

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15TH FEBRUARY 2016
IN THE COUNCIL MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM**

Present Councillor Mrs Dillon (In the Chair)
Councillor Pugh
Councillor Mrs Blackwell

In attendance Robert Vines (County Councillor)
Matt Discombe (Citizen Reporter)
PCSO Alex Lawson
4 Residents

16/015 ACCEPTED APOLOGIES

- i. Councillor Mrs Bentley
- ii. Councillor Bentley

16/016 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

The Chairman gave her apologies for the March and April meetings.

16/017 QUESTIONS FROM PARISHIONERS

Residents expressed their concerns regarding the parking restrictions on Cranham Gate, in particular Bird Road and the junction with Hucclecote Road. Some were unhappy that they could no longer park outside their own property between the hours of 11-2; Gloucestershire Highways would be asked to investigate the issues raised.

16/018 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 18th January 2016 were approved and duly signed by the Chairman.

16/019 MATTERS ARISING FROM MINUTES

There were no matters arising.

16/020 BOROUGH / COUNTY COUNCILLORS/POLICE REPORTS

County – Councillor Vines reported on the budget and anticipated increase in the council tax; a decision was imminent on the bid for devolution.

Borough – Councillor Blackwell reported a small increase in the council tax to cover various additional costs.

Police – No crime figures were available.

16/021 DECLARATIONS OF INTEREST

Councillor Mrs Blackwell declared she is a member of the Tewkesbury Borough Council planning committee; she would therefore not participate in any discussions relating to planning matters.

16/022 PLANNING

a) New Applications

- i. 16/00065/FUL – Stadco Takao Europe Ltd, Gloucester Business Park. Plans were circulated to members before the meeting and there were no objections raised; a response was sent to Tewkesbury Borough Council.

b) Decisions

- i. 15/01336/FUL – 169 Hucclecote Road. Proposed side extension to link existing house to swimming pool. Permitted.
- ii. 15/01253/FUL – 54 Sussex Gardens. Front extension for a disabled person to provide a bedroom with ensuite. Refused.

c) Appeals

Nothing to report.

d) Enforcement

Nothing to report.

16/023 PARISH NEWSLETTER

The spring edition would be published at the end of March and members were reminded to submit their articles.

16/024 PINEHOLT VILLAGE HALL

a) Clerk's report

The Clerk gave a short report giving details of her annual leave and the return of the handyman following his period of absence.

b) Village Hall working party

The working party met to complete the Tewkesbury Borough Council grant application form and it was sent to the funding officer for comment. There was still a great deal of work to be done before the application could be formally submitted including agreed planning permission, quotations and a 3 year business plan. The architect, Mr Peter Marshall, was instructed to proceed with the planning application and specification notes.

Following discussion it was proposed by Councillor Mrs Blackwell, seconded by Councillor Pugh to accept the quotation from the architect, Mr Peter Marshall, for his full service, to include schedule of works, tender action and appointment of builder, preparation of contract documents and periodic site inspections. All members voted in favour of the proposal.

16/025 HIGHWAYS AND TRANSPORT

a) Outstanding issues

Nothing to report.

b) M5 noise

The results of the noise survey carried out to investigate the condition of the noise barrier were still awaited from Highways England; the issue was recently highlighted on BBC West's "Inside Out" programme.

c) Parking consultation – waiting restriction proposals

As discussed earlier in the meeting, concerns regarding the parking restrictions would be passed to Gloucestershire Highways for investigation.

16/026 PLAY AREA

a) Inspection report

Members undertook the monthly inspection of the play area; minor matters were noted including cracking of the pathway and some minor surface shrinkage.

16/027 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. Tewkesbury Borough Council – Planning fee	2184	195.00	0.00	195.00
ii. Into Cleaning Ltd – Cleaning	2185	120.00	24.00	144.00
iii. Fine Turf Services of Glos – Grounds maintenance	2186	136.00	0.00	136.00
iv. Glassfix Glazing – Call out fee and repairs	2187	70.00	0.00	70.00
v. Spot on Supplies – Cleaning materials	2188	111.25	22.25	133.50
vi. Cleeve Fire Protection Ltd – Annual Inspection	2189	89.00	17.80	106.80
vii. Amazon – Hoover filters		17.98	0.00	17.98
viii. Supanet – Broadband	DD	11.66	2.33	13.99
ix. PHS Group – Washroom services	DD	45.00	9.00	54.00
x. Severn Trent – Water rates	DD	75.45	0.00	75.45
xi. British Gas – Service contract	DD	23.44	4.69	28.13
xii. BT - Telephones	DD	122.15	24.43	146.58
xiii. SWALEC – Gas supply	DD	60.00	0.00	60.00
xiv. SWALEC – Electricity supply	DD	77.00	0.00	77.00
xv. OCS Group – Washroom services	DD	71.52	14.30	85.82

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Mrs Blackwell and carried.

b) PHS Washroom contract

Following discussion it was proposed by Councillor Pugh, seconded by Councillor Blackwell to accept the renewal contract, with a fixed price for 4 years, from PHS Group. All members voted in favour of the proposal.

c) Internal Control report Oct – Dec 2015

Councillor Mrs Bentley had undertaken the audit for October – December 2015 and there were no matters to report.

16/028 MISCELLANEOUS

a) Parish Website

Nothing to report.