

**HUCCLECOTE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20<sup>TH</sup> JUNE 2016  
IN THE COUNCIL MEETING ROOM AT  
PINEHOLT VILLAGE HALL AT 6.30 PM**

**Present** Councillor Mrs Dillon (In the Chair)  
Councillor Pugh  
Councillor Mrs Bentley  
Councillor Bentley  
Councillor Stevens  
Councillor Mrs Blackwell

**In attendance** Matt Discombe (Citizen Reporter)  
5 parishioners

**16/073 ACCEPTED APOLOGIES**

There were no apologies received.

**16/074 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN**

There were no announcements.

**16/075 QUESTIONS FROM PARISHIONERS**

A statement was read out to members regarding the closure of an unofficial footpath, from Cranham Gate onto the Gloucester Business Park, in 2006. The comments were noted and members agreed to raise the issue of access onto the park with Goodmans.

It was also noted that Bovis Homes are still responsible for some areas of open space on Cranham Gate, these would eventually be adopted by the Borough Council; the process had been delayed due to maintenance issues.

**16/076 PARISH COUNCIL VACANCY**

Members received an application to join the Council from Mr Oliver Mountjoy, following a short discussion it was agreed that it would be beneficial to have him join the Council. Councillor Mrs Dillon proposed that Mr Mountjoy be co-opted onto the Council and this was seconded by Councillor Stevens and carried. Mr Mountjoy signed a Declaration of Acceptance and joined the meeting.

**16/077 APPROVAL OF THE MINUTES OF THE LAST MEETING**

The minutes of the Council meeting held on 16<sup>th</sup> May 2016 were approved and duly signed by the Chairman.

**16/078 BOROUGH / COUNTY COUNCILLORS/POLICE REPORTS**

Borough – Councillor Blackwell gave an update of the JCS, the Planning Inspector had completed her interim report and made some recommendations; this would now go back to Council.

Police – Members were disappointed that the Police were not in attendance; it had been quite some time since an officer had attended to report crime figures and answer questions from parishioners. Councillor Mrs Bentley was aware that there had been several vehicle break ins on Coopers Edge and she felt this was down to poor street lighting, some residents felt vulnerable at night and didn't like going out. The issue of street lighting would again be raised with the developers in an attempt to get them working before the winter months.

**16/079 DECLARATIONS OF INTEREST**

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

**16/080 PLANNING**

**a) New Applications**

There were no new applications to discuss

**b) Decisions**

Nothing to report.

**c) Appeals**

Nothing to report.

**d) Enforcement**

Nothing to report.

**d) Allotments on Coopers Edge**

No detailed information about the proposed allotments was available; therefore a decision was put on hold. Members were aware that a local community group may be taking on the sports facilities on POS1 and therefore it made sense for them to also take on the running of the allotments.

**e) Healthcare provision in Hucclecote and Brockworth**

Councillor Blackwell is working with Brockworth councillors and talking to TBC planners about providing new medical facilities in the local area.

Councillor Stevens had spoken to a representative at the NHS and he was given details of their 5 year infrastructure plan. The NHS have plans to bring the Brockworth and Hucclecote surgeries together and provide a new community health hub. The new £4.75m facility is expected to serve the residents of both parishes, and it could be built and open for business by the middle of 2019; a site for these new facilities is yet to be agreed.

The NHS is keen to engage with stakeholders and Councillor Stevens will set up a working party of parishes within the catchment area.

It was agreed to set up an online survey to enable residents to share their experiences with the Council; details would be given in the next newsletter.

**g) Community Infrastructure Levy, draft charging schedule**

Details were received and welcomed. It was noted that if a neighbourhood plan was in place the local parish council would receive 25% of the CIL. Members agreed that a plan would be beneficial however it would involve a lot of work and community engagement. Councillor Stevens would prepare a response to the consultation.

**16/081 PARISH NEWSLETTER**

Members were reminded to submit their articles to the Clerk before the end of the month.

