

HUCCLECOTE PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16TH MAY 2016
IN THE COUNCIL MEETING ROOM AT
PINEHOLT VILLAGE HALL AT 6.30 PM**

Present Councillor Mrs Dillon (In the Chair)
Councillor Pugh
Councillor Mrs Bentley
Councillor Bentley
Councillor Stevens

In attendance Robert Vines (County Councillor)
Matt Discombe (Citizen Reporter)
2 parishioners

16/059 ELECTIONS

- a) **Chairman** - Councillor Pugh called for nominations and the following were received:-
Councillor Mrs Dillon proposed by Councillor Mrs Bentley, seconded by Councillor Bentley.

There being no further nominations a vote was taken and Councillor Mrs Dillon was unanimously re-elected.

- b) **Vice Chairman** – The Chairman called for nominations which were as follows:-
Councillor Pugh proposed by Councillor Mrs Bentley, seconded by Councillor Mrs Dillon.

There being no further nominations a vote was taken and Councillor Pugh was unanimously re-elected.

The Chairman and Vice Chairman signed the Declaration of Acceptance of Office.

- c) **Webmaster** – Councillor Mrs Dillon proposed Councillor Stevens be appointed Webmaster, this was seconded by Councillor Mrs Bentley and unanimously agreed.
- d) **Snow Warden** - Councillor Mrs Bentley proposed Councillor Bentley be appointed Snow Warden, this was seconded by Councillor Mrs Dillon and unanimously agreed.
- e) **Internal Controller** – Councillor Mrs Dillon proposed Councillor Mrs Bentley, this was seconded by Councillor Pugh and unanimously agreed.

16/060 ACCEPTED APOLOGIES

- i. Councillor Mrs Blackwell
- ii. Police

16/061 ANNOUNCEMENTS BY AND THROUGH THE CHAIRMAN

Congratulations were expressed to Councillor Mrs Blackwell on her inauguration as Major of Tewkesbury Borough Council.

16/062 QUESTIONS FROM PARISHIONERS

Q. As the number of homes increase on Coopers Edge and within the local area will the Parish Council be talking to the NHS and Tewkesbury Borough Council to lobby for additional medical facilities?

A. Mr Adrian Goode, Community Development Office at Tewkesbury Borough Council, had met with the Clinical Commissioning Group and discussed sites for a new facility. Members were aware that residents of Coopers Edge have found it difficult to register at the local surgeries as no new patients are being accepted. Neither Brockworth nor Hucclecote are on a direct bus route therefore the location is very important. The Perrybrook development will put further pressure on these services.

Members agreed to do some further investigations before inviting Brockworth and Upton-St-Leonards parish councils to meet and discuss a joint way forward.

16/063 APPROVAL OF THE MINUTES OF THE LAST MEETING

The minutes of the Council meeting held on 18th April 2016 were approved and duly signed by the Chairman.

16/064 BOROUGH / COUNTY COUNCILLORS/POLICE REPORTS

County – Councillor Vines gave his annual report which included details of the council tax increase for 2016/17, Gloucestershire Highways lengthsman scheme and the bid for devolution.

16/065 DECLARATIONS OF INTEREST

There were no declarations made.

16/066 PLANNING

a) New Applications

- i. 16/00292/APP – Land Parcels 1 & 3, Brockworth. Proposed development of 113 residential dwellings with associated roads, footways, parking, drainage and landscaping. Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Mrs Bentley, seconded by Councillor Bentley not to object to the application but to make comments regarding medical facilities, roads and pavements, parking and site access. All members voted in favour of the proposal.
- ii. 16/00441/OUT – Clovelly, Belmont Avenue. Outline application for the erection of 1xdwelling (layout, scale and landscaping to be reserved for future consideration). Plans were circulated to members before the meeting. Following discussion it was proposed by Councillor Mrs Dillon, seconded by Councillor Pugh to object to the application on road safety issues. All members voted in favour of the proposal

b) Decisions

- i. 16/00182/FUL – Woody Leaze, Stump Lane. Two storey west facing extension with balcony at first floor level. Refused.

c) Appeals

Nothing to report.

d) Enforcement

Nothing to report.

16/067 PARISH NEWSLETTER

The summer edition will be published in July and will include the annual Chairman's report; an article on medical facilities and a short questionnaire will also be included.

