.

16/111 HIGHWAYS AND TRANSPORT

a) Outstanding issues

A letter was received from a resident who is concerned about inconsiderate parking outside their property; the matter would be passed to the Police.

An email was received from Gloucestershire Highways advising that the double yellow lines on Bird Road and Folland Avenue could not be extended without a further Traffic Regulation Order; members were disappointed with the decision. Previous consultations were costly and involved a great deal of work therefore careful consideration would be given before taking any further action.

b) M5 noise

Further information would be requested from Highways England regarding the funding and grants available for noise reduction schemes.

16/112 PLAY AREA

a) Inspection report

Members undertook the monthly inspection of the play area; minor matters were noted and would be monitored; the damaged wet pour had been repaired.

16/113 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. Peter Marshall – Architect services	2223	1700.00	340.00	2040.00
ii. Greenfield Garden Services – Play area	2224	249.00	49.80	298.80
iii. Robert Hall Business Equip – Stationery	2225	53.05	10.62	63.67
iv. Fine Turf Services – Grounds maintenance	2226	274.00	0.00	274.00
v. Intocleaning – Cleaning services	2227	48.00	9.60	57.60
vi. DF Legal – Deeds storage	2228	25.00	5.00	30.00
vii. Came and Company – annual insurance	2229	2321.40	0.00	2321.40
viii. KB Handyman Services – Repairs to bench	2230	25.00	0.00	25.00
ix. The Range – Office A4 diary		1.67	.33	2.00
x. The Works – 2017 calendar		2.45	.55	3.00
xi. Supanet – Broadband	DD	11.66	2.33	13.99
xii. British Gas – Service contract	DD	23.44	4.69	28.13
xiii. SWALEC – Gas supply	DD	60.00	0.00	60.00
xiv. SWALEC – Electricity supply	DD	77.00	0.00	77.00

Payment of the accounts was proposed by Councillor Mrs Blackwell and seconded by Councillor Mrs Bentley and carried.

b) Insurance policy – renewal on 1st October 2016

Members reviewed the insurance policy and it was proposed by Councillor Mrs Dillon, seconded by Councillor Mrs Bentley to accept the renewal invitation from Came and Company. All members voted in favour of the proposal and a cheque for £2321.40 (2229) was authorised.

16/114 MISCELLANEOUS

a) Parish Website

Members were satisfied with the proposed structure and content of the new website; the website address would remain as hucclecotepc.gov.uk.

It was proposed by Councillor Stevens, seconded by Councillor Mrs Dillon to allocate £100 for a professional photographer to provide good quality pictures for the site. All members voted in favour of the proposal.

b) Healthwatch Gloucestershire survey

Details were noted.