**16/082 PINEHOLT VILLAGE HALL**

**a) Clerk's report**

A letter was received from the Pineholt Bowls Club requesting permission to erect a 2.4m high metal fence around two of the perimeter boundaries. The new fencing will increase security and protect the green and buildings, no trees or shrubs were to be removed; no concerns were raised. The Clerk would enquire whether planning permission was needed due to the proposed height. The Hucclecote Scout Group would like to undertake community work during November, as in previous years, this will include litter picking, clearing of footpaths etc.

Several complaints were received recently, from residents, regarding the poor maintenance of verges and open spaces on Cranham Gate. The Clerk reported this to Tewkesbury Borough Council and was informed that the schedule for cutting was every 3 weeks, staff holidays, sickness and weather could increase this to 4 weeks. Some areas on the estate are still under the ownership of Bovis Homes and the Clerk would remind them of their responsibilities.

The next parish council meeting is 1<sup>st</sup> August as there is no meeting in July.

**b) Village Hall working party**

The architect had submitted amended plans to Tewkesbury Borough Council and he was awaiting their response.

**16/083 HIGHWAYS AND TRANSPORT**

**a) Outstanding issues**

Following discussion members agreed that the following work should be undertaken out of the County Councillors annual highways allowance:-

- i. To extend some double yellow lines on Cranham Gate in order to improve road safety.
- ii. Repairs to footpaths in Sussex Gardens, Colerne Drive and Hucclecote Road.
- iii. General pothole repairs within the parish, including the bypass.

**b) M5 noise**

Following a complaint to Highways England regarding poor communication and lack of action a meeting was arranged for Friday 1<sup>st</sup> July 2016. Following the meeting Councillor Pugh would prepare a report for the newsletter.

**16/084 PLAY AREA**

**a) Inspection report**

Members undertook the monthly inspection of the play area; minor matters were noted and would be monitored.

The self-closing gate had been inspected but due to the tamper proof fixings it could not be adjusted, it was therefore still not completely closing. It was agreed to review the situation again at the end of the financial year and if money was available it could be replaced.

**b) Quotation from Greenfields Ltd**

A quotation was received to repair the worn surface beneath the basket swing, as highlighted in the annual ROSPA inspection report.

Two options were given:-

- i. To lift existing grass mats, resoil and turf the area, relay mats - £490
- ii. To supply and lay eco mulch surface, 21 sqm. - £1155 (5 year guarantee)

Following discussion it was proposed by Councillor Pugh, seconded by Councillor Stevens to accept the quotation to lay an eco-mulch surface. All members voted in favour of the proposal.

**16/085 FINANCE**

**a) Accounts for Payment**

	<b>Chq</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
i. Gloucestershire Playing Fields Assoc – training	2209	50.00	0.00	50.00
ii. PHS Compliance – Fixed wire testing	2210	238.00	47.60	285.60
iii. Fine Turf Services of Glos – Grounds maintenance	2211	392.10	0.00	392.10
iv. Robert Hall Business Equipment – Stationery	2212	178.29	35.66	213.95
v. Scribe 200 Ltd – Annual subscription	2213	195.00	39.00	234.00
vi. Mr Ted Stevens – Expenses		20.70	0.00	20.70
vii. Post Office – Stamps		35.16	0.00	35.16
viii. Supanet – Broadband	DD	11.66	2.33	13.99
ix. British Gas – Service contract	DD	23.44	4.69	28.13
x. SWALEC – Gas supply	DD	60.00	0.00	60.00
xi. SWALEC – Electricity supply	DD	77.00	0.00	77.00
xii. Trend – internet security		49.96	9.99	59.95
xiii. ICO – Data protection registration		35.00	0.00	35.00

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Stevens and carried.

**b) Review of Cannon Hygiene contract**

Renewal prices from Cannon Hygiene were received, prices had been fixed for a further 12 month period therefore it was agreed to accept the renewal quote.

**16/086 MISCELLANEOUS**

**a) Parish Website**

Councillor Stevens had contacted several website developers and sent them a brief for the new website; they have until 1<sup>st</sup> July 2016 to submit their proposals, designs and costs. Councillors Stevens and Mountjoy will meet with two developers and make a recommendation at the next meeting.