16/068 PINEHOLT VILLAGE HALL

a) Clerk's report

The fixed wire testing at the Village Hall and Bowls Club had been completed, there was some remedial work required at both sites; quotes would be obtained.

Details of the Community Infrastructure Levy Draft Charging Schedule were noted, comments were invited.

An email was received from a resident of Coopers Edge complaining about contractor parking and litter. Councillor Bentley raised the issues with the Bovis Homes site manager, Mr Dylan Gristwood, he was informed that onsite catering had been increased and that contractors were being discouraged from eating off site, especially in their vehicles outside properties. The area had been tidied up and the site manager will monitor the situation.

Councillor Mrs Bentley will prepare a full report, with photographs, highlighting the trip hazards and serious safety issues on Coopers Edge. The report will be sent to the Consortium and Tewkesbury Borough Council.

b) Village Hall working party

Following a recent meeting and discussions with the architect, it was agreed to extend the size of the proposed store room and information hub. The architect was instructed to amend the plans and to submit them to Tewkesbury Borough Council as a minor amendment application. Further costings would be obtained for the additional work to the CCTV, alarm system etc.

16/069 HIGHWAYS AND TRANSPORT

a) Outstanding issues

The Clerk and Chairman met with the new Gloucestershire Highways manager, Mr Danny Taylor; a list of outstanding issues would be sent to him.

Details of Gloucestershire County Councils Lengthsman scheme were received; a list of work within the parish would be compiled.

b) M5 noise

Following discussion it was agreed to send an official complaint to Highways England over the handling of communication between Highways England and Hucclecote Parish Council.

16/070 PLAY AREA

a) Inspection report

Members undertook the monthly inspection of the play area; minor matters were noted and would be monitored.

b) Quotation from Greenfields Ltd

A quotation was received to repair the worn surface beneath the basket swing, as highlighted in the annual ROSPA inspection report.

Two options were given:-

- i. To lift existing grass mats, resoil and turf the area, relay mats - £490
- ii. To supply and lay eco mulch surface, 21 sqm - £1155

Following discussion it was agreed to do some further research before making a decision.

c) Playground Management Training – 14th July 2016

Details were noted, Councillor Mrs Blackwell and Councillor Bentley will attend the training.

16/071 FINANCE

a) Accounts for Payment

	Chq	Net	VAT	Gross
i. GAPTC – Training	2202	95.00	0.00	95.00
ii. Playsafely Ltd – Annual play area inspection	2203	87.50	17.50	105.00
iii. Robert Hall Bus Equip – Stationery	2204	146.36	29.27	175.63
iv. Mr Iain Selkirk – Audit fee	2205	235.00	0.00	235.00
v. Tewkesbury Borough Council – Refuse sacks	2206	39.25	0.00	39.25
vi. Fine Turf Services – Grounds maintenance	2207	520.30	0.00	520.30
vii. Cash – Petty cash	2208	146.80	0.00	146.80
viii. OCS Group – Service contract	DD	71.52	14.30	85.82
ix. Supanet – Broadband	DD	11.66	2.33	13.99
x. British Gas – Service contract	DD	23.44	4.69	28.13
xi. BT - Telephones	DD	131.92	26.38	158.30
xii. SWALEC – Gas supply	DD	60.00	0.00	60.00
xiii. SWALEC – Electricity supply	DD	77.00	0.00	77.00

Payment of the accounts was proposed by Councillor Pugh and seconded by Councillor Stevens and carried.

b) Independent Internal Auditor's report

Members received a copy of the report from Mr Iain Selkirk the Council's Internal Auditor, there were no matters arising.

c) Statement of Accounts 2015/2016

Members received a copy of the Statement of Accounts for year ending 31st March 2016. The Statement of Accounts was approved and signed by the Chairman and the Clerk.

d) Annual Governance Statement 2015/2016

Members received a copy of the Annual Governance Statement for year ending 31st March 2016. The Annual Governance Statement was approved and signed by the Chairman and the Clerk.

16/072 MISCELLANEOUS

a) Parish Website

Councillor Stevens produced a brief for the new website. Members were happy with his proposals and agreed for him to proceed with contacting website developers.